



**ALBERTA SOCCER ASSOCIATION**  
*The Governing Body of Soccer in Alberta*

9023 111 Avenue  
Edmonton, AB T5B 0C3

Ph: 780 474 2200  
Fax: 780 474 6300



**ASA Board Minutes**

January 15<sup>th</sup>, 2018

7:00pm – 8:12pm

By Tele-conference

**January 15<sup>th</sup> 2018**

**In attendance:**

Shaun Hammond, President  
Wayne Dosman, Director of Finance  
Danny Bowie, Rural Director  
Adam Berti, Director-at-large  
Jeannie Hawksworth, Rural Director

Sherri Thorsen, Vice President  
Kathryn McNeil, Director-at-large  
David Onderwater, Director-at-large  
Shaun Lowther, Executive Director

1. Call to Order – 7:00 PM

M506 *Motion: Call meeting to order*  
M/S/C

Meeting was called to order at 7:00pm

2. Approval of Agenda as Adjusted

3. Approval of Minutes

a. December 12<sup>th</sup>, 2017

4. Review of Action Items

a. N/A

5. Committee Updates

a. Finance Committee

i. Audit Update

ii. Audit Findings Report & Financial Statements

iii. 2017 - 2018 Auditor

iv. Price List -

1. Amendments due by February 1, 2018 to the membership

6. Other Business

a. 2016-17 Awards

b. Alberta Soccer Code of Conduct

c. Governance & Bylaws Committee

i. Replacement of a Committee Member due to resignation

7. Next Meeting

i. February 25, 2018

1. AGM (Edmonton)

8. Adjournment



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M507 *Motion: Approval of Agenda as adjusted - adding 6 (b) and 6 (c)*  
M/S/C

3. Approval of Previous Minutes

a. December 12<sup>th</sup>, 2017  
M508 *Motion: To approve the December 12, 2017 ASA BOD Minutes as presented.*  
M/S/C

4. Review of Action Items

a. N/A

5. Committee Updates

a. Finance Committee  
i. Audit Update –  
1. The year-end financial results show a deficit of \$194, 852. This includes a shortfall in Revenue of approx. \$225,000.  
ii. Audit Findings Report and Financial Statements  
1. The audit findings report is clear with no significant adjustments having to be made.  
2. Auditors were professional and courteous to staff and BOD during the Audit process.  
M509 *Motion: To accept the 2016 – 2017 audited financial statements and audit findings reports as presented.*  
M/S/C

iii. 2017-18 Auditor  
1. KPMG  
a. The board will go to market after this fiscal year.  
M510 *Motion: To recommend KPMG as the ASA auditor for the 2017 – 2018 fiscal year for presentation to the ASA Membership for approval.*  
M/S/C

b. Price List

i. Director of Finance and Staff to meet with a cross-section of the Membership to discuss New Player Fees. The 2018-19 Price List will be distributed to the BOD by January 28<sup>th</sup> 2018.



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6. Other Business

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a. 2016-17 Awards

- i. Shield of Merit and Award of Merit nominations were discussed, with selections taking place. Names withheld until the 2018 ASA Annual Awards Banquet.

*M511 Motion: To award the Shield of Merit and Award of Merit to undisclosed individuals.*  
*M/S/C*

b. Alberta Soccer Code of Conduct

- i. Alberta Soccer Code of Conduct was presented to the BOD with the goal of the following:
  1. Compliant and in Alignment with Canada Soccer
  2. Acceptable to Alberta Soccer Membership, BOD and Staff
  3. Adoption by Alberta Soccer Membership at 2018 AGM
- ii. Feedback received from the BOD was noted
- iii. Document will be re-worked and presented to the Governance and Bylaws Committee for further feedback

c. Governance and Bylaws Committee

- i. Discussion on the replacement of a recently resigned member of the Committee

*M512 Motion: To appoint Scott Chen to the Governance & Bylaws Committee*  
*M/S/C*

7. Next Meeting

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- i. February 25, 2018
  1. AGM (Edmonton)

8. Adjournment

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*M513 Motion: To adjourn the BOD Meeting*  
*M/S/C*

Adjournment 8:12pm