



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

9023 111 Avenue
Edmonton, AB T5B 0C3

Ph: 780 474 2200
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ASA Board Minutes

August 22, 2015

1:00 PM – 5:00 PM

Location: Glenmore Inn & Conference Centre
Calgary, AB

Approved (September 14, 2015)

In attendance:

Glenn Montgomery, President
Ole Jacobsen, Past President
Rob Zicarelli, Director-at-large
Shaun Hammond, Director-at-large
Richard Adams, Executive Director

Sherri Thorsen, Director of Finance
Jim Moore, Director-at-large
Malcolm Pritchard, Rural Director
Danny Bowie, Rural Director

Absent w/ Regrets:

Ted Yoo, Vice President

1. Call To Order

M355 *Motion: Call meeting to order*
M/S/C

Meeting was called to order at 1:06 PM

2. Approval of Agenda

A. Committee Updates

- a. Judicial Committees
 - i. Nominations Committee
 - 1. Appointed Vacancy
 - 2. CSA Nominations Committee
 - ii. Discipline & Appeals
 - 1. Increase in serious discipline
- b. Finance Committee
 - i. Quarter 3 Results
- c. Risk Management Committee
 - i. Board of Directors Code of Conduct / Conflict of Interest
- d. Governance & By-laws
 - i. Governance Documents Structure



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- ii. By-laws Dissolution Clause (AGLC)
 - e. Strategic Planning Committee
 - i. Strategic Objectives Update Review
 - f. Technical
 - i. Technical Director Report
 - g. Referee Development Committee Update
 - i. Referee Development Officer Report
 - h. Competitions Committee
 - i. Competitions Coordinator Report
- B. New Business
 - a. Staff Structure
 - b. New Membership
 - i. Yellowhead Soccer
 - c. High Performance League
 - d. U6 – U8 Registration

M356 *Motion: To approve the agenda as presented.*
M/S/C

3. Approval of Previous Minutes

- A. June 6, 2015

M357 *Motion: To approve the June 6, 2015 ASA BOD Minutes as presented.*
M/S/C

4. Review of Action Items

- A. A review of the LTPD compliance at U6 – U8 within the ASA Membership (A288)
 - a. The ASA will be conducting a survey, anonymous, of U6 – U8 membership. The survey results will be discussed with the membership in November. The Board expressed a desire for a larger discussion on LTPD with an eye towards a compliance agreement by the membership in January. If there is an agreement with the compliance, the membership will work on a policy for breach of compliance involving education, warning, sanctions etc.

A319 *Action: S. Lowther to present to the membership about LTPD and the importance of compliance with an eye towards a supporting motion by the membership at the January AGM.*

- B. EIYSA U6 – U8 LTPD Compliance Update (A318)



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- a. The ASA ED and TD both met with EIYSA representatives to discuss concerns regarding the LTPD compliance. The TD meeting was with EIYSA technical leadership and it is believed that almost all clubs are in compliance with the LTPD structure. The few concerns with the structure were addressed in the meeting and all committed to alignment. Further follow-up via ASA action item 319 will allow for monitoring of this issue moving into the 2016 season.

5. Agenda

A. Committee Updates

a. Judicial Committees

i. Nominations Committee

1. Appointed Vacancy

- a. No viable candidates have come forward from the membership. The Board of Directors will refer this to the nominations committee to help with filling the position after the 2016 AGM.

2. CSA Nominations Committee

- a. The CSA is currently calling for members of their nominations committee. The Board of Directors would like to reach out to Michelle Williamson about that role given her success within the ASA nominations committee.

A320 Action: R. Zicarelli to reach out to Michelle Williamson about the CSA nominations committee.

ii. Discipline & Appeals

1. Increase in serious discipline

- a. The ASA has seen an increase in serious discipline, 8 plus games suspensions for threatening and violent behavior, over the past two years. It has increased almost 200% over a two year period.
- b. The ASA has reached out to the U of A about a study on the actual cases to understand trends and help with changes in process.
- c. The ASA would like to reach out to our major adult members (CUSA and EDSA) to have open discussions with their leadership and then discussions with referees, offending groups based on trends and other players. This will include a presentation on the Laws of the Game etc.

A321 Action: R. Adams to reach out to CUSA and EDSA about discipline issues and initiating steps towards a discipline symposium.



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b. Finance Committee

i. Quarter 3 Results

1. The overall result of the Quarter is positive, ahead of projections by about \$99,973. The projected status after receiving membership fees is around \$1,045,687 positive and the actuals were a net revenue figure of \$1,145,660.
2. With the accounting department suffering staff shortages because of staff sickness the full report will be forwarded by line item in late August.

c. Risk Management Committee

i. Board of Directors Code of Conduct / Conflict of Interest

1. The board reviewed the Code of Conduct section and determined that further review of the role of Board of Directors, relative to items 2b and 4 should be reviewed by the committee for clarification.
2. The Board reviewed the Conflict of Interest section and determined that further review on where the candidates for election will fall within the scope of the document.

A322 Action: The Risk Management Committee to review the Code of Conduct / Conflict of interest document and present to the Board for approval at the end of November.

d. Governance & By-laws

i. Governance Documents Structure

1. The Board agreed that there needs to be a clear divide between which documents require membership approval, board approval and/or staff approval. The current structure puts significant strain on the membership to approve documents or it is unclear where the membership involvement should start or stop. The Board tasked the committee with setting up a policy authorization structure that can be presented to the membership.

A323 Action: The By-laws Committee to present a policy authorization structure to be presented to the membership.

ii. By-laws Dissolution Clause (AGLC)

1. The AGLC is requiring that the ASA add a dissolution clause to the By-laws prior to the end of the calendar year of 2015. The wording is provided by the AGLC but the Board would like it to be clear that eligible Regular Members would qualify for the distribution of assets in the event of a dissolution.



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2. This will be presented to the membership in September and voted on during the November meetings.

A324 Action: R. Adams to review the addition of the Regular Members mention with the AGLC before submitting the paperwork to the membership.

- e. Strategic Planning Committee
 - i. Strategic Objectives Update Review
 1. The Board reviewed the presented objectives and asked that the committee review the Financial Assets Management objective before proceeding to the detailed action items.
- f. Technical
 - i. Technical Director Report
 1. The TD report was reviewed with no significant action items or questions regarding content.
- g. Referee Development Committee Update
 - i. Referee Development Officer Report
 1. The RDO report was reviewed with no significant action items or questions regarding content.
- h. Competitions Committee
 - i. Competitions Coordinator Report
 1. The Competitions Coordinator report was reviewed with no significant action items or questions regarding content.

B. New Business

- a. Staff Structure
 - i. Tammy McNutt moving into the role of Projects Manager & Assistant Accountant
 - ii. Office Coordinator and Technical Programs Coordinator will be posted in early September
 - iii. Manager, Coach Education will be re-posted in mid-October 2015.
- b. New Membership
 - i. Yellowhead Soccer
 1. The towns of Ft. Saskatchewan and Ardrossan have applied to be a member together. They would depart Tri-County soccer to form a membership of around 1000 players in outdoor, 450 in indoor. The Board of Directors was comfortable with the application moving forward to the membership pending receipt of formal letters of support from the Ft. Saskatchewan and Ardrossan Boards of Directors and confirmation that Tri-County was contacted about the application before the Board approval.



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*M358 Motion: To accept the Yellowhead Soccer Association application as presented for forwarding to the membership at the November 2015 Special Meeting.
M/S/Tabled pending A325*

A325 Action: R. Adams to contact Yellowhead Soccer members about the final documents needed before the Board votes on the motion.

c. High Performance League

- i. There is still significant disagreement around a High Performance League where individual clubs have the opportunity to apply to participate. It is agreed that 40 – 60 players are at that level in each city between U13 – U17. Districts have recently inquired about the ASA running the league but that option was put aside through research previously based on recourses and cost. There is still interest from BC soccer in a crossover if the league starts up. Further discussions around an exhibition series in 2016 are being considered.

d. U6 – U8 Registration

- i. There is a general agreement with the Foothills Soccer Association about next steps in the registration process.
- ii. CMSA is reviewing key numbers around ASA revenue projections and will be contacting other districts about continuing to review the fee structure.
- iii. NW Central is in early talks about concerns around their U6 – U8 registration. If the talks do not progress, an invoice will be sent to NW Central to cover their U6 – 8 registration.

6. Next Meeting

- A. November 6, 2015
 - a. Red Deer
- B. November 28, 2015
 - a. Edmonton

7. Adjournment

*M359 Motion: To adjourn the BOD Meeting
M/S/C*

Adjournment 5:20 PM



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Catalogue of Motions

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M/S/C

M356 *Motion: To approve the agenda as presented.*
M/S/C

M357 *Motion: To approve the June 6, 2015 ASA BOD Minutes as presented.*
M/S/C

M358 *Motion: To accept the Yellowhead Soccer Association application as presented for forwarding to the membership at the November 2015 Special Meeting.*
M/S/Tabled pending A325

M359 *Motion: To adjourn the BOD Meeting*
M/S/C



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- A321 *Action: R. Adams to reach out to CUSA and EDSA about discipline issues and initiating steps towards a discipline symposium.*
- A322 *Action: The Risk Management Committee to review the Code of Conduct / Conflict of interest document and present to the Board for approval at the end of November.*
- A323 *Action: The By-laws Committee to present a policy authorization structure to be presented to the membership.*
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- A325 *Action: R. Adams to contact Yellowhead Soccer members about the final documents needed before the Board votes on the motion.*