



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

9023 111 Avenue
Edmonton, AB T5B 0C3

Ph: 780 474 2200
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ASA Board Minutes

March 26, 2016

9:00 AM – 4:00 PM

Location: Alberta Soccer Office

Approved (April 23, 2016)

In attendance:

Glenn Montgomery, President
Wayne Dosman, Director of Finance
Shaun Hammond, Director-at-large¹
Danny Bowie, Rural Director
Richard Adams, Executive Director

Sherri Thorsen, Vice President
Ole Jacobsen, Past President
Kathryn McNeil, Director-at-large
Jeannie Hawksworth, Rural Director

Absent with regrets:

Jim Moore, Director-at-large

Note 1 Shaun Hammond joined the meeting at 12:30 PM

1. Call To Order

*M395 Motion: Call meeting to order
M/S/C*

Meeting was called to order at 9:05 AM

2. Approval of Agenda

A. Committee Updates

- a. Judicial Committees
 - i. Nominations Committee
 - 1. Committee Report
 - 2. Chair
 - 3. Appointed Representative
 - ii. Discipline Committee
 - 1. University of Alberta Study
 - iii. Women's Committee
 - 1. Conference
- b. Finance Committee
 - i. Q1 Results



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- ii. 2016 – 2017 Budget Approval
 - iii. Membership Fee Collection
 - 1. Outdoor Fee Invoicing
 - c. Risk Management Committee
 - i. Directors & Officers Insurance
 - d. Governance & By-laws
 - i. Committee Goals
 - ii. Gender Identity Rule
 - e. Awards & Recognition Committee
 - i. Committee Goals
 - f. Strategic Committee
 - i. Strategic Plan Approval
 - g. Technical Committee
 - i. Technical Director Report
 - h. Referee Development Committee
 - i. Referee Development Officer Report
 - i. Competitions Committee
 - i. Competitions Coordinator Report
 - ii. Competitions Age Changes Meeting
 - iii. 2017 Nationals
 - iv. Foothills UWS
 - v. Indoor Tier 1 Provincials
- B. Other Business
 - a. Central Registration
 - i. Privacy Policy
 - ii. Legal Opinion
 - b. CUSA – CWSA
 - c. CSA Board of Directors
 - d. Dr. Herb Link Memorial Fund
 - e. Special Meeting Agenda

*M396 Motion: To approve the agenda as amended
M/S/C*

3. Approval of Previous Minutes

- A. January 22, 2016 ASA BOD Minutes

*M397 Motion: To approve the January 22, 2016 ASA BOD Minutes as presented.
M/S/C*



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B. January 23, 2016 ASA BOD Minutes

*M398 Motion: To approve the January 23, 2016 ASA BOD Minutes as amended.
M/S/C*

4. Review of Action Items

- A. Concussion Policy and Protocol Update (A343)
 - a. The policy has been published and distributed to the members. Over 13,000 pocket recognition tools are being distributed through coach packages by districts, by our coaching department through coaching courses and referee department through referee courses.
 - b. A miscommunication meant the cards were not distributed during the Provincial competitions but they will be distributed during outdoor competitions.
- B. FC Barcelona Update (A345)
 - a. The Alberta Soccer ED met with representatives of the FC Barcelona academy in mid-February. The organizers are clear that the academy is a branding opportunity for the club and they hope to be a supplemental program to Regular Member programs. There is significant concern regards the approach in entering the Edmonton market but the position will remain that the ASA will not sanction participants but will support member districts who have rules that restrict participation in un-sanctioned academies.
 - b. Canada Soccer continues to communicate with the Spanish FA and FIFA about how these academies are being started without sanctioning and will report back to the Provinces when new information comes available.

5. Agenda

- A. Committee Updates
 - a. Judicial Committees
 - i. Nominations Committee
 - 1. Committee Report
 - a. The Board accepted the report from the co-chairs of the 2015 Nominations Committee.
 - 2. Chair
 - a. Robert Hayne has expressed an interest in remaining on the committee as chair for 2016. Jay Ruptash and Debbie Ballam have indicated they would remain on the committee. The Board agreed to name a single chair and understand the committee chair is responsible for finding committee members.

M399 Motion: To name Robert Hayne chair of the 2016 ASA Nominations Committee



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M/S/C

3. Appointed Representative
 - a. The Board agreed that finding a representative from one of the major partners of Alberta Soccer would add value to the position and provide perspective on the Business Development side where the Board lacks expertise. The Chair will engage some of the core sponsors in discussions ahead of the April meeting.
- ii. Discipline Committee
 1. University of Alberta Study
 - a. It is expected that the study will be ready for presentation at the end of April 2016. The study will be distributed to members and used to engage EDSA and CUSA in discipline discussions with their playing membership.
- iii. Women's Committee
 1. 2nd Annual Development Conference
 - a. The 2nd annual conference will be held in Calgary on April 9, 2016. The focus of the discussions will be on referee, coaching and administrative leadership.
- b. Finance Committee
 - i. Q1 Results
 1. The Q1 results show a surplus of \$300,000 versus a projection of \$50,000. The primary reasons for the variance are the following;
 - a. Government Grant payments \$109,000, 2 months earlier than expected
 - b. AGM expenses of \$30,000 not invoiced by the hotel before quarter 1 like projected
 - c. \$27,000 in membership fees collected above expected.
 - ii. 2016 – 2017 Budget Approval

M400 Motion: To approve the 2016 – 2017 budget as presented.

M/S/C

- iii. Membership Fee Collection
 1. Outdoor Fee Invoicing
 - a. The Board of Directors agreed that the promise made to the membership to hold members accountable who knowingly withhold player registrations will be acted on during the 2016 outdoor season.
- c. Risk Management Committee



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i. Directors & Officers Insurance

1. The Board of Directors tasked the ED with doing further research into the possibility of extending D&O insurance to districts and/or clubs and town soccer associations. There is increased risk to those groups who assume coverage in this area when there has never been coverage from an Alberta Soccer level.
2. The ASA Broker is researching options for extending coverage and the ED will research other provinces and provincial sport organizations in regards to their providers and coverages.

A346 Action: To update the Board of Directors on D&O insurance options extending beyond the Alberta Soccer level.

d. Governance & By-laws

i. Committee Goals

1. Policy Authorization Working Group
 - a. To work towards an approved protocol on policy control targeting approval in November 2016.
2. By-laws Modernization
 - a. Edited By-laws that align with Canada Soccer suggested updates and language but no change in intent.
 - b. Includes alignment CSA Dispute Resolution statement as only change in intent, specifically no access to ordinary courts until all avenues of appeal have been attempted.
3. Competitions & Referee Policy
 - a. Final review with approval target in November 2016.
4. Membership Policy
 - a. Develop a membership policy for approval at the January 2017 AGM.
5. Structural Governance
 - a. Further analysis of membership structure and voting structure in conjunction with Canada Soccer updates.

ii. Gender Identity Rule

1. The Board of Directors agreed that a Gender Identity Rule should be presented to the membership and that it be in its simplest form in order to comply with the basic principles of equity.
 - a. For the purpose of registration on gender-based amateur teams, a player may register with the gender team with which the player identifies and is shown to be sincerely held.

A347 Action: To present the proposed Gender Identity Rule to the Membership in April 2016.



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- e. Awards & Recognition Committee
 - i. Committee Goals
 - 1. Increase district diversity in award winners through Board engagement with district members
 - 2. More direct to player / coach communication about awards
 - 3. Publicize the monetary award for the Award of Merit
- f. Strategic Committee
 - i. Strategic Plan Approval

*M401 Motion: To approve the 2016 – 2019 Alberta Soccer Strategic Plan.
M/S/C*

A348 Action: To publish the 2016 – 2019 Alberta Soccer Strategic Plan by the end of April 2016.

Note 1 Shaun Hammond joined the meeting at 12:30 PM

- g. Technical Committee
 - i. Technical Director Report
 - 1. The TD report was accepted with the following details provided in support;
 - a. Future videos of training should be done with amateur, new coaches and normal players in order to provide a realistic presentation of how a practice will run.

A349 Action: R. Adams to follow-up with the TD on options for video training drills with amateur coaches.

- h. Referee Development Committee
 - i. Referee Development Officer Report
 - 1. The RDO report was accepted with the following requests for follow-up;
 - a. That the RIC selection process and assignment process be reviewed with all districts ahead of the indoor Provincials 2017.

A350 Action: R. Adams to review the RIC process with future hosts of indoor provincials.

- i. Competitions Committee
 - i. Competitions Coordinator Report
 - 1. The Competitions Coordinator report was accepted with the following requests for additional information;



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- a. That the detailed results by district be provided for the indoor provincials.

A351 Action: R. Adams to provide the provincial results details by district to the Board of Directors

- ii. Competitions Age Changes Meeting
 1. Districts have been invited to meet April 9th to discuss the possible changes to Alberta Soccer structure and provincials.
 2. The technical committee has put forward a recommendation that includes a significant change to the U12 competitions and then adding single year provincials up through U18.
 3. The Board of Directors agreed that a significant change to the structure is not necessary with a minimum change of adding U15 and U17 Tier 1 the only necessary change to accommodate the nationals change.
- iii. 2017 Nationals
 1. Calgary Minor Soccer has been awarded the 2017 U15 National Championships.
- iv. Foothills UWS
 1. The Board of Directors reviewed the application by the Foothills Soccer Club in Calgary to join the United Women's Soccer league in the United States. This application was supported by the CWSA and will be forwarded to Canada Soccer for final approval.

*M402 Motion: To support the UWS application of the Foothills Soccer Club for forwarding to Canada Soccer.
M/S/C*

A352 Action: R. Adams to forward to the UWS application with ASA letter of support to the CSA.

- v. Indoor Tier 1 Provincials
 1. Alberta Soccer would like to pilot a Tier 1 indoor competition using the Red Deer Soccer facilities and possibly the Victoria facilities in Edmonton. In order to move forward a guarantee of participation from EMSA, EIYSA and CMSA will be needed for the first year pilot.

A353 Action: R. Adams to follow-up with impacted parties on the Tier 1 Indoor competitions pilot.

B. Other Business

- a. Central Registration
 - i. Privacy Policy
 1. The revised Privacy Policy was presented for approval.



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*M403 Motion: To approve the new ASA privacy policy as presented.
M/S/C*

- ii. Legal Opinion
 - 1. The Board of Directors does not feel there is a need for a legal opinion on the privacy policy at this time.
- b. CUSA – CWSA
 - i. The Board of Directors was updated on the status of the CUSA Women's league. There will be a classics division with 9 teams that will declare teams to both the Major and Classics divisions. A play-down will be organized between CUSA and CWSA teams to qualify for Provincials.
- c. CSA Annual Meeting of the Members
 - i. The Annual Meeting of the Members will be held May 7 in Saskatchewan. The President, Vice President, Past President and the Executive Director will attend. The meeting documents will be forwarded to the Board of Directors upon receipt.

Note 2 Ole Jacobsen left the room during the Canada Soccer Board of Directors discussion.

- ii. Board of Directors
 - 1. The two candidates up for election in our region are Ole Jacobsen and Ryan Fequet. The documentation for each candidate has not been received and the Board did not feel comfortable supporting candidates without more detail. The Board will decide on support at the April 23, 2016 meeting.

Note 2 Ole Jacobsen re-entered the room during the Canada Soccer Board of Directors discussion.

- d. Dr. Herb Link Memorial Fund
 - i. The fund of \$8,877 has been stagnant for 20 years. Alberta Soccer would like to use the fund to help with refugees and other under-privileged groups. The Board of Directors agreed that the fund should be, if allowed under the rules of the bequest, provided for underprivileged players throughout Alberta. An application process should be developed.
- e. Special Meeting Agenda
 - i. Draft AGM Minutes
 - ii. 2016 – 2017 Budget
 - iii. Central Registration

6. Next Meeting



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- A. April 23, 2016
 - a. Delta South Calgary – Planning Meeting

7. Adjournment

*M404 Motion: To adjourn the BOD Meeting
M/S/C*

Adjournment 4:05 PM



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Catalogue of Motions

- M395 *Motion: Call meeting to order*
M/S/C
- M396 *Motion: To approve the agenda as amended.*
M/S/C
- M397 *Motion: To approve the January 22, 2016 ASA BOD Minutes as presented.*
M/S/C
- M398 *Motion: To approve the January 23, 2016 ASA BOD Minutes as amended.*
M/S/C
- M399 *Motion: To name Robert Hayne chair of the 2016 ASA Nominations Committee*
M/S/C
- M400 *Motion: To approve the 2016 – 2017 budget as presented.*
M/S/C
- M401 *Motion: To approve the 2016 – 2019 Alberta Soccer Strategic Plan.*
M/S/C
- M402 *Motion: To support the UWS application of the Foothills Soccer Club for forwarding to Canada Soccer.*
M/S/C
- M403 *Motion: To approve the new ASA privacy policy as presented.*
M/S/C
- M404 *Motion: To adjourn the BOD Meeting*
M/S/C



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Catalogue of Actions

- A346 Action: To update the Board of Directors on D&O insurance options extending beyond the Alberta Soccer level.
- A347 Action: To present the proposed Gender Identity Rule to the Membership in April 2016.
- A348 Action: To publish the 2016 – 2019 Alberta Soccer Strategic Plan by the end of April 2016.
- A349 Action: R. Adams to follow-up with the TD on options for video training drills with amateur coaches.
- A350 Action: R. Adams to review the RIC process with future hosts of indoor provincials.
- A351 Action: R. Adams to provide the provincial results details by district to the Board of Directors
- A352 Action: R. Adams to forward to the UWS application with ASA letter of support to the CSA.
- A353 Action: R. Adams to follow-up with impacted parties on the Tier 1 Indoor competitions pilot.

Catalogue of Notes

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