



ALBERTA SOCCER ASSOCIATION

The Governing Body of Soccer in Alberta

9023 111 Avenue
Edmonton, AB T5B 0C3

Ph: 780 474 2200
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ASA Board Minutes

June 24, 2017

9:00 AM – 2:00 PM

Location: Calgary Soccer Centre
Calgary, AB

June 24, 2017 (Approved)

In attendance:

Sherri Thorsen, Vice President
Danny Bowie, Rural Director
Adam Berti, Director-at-large
Jeannie Hawksworth, Rural Director

Wayne Dosman, Director of Finance
Noreen Onofryszyn, Public Director
David Onderwater, Director-at-large
Richard Adams, Executive Director

Absent w/ Regrets:

Shaun Hammond, President

Kathryn McNeil, Director-at-large

1. Call to Order

M481 Motion: Call meeting to order
M/S/C

Meeting was called to order at 9:10 AM

2. Approval of Agenda

A. Committee Updates

- a. Judicial Committees
 - i. Nominations Committee
- b. Ad-Hoc Committee(s)
 - i. Code of Conduct Advisory Committee
 - ii. Development of Women in Soccer
 1. Conference Review
- c. Finance Committee
 - i. Quarter 2 Results
 - ii. 2017 – 2018 Budget
 1. Re-imaging expenses
- d. Governance & By-laws
 - i. Committee Update



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1. Rules & Regulations
 2. CSA Alignment
 - ii. District Area Boundaries
 1. Foothills – Big Country - Calgary
 2. General Review
 - e. Risk Management
 - i. Insurance
 - f. Technical Committee
 - i. Technical Director Report
 - ii. Standards Based League
 - g. Referee Development
 - i. Referee Development Officer Report
 - h. Competitions Committee
 - i. Competitions Coordinator Report
 - ii. Indoor Competition Rules
 1. Youth
 2. Senior
- B. Other Business
- a. Canada Soccer AMM Review
 - b. District Liaison Assignments
 - c. CUSA – CWSA Discussions
 - d. National Team Hosting

*M482 Motion: To approve the agenda as presented
M/S/C*

3. Approval of Previous Minutes

- A. April 22, 2017

*M483 Motion: To approve the April 22, 2017 ASA BOD Minutes as presented.
M/S/C*

4. Review of Action Items

- A. A389 – CMSA and NW Central Member Registration Update
- a. NW Central has committed to full registration at U8 in 2018 and further review around U4 and U6 registration will be sought over the next year. Continued demonstration of ASA services is necessary for grassroots engagement.



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- b. CMSA has increased their grassroots registration by approximately 1000 players year over year and has more commitments from clubs for the 2018 season after the approval of the 2018 fee structure in June 2017.

M484 Motion: That CMSA and NW Central have forfeited their 2018 outdoor Provincials participation pending a review of their registration data for the 2018 outdoor season by the Board of Directors.

M/S/C

A410 Action: R. Adams to prepare a letter for CMSA and NW Central regarding the final deadline for registration compliance.

B. A390 – Member Registries Update

- a. The one (1) district that was behind in registries filing will file by the end of July and is expected to be back in good standing by the November 1, 2017 registries deadline.
- b. This district is holding a Special Meeting with their membership on July 22, 2017 to discuss the registries status and recent financials and Alberta Soccer will be sending a representative to the meeting.

A411 Action: W. Dosman, J. Hawksworth and/or N. Onofryszyn to attend the Big Country Special Meeting on July 22, 2017 in Olds.

C. A398 – Central Registration Update

- a. There were multiple districts who were not compliant with the e-mail portion of the Central Registration data. The Board of Directors agreed that these members should be given a deadline to become compliant with the requirements for registration data and this will be reviewed by the Board of Directors in September 2017.

A412 Action: R. Adams to prepare a note for the districts that are non-compliant with central registration e-mails to meet the standards by the end of August 2017.

5. Agenda

A. Committee Updates

a. Judicial Committees

i. Nominations Committee

- 1. The Board of Directors reviewed the Board of Directors nominations documentation and noted only small changes required.

A413 Action: R. Adams to send the Nominations documentation to the membership.



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- b. Ad-Hoc Committee(s)
 - i. Code of Conduct Advisory Committee
 - 1. The meeting Code of Conduct will be presented for a vote in November 2017 and the wider Code of Conduct will be presented with the intent to vote if agreeable by the membership with a final deadline of approval for February 2018.
 - ii. Development of Women in Soccer
 - 1. Conference Review
 - a. The 2017 Development of Women Soccer Conference was very successful with 70+ participants from across the province. There is continued positive feedback on the conference materials and experience. Further work is required to engage districts in the conference as 20 free spots offered to the districts went unclaimed.
 - b. For 2018 we will be looking at a smaller conference set-up, likely 1 day in Edmonton and 1 day in Calgary with the full weekend conference planned for 2019.
- c. Finance Committee
 - i. Quarter 2 Results
 - 1. Alberta Soccer was within 3% of expected bottom line. The 2nd quarter of the year is mostly centered on expenses and the overall shortfall at the end of the quarter is around \$800,000. Major revenue collection will occur in quarter 3 around outdoor membership.
 - 2. Year over year the results of the quarter 2 financials show a major change in revenue and expense recognition. The majority of this change is a result of the technical department changing their program timing.
 - ii. 2017 – 2018 Budget
 - 1. The ASA Finance Committee and staff are presenting a zero budget for the 2017 – 2018 fiscal year. Some changes in programming include staff adjustments reflecting the expansion in the technical support program, increased investment in the AMSL and increased targets for licensed coach certification.
 - 2. The strategic plan continues to drive departmental change but overall operations will remain similar. The Board of Directors continues to discuss future reporting that will require presentation by object and for continued review of an infrastructure plan leading into 2018 – 2019.
 - 3. Re-imaging Cost
 - a. The Board of Directors discussed the expense of re-imaging the Association in 2017 – 2018, to modernize the logo and increase modern engagement in the logo. The one-time cost for the re-



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imaging is \$60,000 and the Board of Directors agreed that this would be considered an additional expense.

*M485 Motion: To approved the 2017 – 2018 Budget as amended.
M/S/C*

A414 Action: R. Adams to send the budget and a description of the budget to the membership.

d. Governance & By-laws

i. Committee Update

1. Rules & Regulations

- a. The committee has begun work on using commercial legal language for the Referee Rules & Regulations and will move through the various documents over the next 8 months.

2. CSA Alignment

a. By-laws Mandates

- i. Alberta Soccer will be voting on changing the access to courts statement in the fall, the Disciplinary Code is expected soon and will be presented to the membership in the fall and a code of conduct will be presented in final form in the fall. Final date for compliance is February 2018.

b. Governance Alignment

- i. The committee will be targeting Board Job Descriptions, Board Meeting Rules & Procedures, Board involvement in Judicial Bodies and a Membership / External Relations policy as part of their goals for 2017.

ii. District Area Boundaries

1. Foothills – Big Country – Calgary

- a. The Board of Directors reviewed some questions around the description of the Foothills – Big Country – Calgary boundaries with specific focus on the reference to the following;
- i. The reference to Highway 2 in the Foothills north boundary and the Big Country South boundary will be updated to Highway 1.
 - ii. A reference to Springbank being entirely in the Foothills region will be added in the notes section.
 - iii. The Calgary Corporate Limits will remove reference to the Bow River as the limits have moved beyond this reference on the east of the city. Only a reference to the corporate limits is required for the new boundaries.



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M486 Motion: To update the district boundaries for Foothills to include all of Springbank, Foothills and Big Country to update their shared boundary to Highway 1 from Highway 2 and Calgary to remove the Bow River as an east boundary reference point.

M/S/C

2. General Review

- a. The boundaries are under review right now by a mapping expert in the soccer community who will be looking at the possibility of an interactive boundary map for the ASA website.

e. Risk Management

i. Insurance

1. Alberta Soccer is undertaking a review of our insurance program, including our Broker. The selection process will be complete by the end of June 2017.

f. Technical Committee

i. Technical Director Report

1. The Technical Director report was accepted with no significant clarification required.

ii. Standards Based League

1. A meeting will be held in Red Deer on July 12 with districts and clubs invited to participate in the process. Alberta Soccer will be deciding in September 2017 whether to pursue a start date of January 2019 for the standards based league meaning a development process throughout 2018.

g. Referee Development

i. Referee Development Officer Report

1. The Referee Development Officer report was accepted with no significant clarification required.

h. Competitions Committee

i. Competitions Coordinator Report

1. The Competitions Coordinator report was accepted with no significant clarification required.

ii. Indoor Competition Rules

1. Youth

M487 Motion: To accept the 2018 Youth Indoor Competition Rule Book as presented.

M/S/C

2. Senior



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- a. The Board amended rule 18.10 and 18.10.i to reflect proper application of Red Card discipline during senior provincials.

M488 Motion: To accept the 2018 Senior Indoor Competition Rule Book as amended.
M/S/C

B. Other Business

- a. Canada Soccer AMM Review
 - i. The Board of Directors reviewed the new voting structure of Canada Soccer. It was noted that it is still not in alignment with the FIFA structure of 1 vote to 1 country and changes at the provincial level are not expected.
 - ii. The recent elections of the CSA were reviewed noting the new President is Steve Reed, Nick Bontis was elected to his Ontario position but re-appointed soon after to Vice President and the Don Story was elected in the Saskatchewan – Manitoba region.
- b. District Liaison Assignments
 - i. The District Liaison list was updated and will be distributed to the Board of Directors.

A415 Action: R. Adams to distribute the District Liaison list to the Board of Directors

- c. CUSA – CWSA Discussions
 - i. An agenda has been agreed to but a date for the meeting between the districts has not been determined.
- d. National Team Hosting
 - i. The Board of Directors agreed that the ED could contact municipalities to review their interest in hosting a National Team game and/or training camp.

6. Next Meeting

- a. September 9, 2017
 - i. Edmonton

7. Adjournment

M487 Motion: To adjourn the BOD Meeting
M/S/C

Adjournment 1:50 PM



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Catalogue of Motions

- M481 *Motion: Call meeting to order*
M/S/C
- M482 *Motion: To approve the agenda as amended*
M/S/C
- M483 *Motion: To approve the April 22, 2017 ASA BOD Minutes as presented.*
M/S/C
- M484 *Motion: That CMSA and NW Central have forfeited their 2018 outdoor Provincials participation pending a review of their registration data for the 2018 outdoor season by the Board of Directors.*
M/S/C
- M485 *Motion: To approved the 2017 – 2018 Budget as amended.*
M/S/C
- M486 *Motion: To update the district boundaries for Foothills to include all of Springbank, Foothills and Big Country to update their shared boundary to Highway 1 from Highway 2 and Calgary to remove the Bow River as an east boundary reference point.*
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- A413 *Action: R. Adams to send the Nominations documentation to the membership.*
- A414 *Action: R. Adams to send the budget and a description of the budget to the membership.*
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