



## ASA Board Minutes

April 26, 2014

4:00 PM

Location: Black Knight Inn (Red Deer)

**Approved (June 14, 2014)**

### **In attendance:**

Ole Jacobsen, President

Danny Bowie, 2<sup>nd</sup> Vice President

Shaun Hammond, Director-at-large

Malcolm Pritchard, Rural Director

Chris Buchanan, Public Director

Ted Yoo, Vice President

Sherri Thorsen, Director of Finance

Billy Dunlop, Director-at-large

Rob Ziccarelli, Director-at-large

Richard Adams, Executive Director

### **Absent with Regrets:**

Sharon Evens, Director-at-large

## **1. Call To Order**

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*M289 Motion: Call meeting order  
M/S/C*

Meeting was called to order at 4:20 PM

## **2. Approval of Agenda**

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### A. Committee Updates

- a. Ad-hoc Committees
  - i. Women's Committee
  - ii. Business Development
- b. Finance Committee
  - i. 2014 – 2015 Budget
  - ii. Fee Structure Committee
- c. Risk Management Committee
  - i. CRC Policy
    1. Referees
- d. Governance & By-laws
  - i. Modernization of By-laws
- e. Strategic Planning Committee
  - i. CSA Member Benefits
- f. Technical
  - i. HPL
- g. Referee Development Committee
  - i. RDC Update
- h. Competitions Committee
  - i. Hosting Guidelines

- ii. Nationals Eligibility
  - iii. Tier 2/3 Hosting
  - iv. AMSL – USL/PDL
- B. New Business
  - a. CSA AGM Elections
    - i. Vice President
    - ii. Ontario Region
    - iii. Saskatchewan – Manitoba Region

*M290 Motion: To approve the agenda as amended*  
*M/S/C*

### **3. Approval of Previous Minutes**

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- A. January 17, 2014 ASA BOD Minutes

*M291 Motion: To approve the January 17, 2014 ASA BOD Minutes as presented.*  
*M/S/C*

### **4. Review of Action Items**

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- A. Boardless Soccer Update (A259)
  - a. The ASA recommendation was presented to the membership and reviewed. The membership will come back to the ASA with their positions (those Districts that play Futsal at Tier 1 & 2) and a formal decision will be made on Provincials offerings by the end of August 2014. The ASA technical committee will be reviewing the recommendation further with particular attention to the U10 age group.
- B. Central Registration (A262)
  - a. The membership is clear that a simple central registration system is desired in the early stages with a goal of a central ID system being important and the ability to track discipline. The ASA will present an update after the FIFA / CSA position on Central Registration is provided during the CSA AGM weekend May 8 – 12.
- C. Off-field Discipline (A270)
  - a. There is further work that needs to be done on defining Non-game Offences in order to clarify when and how this process will be enacted. The ASA will be responsible for reporting back to the membership with a clearer definition, this action item will remain open.

### **5. Agenda**

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- A. Committee Updates
  - a. Ad-hoc Committees
    - i. Women’s Committee
      - 1. The committee met April 12 in Red Deer. The minutes are under review by the committee and will be distributed to the Board once approved. The committee has broken into sub-groups to review previous projects in referee, competitions and technical areas. The committee will also be taking an active role in the FIFA Live Your Goals event.
    - ii. Business Development
      - 1. C. Buchanan has met with Lindsay-Anne to consider strategies for presentation to the Board of Directors. A report will be provided at a future meeting in regards to quick wins and long term strategies involving board support.

*A271 Action: C. Buchanan to report to the Board of Directors on quick win and new Business Development strategies.*

- b. Finance Committee

- i. 2014 – 2015 Budget
  - 1. The budget has been approved and will be published on the ASA website before the fiscal year begins.

*A272 Action: R. Adams to publish the approved budget for 2014 – 2015 on the ASA website.*

- ii. Fee Structure Committee
  - 1. The committee has met twice since the AGM with some progress on the best way to eliminate the new player fee and new team fee. The committee will be trying to meet in person in late May / early June to decide on next steps. This could include splitting the committee into youth and senior groups after distinct revenue targets are agreed.
- c. Risk Management Committee
  - i. CRC Policy
    - 1. The membership has expressed concerns about the level of expectation on the CRC policy proposed during the Governance & By-Laws committee meeting. The Risk Management Committee will be reviewing the policy for clear indication on who should be expected to get a CRC in order to participate in soccer.
    - 2. Referees are under review for Criminal Record Checks and the committee will be reviewing options on how to implement and the level of implementation.

*A273 Action: The Risk Management committee to review the CRC policy with particular focus on referee requirements.*

- d. Governance & By-Laws Committee
  - i. The committee will be researching methods of outsourcing the modernization of the ASA By-Laws over the next 6 – 8 months. The money was allocated in the 2013 – 2014 budget and the membership agrees with the next steps for By-Laws.

*A274 Action: The Governance & By-Laws Committee to research the best method of modernizing the ASA By-Laws.*

- e. Strategic Planning Committee
  - i. CSA Member Benefits
    - 1. The Board of Directors was asked to review the member benefits document ahead of the CSA AGM weekend and provide feedback to Richard Adams to bring to meetings before the document is published to the general public.
- f. Technical Committee
  - i. HPL
    - 1. Overall the presentation to the membership was received well. The membership felt that the ASA should be aggressive in answering the questions posed to the HPL Committee with a meeting date of June 7 likely for the next level of planning. The Board of Directors agreed that the ED, President and technical Board Liaison(s) should attend the next planning meeting to provide an ASA Board of Directors perspective.
- g. Referee Development Committee Update
  - i. RDC Update
    - 1. Planning meeting
      - a. The planning meeting session went well with considerable discussion on the use of the blue card for the indoor game. The Rules of Indoor Soccer will be reviewed and presented to the Board of Directors for approval before July 31, 2014 if changes are necessary.
    - 2. Recruitment
      - a. Referee recruitment initiatives have shown some early returns with a likely increase in registration given the current projected numbers.
    - 3. Surveys

- a. The exit surveys and returning referee survey and yielding two key reasons why people leave or concerns despite staying. Referees are leaving because of abuse (17%) and concerned about it despite returning (35%). Referees leaving listed the most common reason as being that they could not get assigned to game or did not know how to get assigned to games.
  - i. Consideration should be given in regards to the Respect in Sport courses for parents as the coaches are slowly being covered by the MED module through NCCP but parent abuse is still a concern.
  - ii. A team marshall system requirement throughout the province should also be considered to give the Referees a contact with the parent group for all games.

*A275 Action: The RDC to come forward with recommendations for a team marshall system or Respect in Sport equivalent for parents / coaches to help with the referee abuse issue.*

#### 4. DRA

- a. Still issues surrounding the retention and recruitment of DRA's. Further review by the RDC and membership on the best ways to engage individuals is ongoing.
- b. There is questions surrounding what the minimum level of training for a DRA should be and what merit certain training has in the duties of the DRA. A review of the minimum requirements is ongoing by the RDC.

#### h. Competitions Committee

##### i. Committee Update

- 1. Provincial Hosting Guidelines (A23)
  - a. Further review is required for officials support but overall the document is functioning well for the ASA and the membership.
- 2. Tier 1 Qualification (A231)
  - a. Analysis has been requested via the ASA office in regards to recent results in competitions with 6+ teams and whether more "blowouts" are occurring in the past 3 – 4 years. Further review by the committee and with the membership will be necessary in the fall.
- 3. Medal Presentation Attendance (A232)
  - a. This will be added to the Code of Conduct for the indoor provincials and failure to attend the medal ceremonies could result in disciplinary action. It was agreed that circumstances arise that can result in a team missing the ceremonies but that it should always be cleared with the ASA rep onsite.

##### ii. Nationals Eligibility

- 1. The CSA Competitions Committee has updated the youth requirements with an exemption clause. This clause should allow players who are in Canada legally on parents work permits or for other reasons not covered by the current rule book to apply for eligibility.
- 2. After testing at the youth level for 2014 the ASA would like to see the CSA consider similar guidelines for the senior club nationals.

##### iii. Tier 2/3 Hosting

- 1. The competitions are set for St. Albert, Sherwood Park and EMSA. This is a large endeavour but should result in close to 3000 people attending the U-20 QF in Edmonton as part of the Provincials weekend. The hosting partners have been keen from the beginning to address challenges around fields, referees and volunteers. The ASA staff and board will be encouraged to lend a hand on that weekend if at all possible.

##### iv. AMSL – USL/PDL

- 1. With the introduction of the USL/PDL franchise in Calgary there have been concerns raised by current members of the male side of the AMSL in regards to support for the league and the future of the league. The ASA Board agreed that further push on the

mission, vision and standards for the league should come from the ASA and should be presented to the AMSL teams in the fall.

*A276 Action: R. Adams to produce a vision, mission and standards document for the AMSL teams to review in the fall.*

**B. New Business**

**a. CSA AGM Elections**

- i. The ASA Board of Directors agreed that decisions on elections should focus on individuals who support the Governance model and individuals that can push the current CSA Board of Directors to continue down the line of Governance implementation but also push for change in the governance model at the CSA staff level.
  1. Vice President
    - a. Rob Newman
      - i. The ASA Board of Directors agreed to support Rob Newman notwithstanding any information that comes to the delegates attention at the CSA AGM.
    - b. Steve Reed
  2. Ontario
    - a. Acclamation of Nick Bontis
  3. Saskatchewan Manitoba
    - a. Don Story
      - i. The ASA Board of Directors agreed to support Don Story notwithstanding any information that comes to the delegates attention at the CSA AGM.
    - b. Sean Drain

**6. Next Meeting**

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**A. ASA BOD**

- a. June 14, 2014 – Calgary
- b. September 6, 2014 - TBD
- c. October 25, 2014 – Edmonton
  - i. Planning Meeting
- d. December 6, 2014 – Edmonton
- e. December 20, 2014 - CC

**7. Adjournment**

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*M292 Motion: To adjourn the BOD Meeting  
M/S/C*

**Adjournment 6:20 PM**

## **CATALOGUE OF MOTIONS**

*M289 Motion: Call meeting order  
M/S/C*

*M290 Motion: To approve the agenda as amended  
M/S/C*

*M291 Motion: To approve the March 1, 2014 ASA BOD Minutes as presented  
M/S/C*

*M292 Motion: To adjourn the BOD Meeting  
M/S/C*

## **CATALOGUE OF ACTION ITEMS**

- A271 Action: C. Buchanan to report to the Board of Directors on quick win and new Business Development strategies.*
- A272 Action: R. Adams to publish the approved budget for 2014 – 2015 on the ASA website.*
- A273 Action: The Risk Management committee to review the CRC policy with particular focus on referee requirements.*
- A274 Action: The Governance & By-Laws Committee to research the best method of modernizing the ASA By-Laws.*
- A275 Action: The RDC to come forward with recommendations for a team marshall system or Respect in Sport equivalent for parents / coaches to help with the referee abuse issue.*
- A276 Action: R. Adams to produce a vision, mission and standards document for the AMSL teams to review in the fall.*