# Ref Centre 2021 Course Management

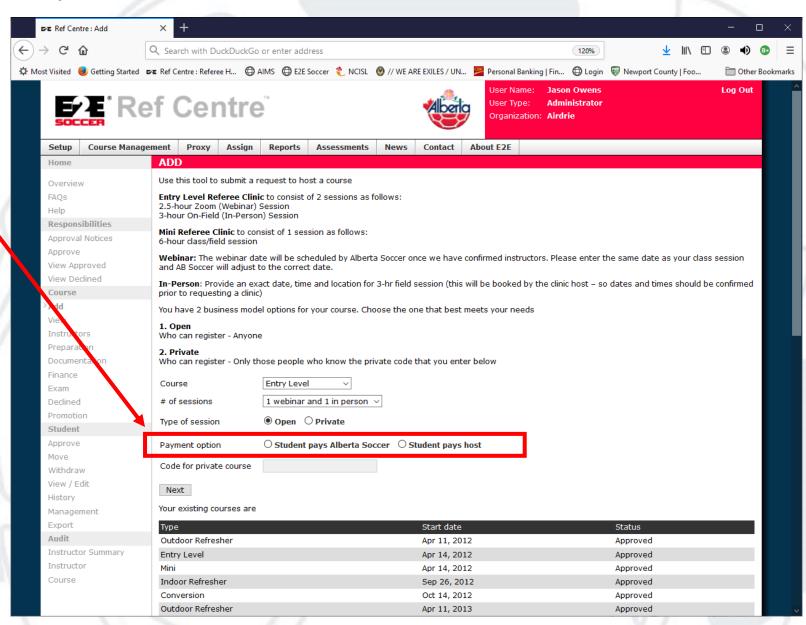
**Alberta Soccer Association** 

# Summary of changes

- Hosts will decide how their students will pay for their course
  - Online to Alberta Soccer or
  - Off line to the host (you)
- Students will have a new process
  - 7 online learning modules
  - Webinar
  - Online exam
  - In person session

### Student payment options

- When you add a course you will decide the business model for the course here
- You have 2 options
- Students pays Alberta Soccer
- Or
- Student pays you



## Choosing your business model

### Student pays Alberta SA

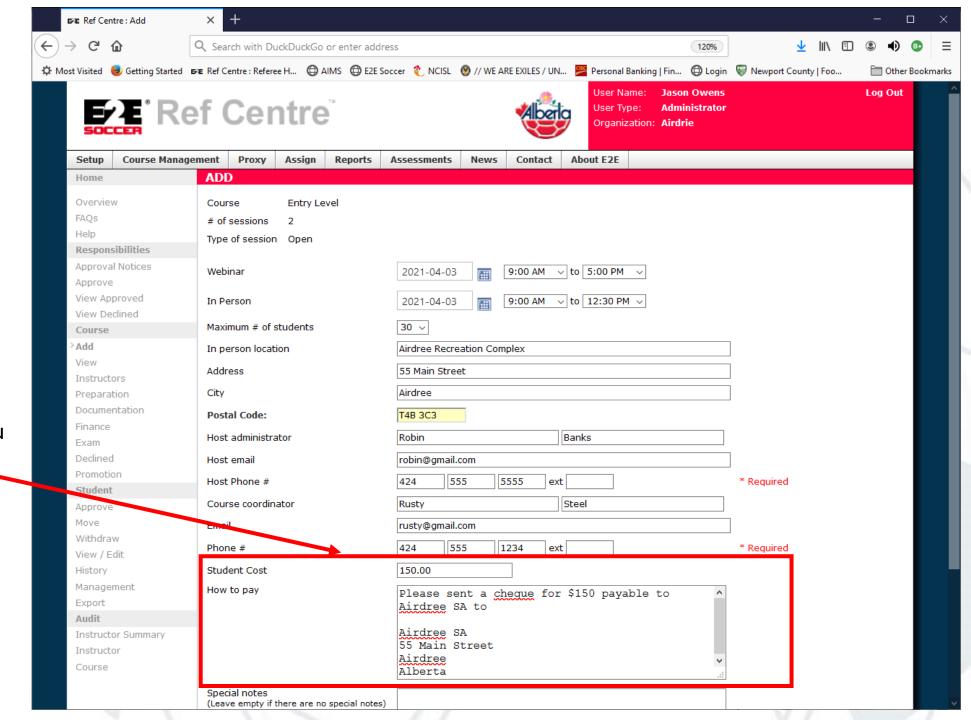
- The course fee is \$100
- The student pays online with a credit card at course registration time
- This is a faster process for the student. They can start the course immediately after paying online
- There is no work for you in managing registrations. All students are automatically approved at time of payment
- Alberta SA will not charge you for hosting the course

### Student pays you

- The course fee is set by you
- The student payment process is outside of Refcentre and is determined by you
- This is a slower process for the student, they cannot start the course until you approve their payment on Ref Centre
- You will have to manage every student registration and approve every student on Ref Centre
- Alberta SA will invoice you \$100 (inc. GST) for each student who registers for the course and completes any or all portions of the course

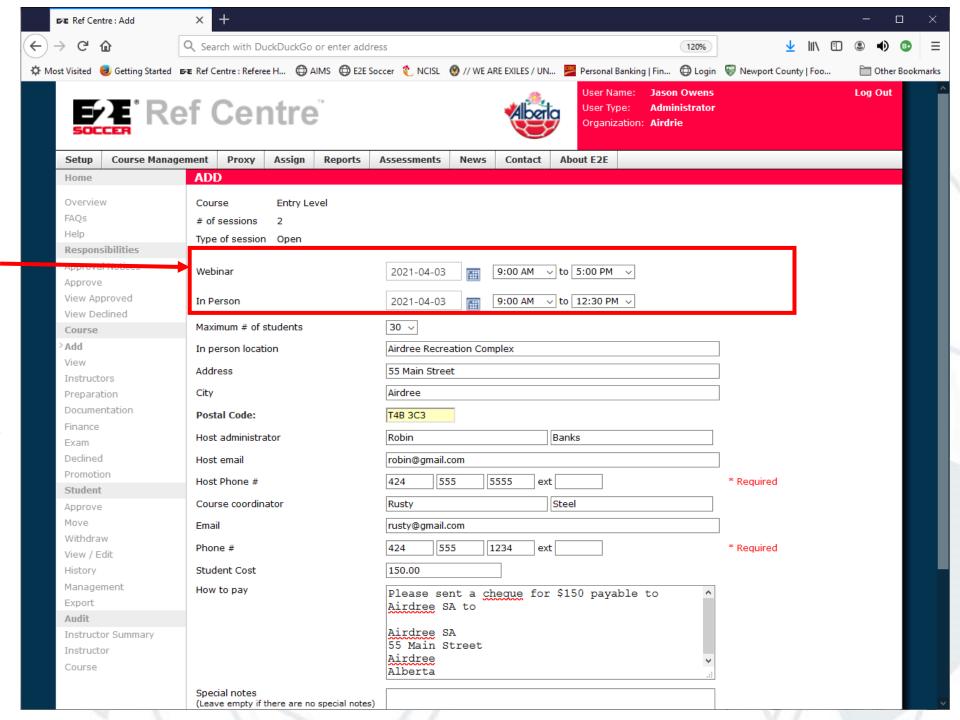
If you chose Student pays you then enter the cost and payment process here

This section is not shown if you select student pays
Alberta Soccer



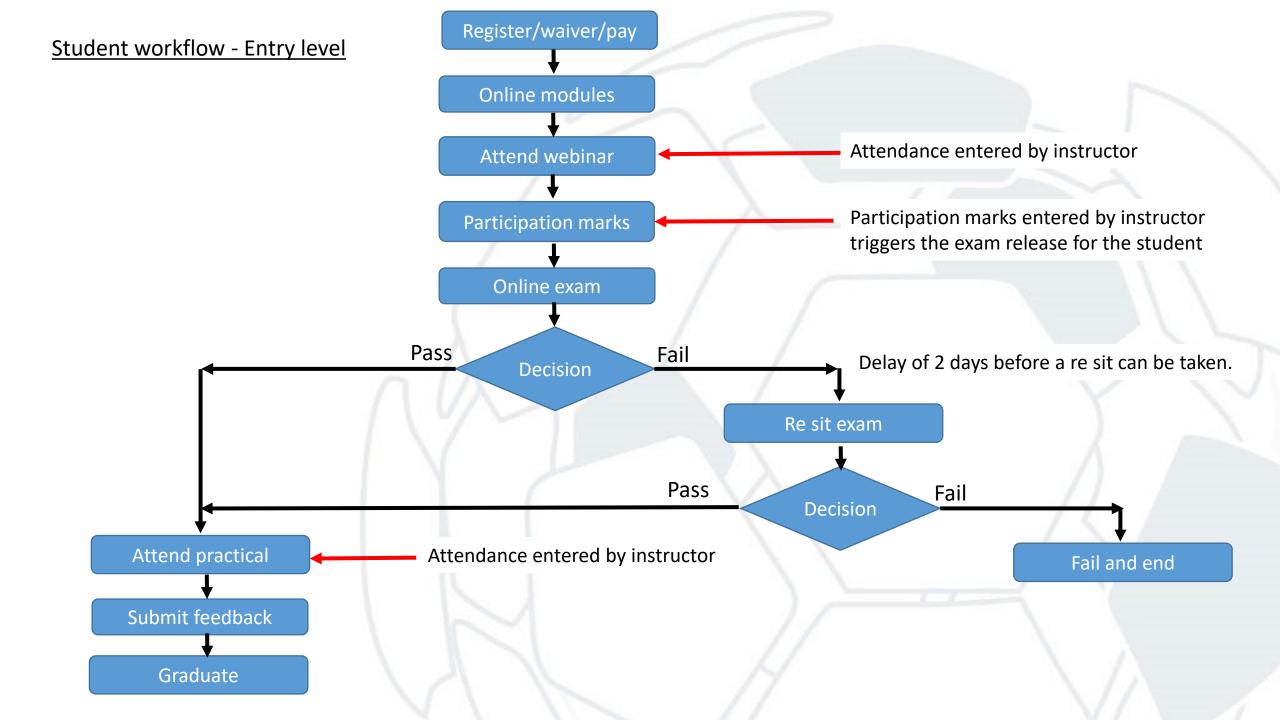
Alberta Soccer require you to set the date of the webinar as the same for the In person session

Alberta Soccer will then set a date for the webinar when the course is approved – this date will be at least 10 days ahead of the in person training, to allow time for the online exam to take place



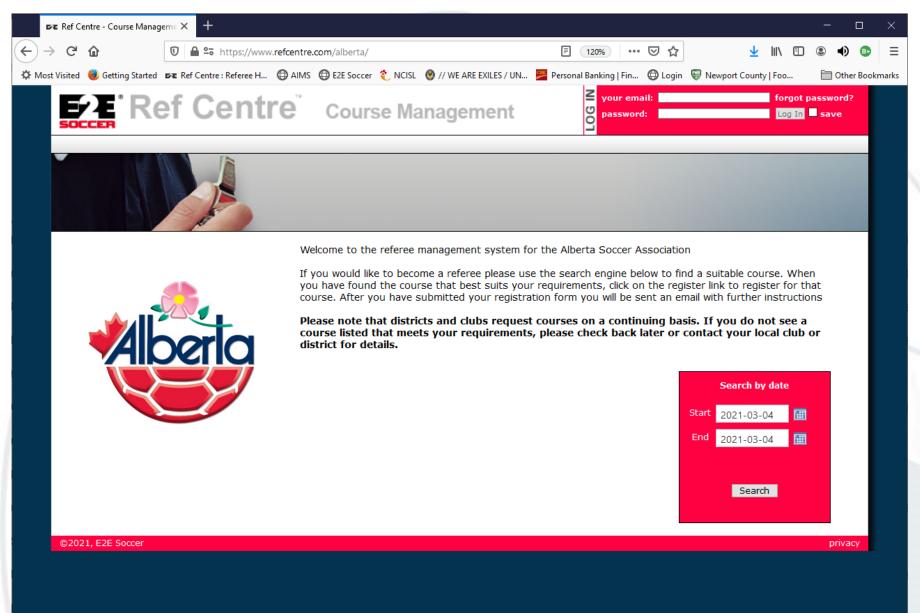
### The student process

- Ref Centre has been upgraded to support a new course workflow
- The new workflow is more self directed and automated
- The main parts for the student are:
  - Register
  - Sign waiver
  - Pay
  - Online learning modules
  - Students attends a webinar
  - Student sits an online exam
  - Student attends an in person session (the practical)
  - Student graduates



Student can register for a course At:

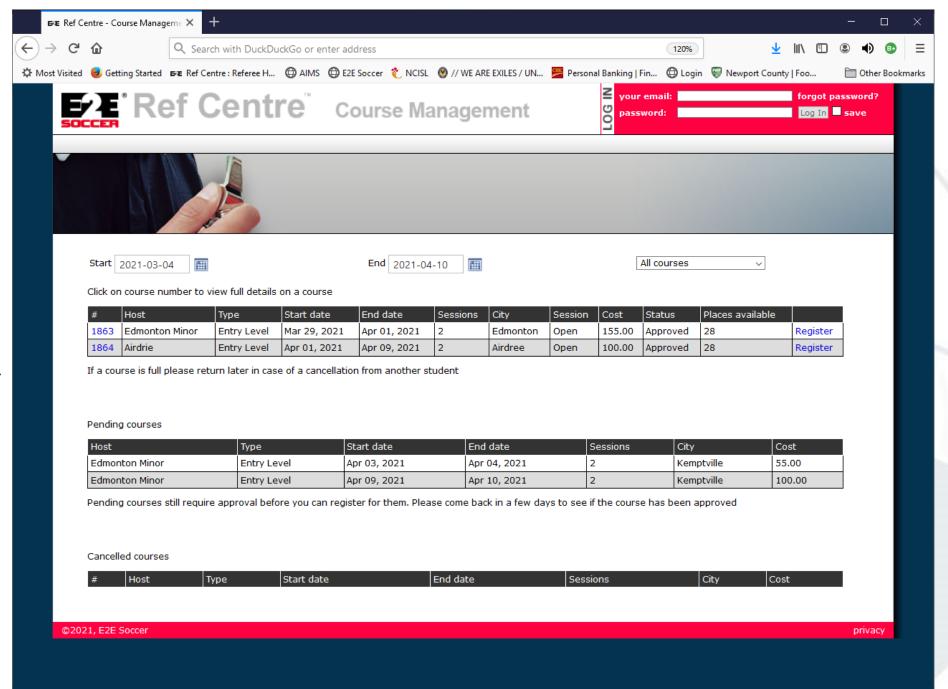
www.refcentre.com/alberta



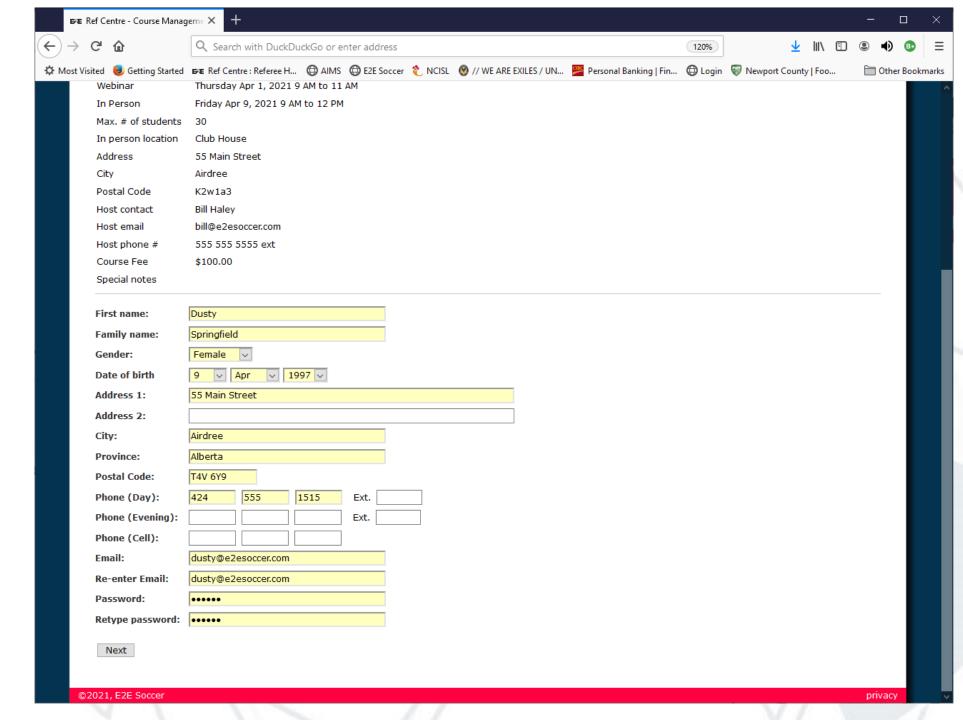
There are 2 courses available On this search example

The student can click on the Course # to view details – dates, location etc.

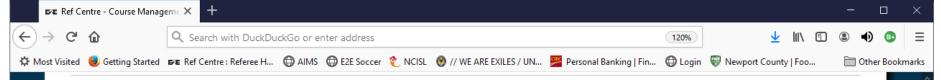
The student clicks the Register link to start registration



The student completes the registration form



The student or parent/guardian then signs the waiver



### ALBERTA SOCCER ASSOCIATION

#### RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

(To be signed by Individuals of the age of majority and over)

#### WARNING! By signing this document, you will waive certain legal rights. Please read carefully.

1. This is a binding legal agreement. Clarify any questions or concerns before signing. As an Individual in activities, programs, classes, services provided and events sponsored or organized by Alberta Soccer Association and its affiliated districts, leagues, clubs and teams and the sport of soccer, including but not limited to: games, tournaments, practices, training, personal training, dry land training, use of strength training and fitness conditioning equipment, machines and facilities, nutritional and dietary programs, orientational or instructional sessions or lessons, aerobic and anaerobic conditioning programs (collectively the "Activities"), the undersigned acknowledges and agrees to the terms outlined in this agreement.

#### Disclaimer

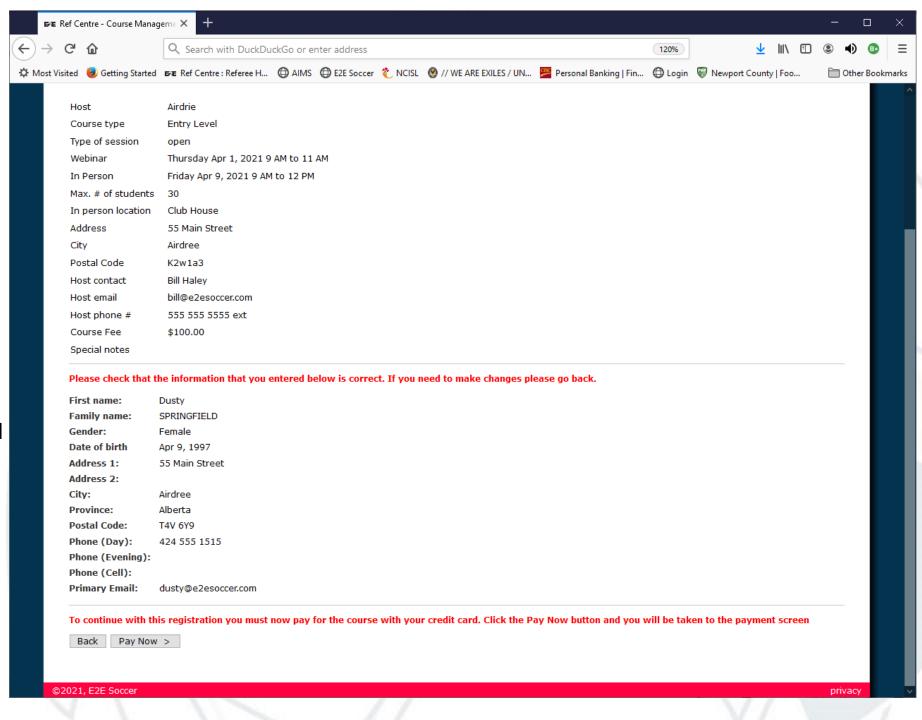
2. Alberta Soccer Association, its affiliated districts, leagues, clubs and teams, and their respective directors, officers, committee members, members, employees, coaches, volunteers, officials, Individuals, agents, independent contractors, subcontractors, sponsors, owners/operators of the facility in which the Activities take place, their successors and assigns, and representatives (the "Organization") are not responsible for any injury, property damage, expense, loss of income, damage or loss of any kind suffered by an Individual during, or as a result of, the Activities, caused in any manner whatsoever including, but not limited to, the negligence of the Organization.

#### **Description of Risks**

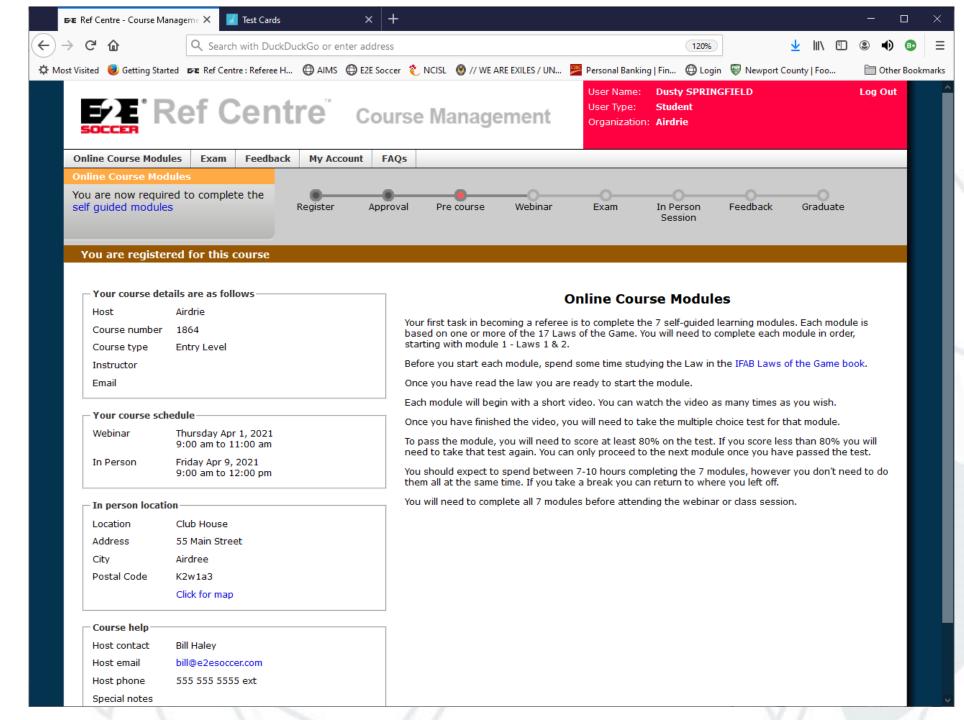
- 3. I understand and acknowledge that
  - a) The Activities have foreseeable and unforeseeable inherent risks, hazards and dangers that no amount of care, caution or expertise can eliminate, including without limitation, the potential for serious bodily injury, permanent disability, paralysis and loss of life;
  - b) The Organization may offer or promote online programming (such as webinars, remote conferences, workshops, and online training) which have different foreseeable and unforeseeable risks than in-person programming;
  - c) The Organization has a difficult task to ensure safety and it is not infallible. The Organization may be unaware of my fitness or abilities, may misjudge weather or environmental conditions, may give incomplete warnings or instructions, and the equipment being used might malfunction; and
  - d) The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization and COVID-19 is extremely contagious. The Organization has put in place preventative measures to reduce the spread of COVID-19; however, the Organization cannot guarantee that the Individual will not become infected with COVID-19. Further, attending the Activities could increase my risk of contracting COVID-19.
- 4. I am participating voluntarily in the Activities. In consideration of my participation, I hereby acknowledge that I am aware of the risks, dangers and hazards associated with or related to the Activities which could result in damage, loss, serious physical injury, or death. The risks, dangers and hazards include, but are not limited to, injuries from:
  - a) Health: executing strenuous and demanding physical techniques, physical exertion, overexertion, stretching, dehydration, fatigue, cardiovascular workouts, rapid movements and stops, lack of fitness or conditioning, traumatic injury, bacterial infections, rashes, and the transmission of communicable diseases, including viruses of all kinds, COVID-19, bacteria, parasites or other organisms or any mutation thereof.
  - b) Premises: defective, dangerous or unsafe condition of the facilities; falls; collisions with objects, walls, equipment or persons; dangerous, unsafe, or irregular conditions on grass, turf or other surfaces, extreme weather conditions; travel to and from premises
  - c) Use of Equipment: mechanical failure of the equipment; negligent design or manufacture of the equipment; the provision of or the failure by the Organization to provide any warnings, directions, instructions or guidance as to the use of the equipment; failure to use or operate the equipment within my own ability.
  - d) Contact: contact with soccer balls, other equipment, poles, stands, soccer equipment, nets, fences, or other persons, whether intentional or unintentional, is a common part of soccer programs, and may lead to serious bodily injury, including but not limited to concussions and/or other brain injury, or serious spinal injury.
  - Advice: negligent advice regarding soccer programs
  - 1 Ability: Failing to act cafely or within my own ability or within designated areas.

This course has been set to student pays Alberta Soccer so the 'Pay Now' button is shown

If the course is set to student pays the host then the 'Pay Now' button is replaced with a 'Next' button which will put the student on hold until payment is approved by the host



The student has paid online and can immediately start the online course modules

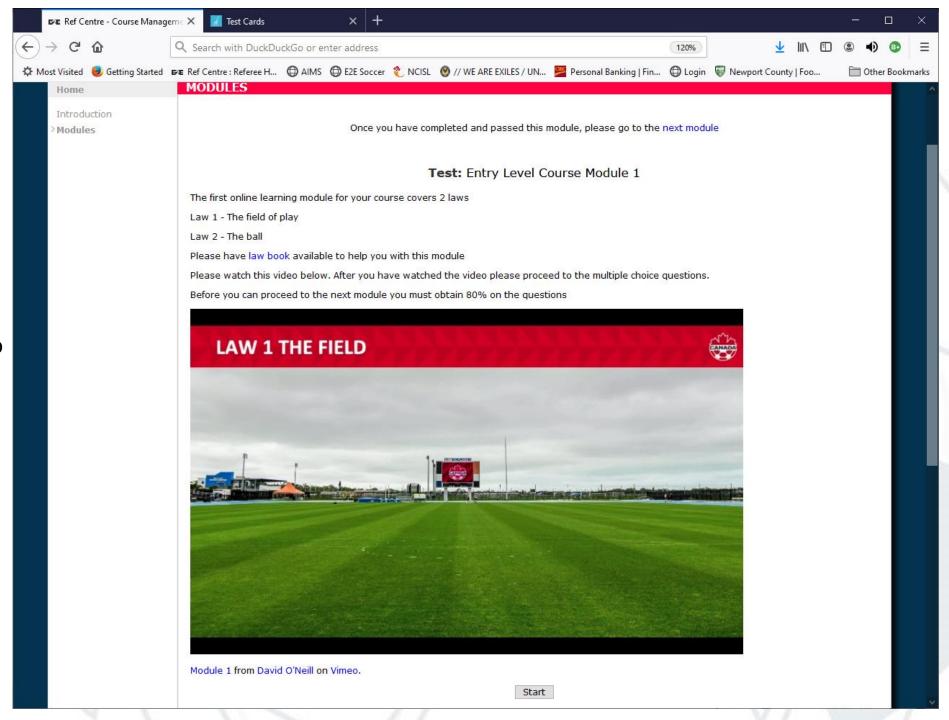


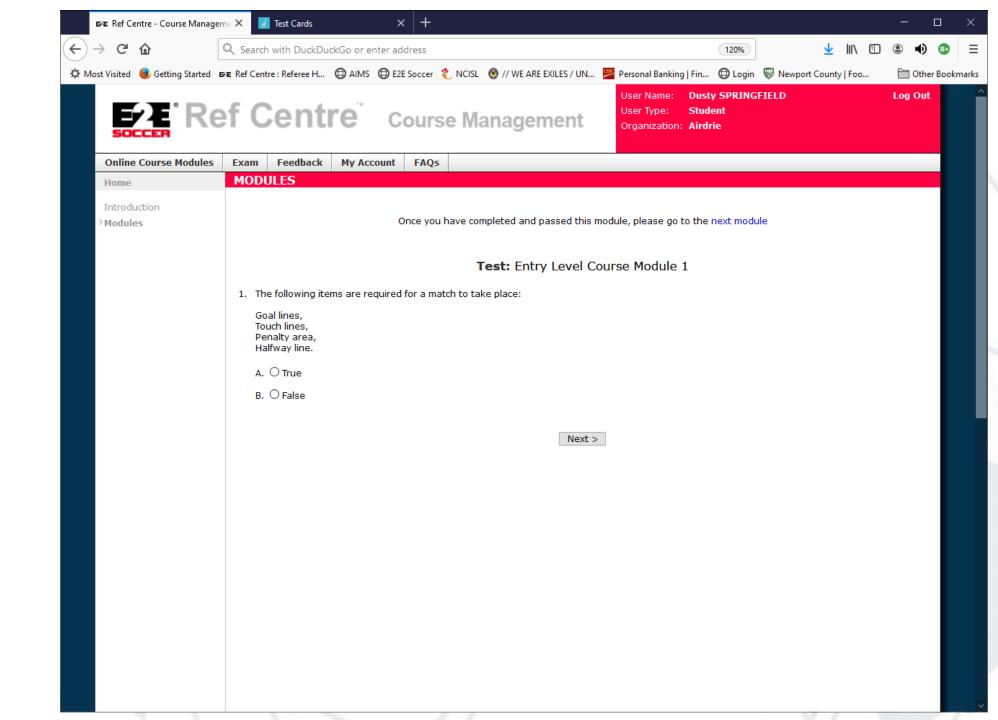
There are 7 online modules

Each module has a video followed by some multiple choice questions

The students must score 80% to proceed to the next module

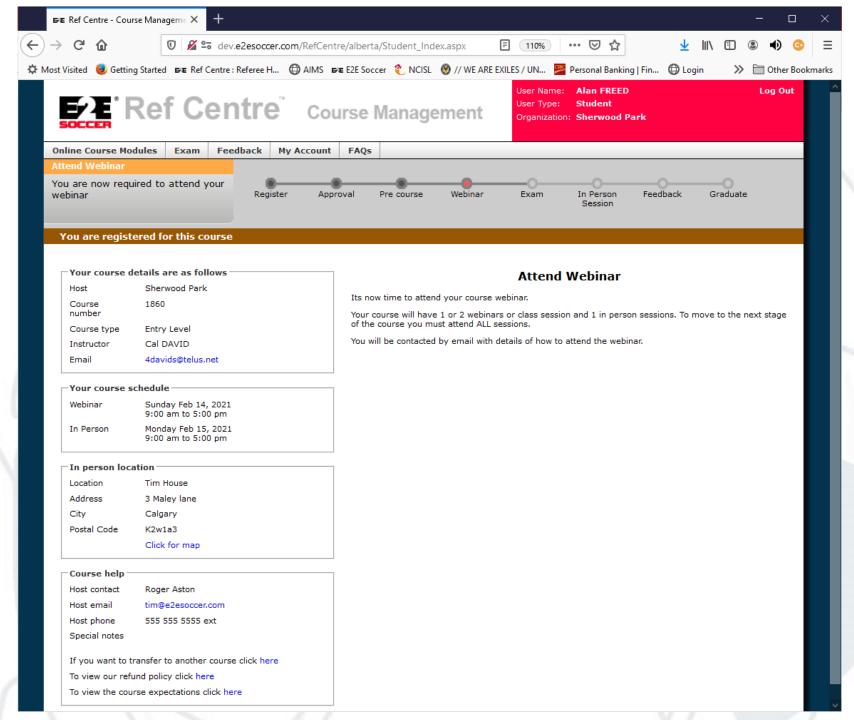
If the student fails the module it must be repeated



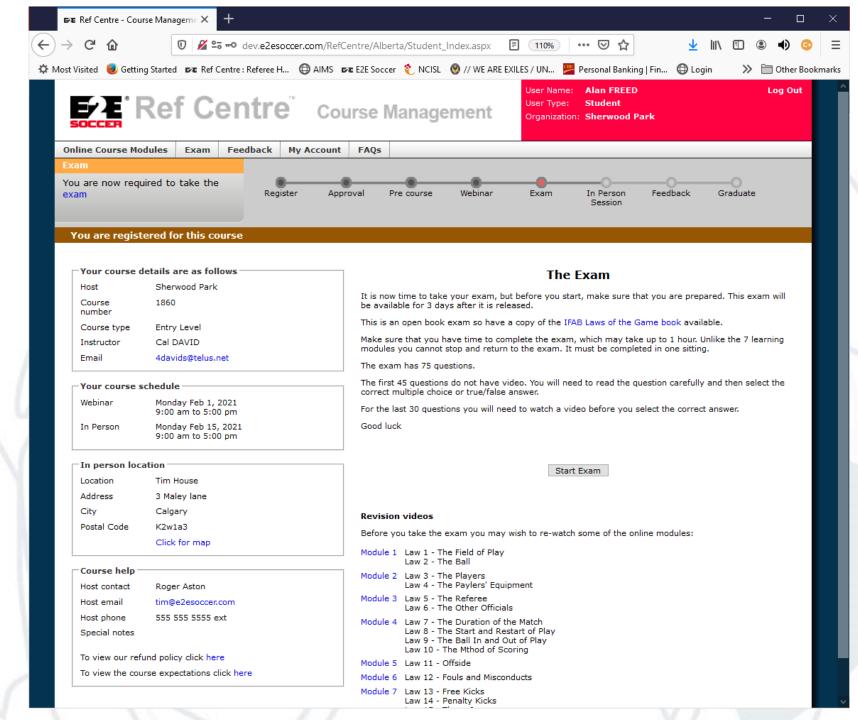


After all 7 modules have been completed the student has to attend the webinar

They will receive instructions on how to join the webinar from Alberta Soccer

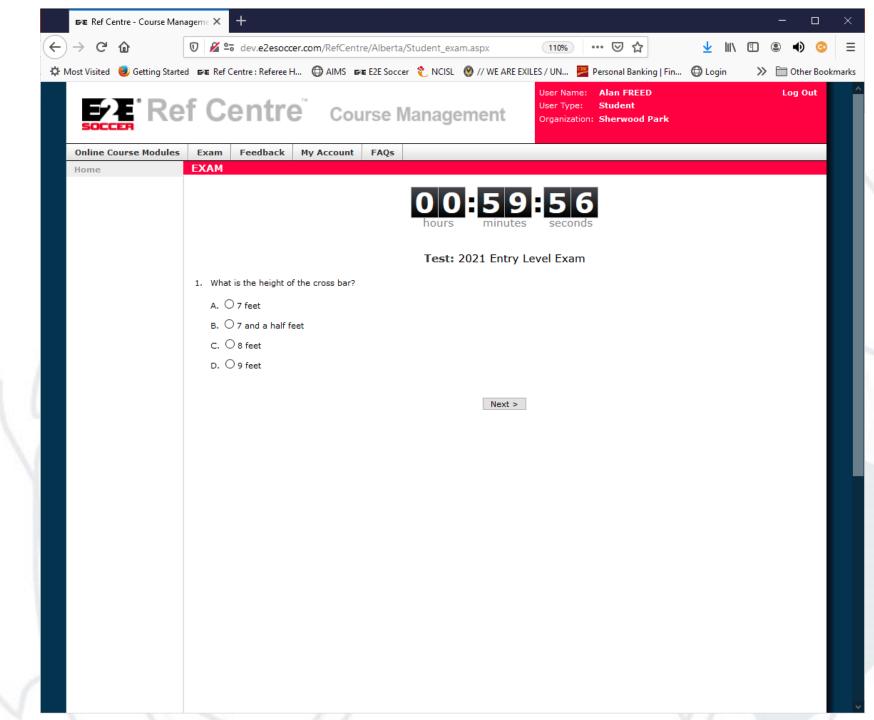


After the student has attended the webinar they can take the online exam

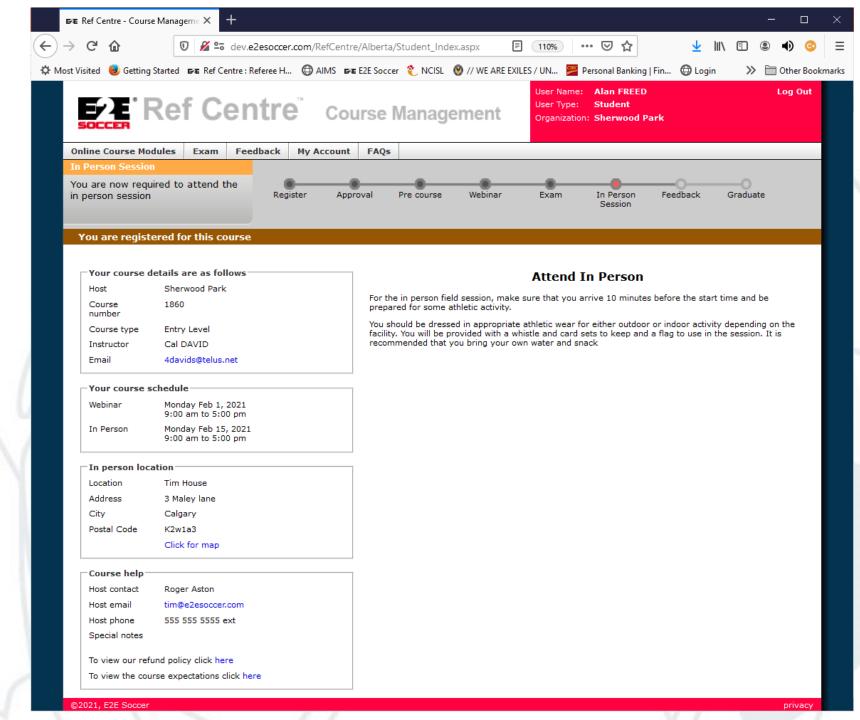


The student has 1 hour to answer 75 multiple choice questions

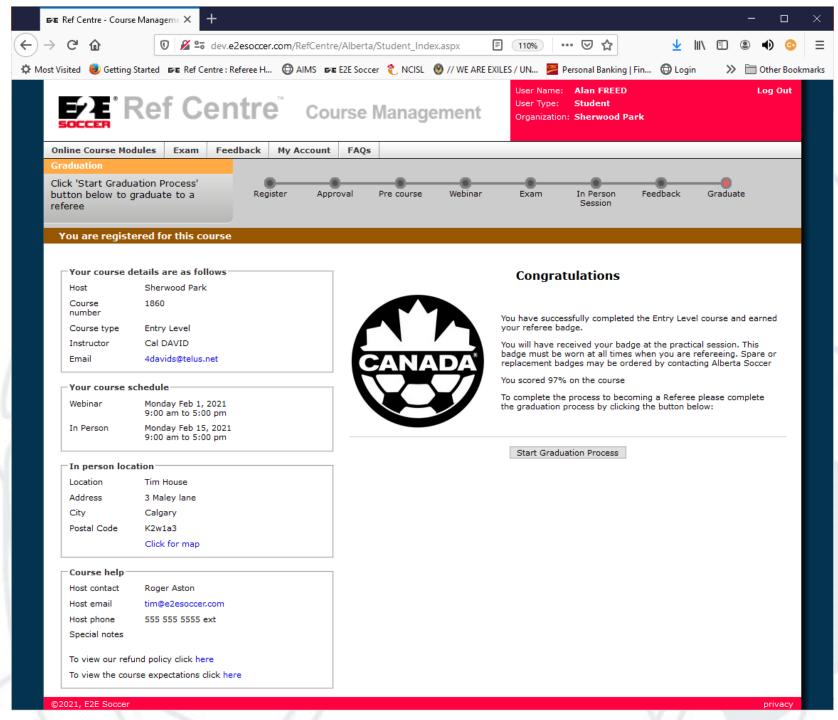
Some questions have a video to watch

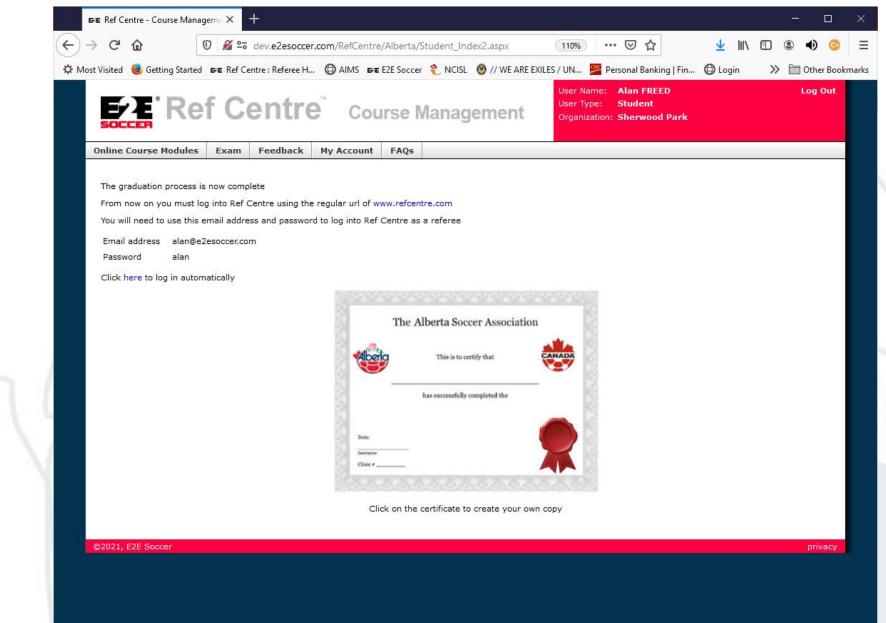


If the student passes the exam they are prompted to attend the in person practical session



After the instructor marks the student as attended the in person session the course is completed and the student can start the graduation process







The student has now converted their 'student' account to a 'referee' account and will appear on the Eligible List of Referees

