



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

9023 111 Avenue
Edmonton, AB T5B 0C3

Ph: 780 474 2200
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ASA Board Minutes

June 18, 2016

10:15 AM – 4:15 PM

Location: Edmonton South Soccer Center
Edmonton, AB

Approved (August 18, 2016)

In attendance:

Glenn Montgomery, President
Wayne Dosman, Director of Finance
Shaun Hammond, Director-at-large
Jeannie Hawksworth, Rural Director
Richard Adams, Executive Director

Sherri Thorsen, Vice President
Kathryn McNeil, Director-at-large
Jim Moore, Director-at-large
Danny Bowie, Rural Director

Absent with regrets:

Ole Jacobsen, Past President

1. Call To Order

*M412 Motion: Call meeting to order
M/S/C*

Meeting was called to order at 4:45 PM

2. Approval of Agenda

A. Committee Updates

- a. Judicial Committees
 - i. Board Nominee
 - ii. Discipline Committee
 - 1. U of A Study Presentation
- b. Women's Committee
 - i. Recommendations
- c. Finance Committee
 - i. Quarter 2 Results
 - ii. Membership Fee Collection
 - 1. Central Registration
 - 2. Standard



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- d. Risk Management
 - i. Air Quality Policy
 - ii. Volunteer Screening / Criminal Record Checks
- e. Governance & By-laws
 - i. Policy Authorization
 - ii. Rule 24.C
- f. Technical Development
 - i. Technical Coordinator Report
 - ii. High Performance League
- g. Competitions Committee
 - i. Competitions Coordinator Report
 - ii. Competitions Structure
- h. Referee Development
 - i. Referee Coordinator Report
- B. Other Business
 - a. District Liaisons
 - b. Ft. McMurray Soccer
 - c. FC Edmonton
 - d. Vancouver Whitecaps
 - e. CMSA
 - i. Foothills Team Applications

*M413 Motion: To approve the agenda as presented.
M/S/C*

3. Approval of Previous Minutes

- A. April 23, 2016

*M414 Motion: To approve the April 23, 2016 ASA BOD Minutes as presented.
M/S/C*

4. Review of Action Items

- A. Governance Committee Goals (A340)
 - a. The four active committees have set their goals for the 2016 calendar year.
 - i. The strategic committee approved the strategic plan and will not require a plan for the 2016 calendar year.
- B. Directors & Officers Insurance (A346)



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- a. Other Provincial Sports Association and other Provincial Soccer organizations are traditionally providing D&O insurance to the district level and the majority to the club level. The Board agreed that a presentation of options by the broker during renewal in August – September would be valuable but requested further details on how the governance of these policies would work for Alberta Soccer. The following will be done as part of the research;
 - i. Pull societies status for all members
 - ii. Research governance for provinces that insure to club level
 - iii. Research district reporting requirements for clubs

A357 Action: R. Adams to conduct further research into D&O options for covering districts and clubs for use during the renewal process.

- C. Amateur Coaching Development Videos (A349)
 - a. The technical committee will be researching costs for amateur training videos that will allow new coaches to feel comfortable with what we provide for online resources.
- D. Financial Aid Resources (A350)
 - a. Will be added to the ASA website when the re-launch of the responsive website goes live in the summer.
- E. Tier 1 Indoor Competitions (A353)
 - a. We are awaiting a response and commitment from the three main Tier 1 competitions participation groups. The target is a decision by August 31, 2016 at the latest.
- F. Club Soccer & Canada West Soccer (A356)
 - a. CIS has moved all of their games to mid-week except for two for the period of August 20 – September 5. The Board of Directors agreed that the mid-week games would be assigned for the 2016 season but Canada West would need to bring in outside officials for the September 3 – 4 games in Edmonton.
 - b. The Board of Directors also agreed that a clear strategy be laid out to the Universities by the end of November 2016 in regards to the 2017 season and beyond.

A358 Action: R. Adams to develop a strategy in consultation with membership on the University and Club soccer relationship.

5. Agenda



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A. Committee Updates

a. Judicial Committees

i. Board Nominee

1. Noreen Onofryszyn will be submitting a bio for consideration and will be considered for appointment at the next Board meeting.
2. David Onderwater pulled his name from consideration prior to the Board meeting.

ii. Discipline Committee

1. U of A Study Review

- a. The first stage of the review is complete and an executive summary report (2 page) has been provided. The report provided confirmation of known issues associated with offences against officials and will be presented to the membership for discussion in November 2016.
- b. One area that is under more direct control of the ASA is referee mentorship. The Board of Directors is directing the RDC to find a pilot district to test mentorship ideas related to new referee initiation and game management skills.

A359 Action: The RDC to develop a new referee integration program and game management skills mentorship piece for piloting in an ASA district.

b. Women's Committee

i. Recommendations

1. The Women's committee has set-up sub groups to analyze the suggestions from the membership regarding issues and next steps associated with women's development and the reduction in harassment issues within soccer. The following are the core discussion points but a summary of suggestions will be provided prior to the September board meeting.
 - a. Referee
 - i. district level mentorship program for discussion at the fall planning meeting
 - b. Leadership



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- i. Working group with male dominated districts, groups that have integrated change into their organizations
 - ii. Key note speaker on changing thinking in this area
 - iii. Analyze quota for Board and committee membership
 - iv. Annual training for membership in this area through membership meetings or online
 - c. Technical
 - i. Female technical staff within the ASA, focused on grassroots development
 - ii. Coaching positions with ASA programming at all-star level

A360 Action: R. Adams to set-up a follow-up session on women's development for the November planning meeting.

- c. Finance Committee
 - i. Quarter 2 Results
 - 1. The overall result for Quarter 1 & 2 results shows a shortfall of \$426,589 versus a projected shortfall of \$580,517 for a variance of \$153,928 net positive.
 - a. The main contributors for the positive results are;
 - i. The \$45,000 in additional player membership fees from indoor registration and late outdoor registration.
 - ii. \$45,000 in RPC / all-star player trip expenses that were invoiced later than expected by hotels and bus companies in BC.
 - iii. \$25,000 in salary savings from staff transitions related mostly to Coaching Development.
 - b. The remainder of the difference is based on improvements in administrative costs and revenue / expense timings that varied based on previous years.

A361 Action: R. Adams to present Quarterly financials to the finance committee 1 week prior to presentation to the Board of Directors.



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ii. Membership Fee Collection

1. Standard

a. Reports are starting to come in for the 2016 outdoor and in general registration is up.

2. Central Registration

a. The system is being tested and consideration is being given to a new invoice system that is set-up to invoice for 75% of the previous year's fees with a balance invoice sent once consolidated player numbers are submitted at the end of each season.

d. Risk Management

i. Air Quality Policy

1. The Board of Directors agreed that this needs to be a guideline but would be too restrictive to set as a policy given how quickly air quality can change in a given region and that monitoring stations are not set-up in enough locations.

A362 Action: R. Adams to present an Air Quality guideline document for review by the membership.

ii. Volunteer Screening / Criminal Record Checks

1. The Board of Directors agreed that the screening best practices document should be a policy with minimum expectations.

A363 Action: The Risk Management committee to present a Volunteer Screening minimum standards policy to the membership.

e. Governance & By-laws

i. Policy Authorization

1. The committee will be coming to the membership in November with recommendations around rule, policy and guideline control for the ASA Membership, Board of Directors and Staff.

ii. Rule 24.C

1. The Board of Directors agreed that all of Rule 24 should be updated and included into the endorsement guidelines for Alberta Soccer but removed from the rules.

M415 Motion: To present the endorsement guidelines to the membership in conjunction with a motion to delete Rule 24 from the Rules & Regulations.



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M/S/C

A364 *Action: R. Adams to add the deletion of Rule 24 to the November planning meeting and review of endorsement guidelines.*

f. Technical Development

i. Technical Coordinator Report

1. The report was accepted with only one follow-up item requested in relation to the Club Charter program implementation.

a. Consideration should be given in the Charter set-up to the ability of small town programs to meet standards and be eligible for benefits.

ii. High Performance League

1. The Board of Directors agreed that we are being left behind in the development by not having an Alberta fit to the High Performance League model. The Board of Directors agreed that a model should be ready for applications for 2017 that will include base clubs but also individual team applications if standards are met.

2. Further review of the name should be considered to align with current AMSL naming or to separate the model from current naming in BC, Ontario and Quebec.

M416 *Motion: To open for application a High Performance League model for Alberta for a league start in late 2017 – early 2018.*

M/S/C

A365 *Action: The technical committee to approve a model of an Alberta High Performance League for presentation to the Board of Directors in late 2016.*

g. Competitions Committee

i. Competitions Coordinator Report

1. The report was accepted with no follow-up items required.

ii. Competitions Structure

1. Discussions have continued provincially around the need to implement odd age categories in response to the Canada Soccer change to U15 and U17 Nationals.



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2. No quorum was reached for June 18th meeting of the members in relation to this issue but discussions have occurred with the major city members around the implementation of a U19 program in response to the odd year's change recommended. The recommendation to date is to test a U19 programs viability using pilot programs in the cities but do not change the age categories for this coming soccer cycle, indoor 2016 – 2017 and outdoor 2017. The Board of Directors is fully supportive of pilot programs in both cities if the format can be agreed upon by the members impacted.
 3. The Board of Directors agreed to stay with their recommendation to add U15 and U17 Tier 1 competitions for the 2016 – 2017 indoor and 2017 outdoor programs and study the impact of these decisions during the indoor Provincials before the membership votes on any changes to age categories in April 2017.
- h. Referee Development
- i. Referee Coordinator Report
 1. The report was accepted with no follow-up items required.
- B. Other Business
- a. District Liaisons
 - i. The Board of Directors agreed that assigning districts for liaisons between membership meetings should keep the channels open for discussion and with direct contact to the Board of Directors. A test will be run for the remainder of 2017 using the district assignments agreed upon.
- A366 Action: R. Adams to distribute the contact information for District Presidents to the Board of Directors.*
- b. Ft. McMurray Soccer
 - i. The Board of Directors of Ft. McMurray soccer will be meeting in late June and will report back to Alberta Soccer about their needs to help re-start their program. A initial review of the facilities in Ft. McMurray shows that all soccer fields, indoor and outdoor, were untouched by the fire so the need will be around equipment and program financing.
 - ii. Canada Soccer has initiated discussions with Alberta Soccer about how they can assist in the re-start of the soccer program. Once a



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report has been received from the Ft. McMurray Board of Directors a plan will be developed with Canada Soccer.

- c. FC Edmonton
 - i. Have invited the Alberta Soccer Board of Directors to host an event with local soccer leadership at the July 17th FC Edmonton game versus the Ottawa Fury. An invite will be sent out by the ASA to local leadership including EMSA, EIYSA, EDSA, St. Albert, Sherwood Park with a pre-meeting at the ASA office to discuss FC Edmonton support.
- d. Vancouver Whitecaps
 - i. Alberta Soccer is in the final stages of a partnership agreement with the Vancouver Whitecaps related to the RPC / REX program in the south of the province and a district liaison program with districts in the south. Key discussions have occurred with CMSA in order to include them in the partnership for assistance in technical programming in the City of Calgary. FC Edmonton will remain the key partner in the North of the province and have approved of the partnership in the south.
- e. CMSA
 - i. Foothills Team Applications
 - 1. The Foothills Soccer Club in Calgary applied, with support from Calgary Minor Soccer, for support to speak to BC Soccer about entrance in the BC High Performance League and to apply to Canada Soccer to pursue entrance in the USSDA and/or ECNL leagues in the United States.
 - 2. EA Sports BC Soccer Premier League
 - a. Approved for application with the following conditions;
 - i. Must return to Alberta leagues when a provincial high performance league is started.
 - ii. Teams will not be eligible to qualify for participation in club nationals from Alberta.
 - iii. Player movement, roster submissions and cup tied dates will be determined once approval is granted.
 - iv. That all players from U6 to adult are registered with Alberta Soccer
 - 3. USSDA – ECNL
 - a. Approved for application to Canada Soccer with the following conditions;



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- i. Must have teams in all levels of an Alberta high performance league to maintain sanctioning.
- ii. Teams will not be eligible to qualify for participation in club nationals from Alberta
- iii. Player movement, roster submissions and cup tied dates will be determined once approval is granted.
- iv. That all players from U6 to adult are registered.

*M417 Motion: To approve the Foothills Soccer Club to research and apply for participation in the BCSPL, USSDA and ECNL based on the conditions above.
M/S/C*

A367 Action: To provide a letter of approval to Foothills soccer club to pursue applications with out of province high performance leagues.

6. Next Meeting

- A. September 10, 2016
 - a. Edmonton, AB

7. Adjournment

*M418 Motion: To adjourn the BOD Meeting
M/S/C*

Adjournment 4:00 PM



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Catalogue of Motions

*M412 Motion: Call meeting to order
M/S/C*

*M413 Motion: To approve the agenda as present.
M/S/C*

*M414 Motion: To approve the April 23, 2016 ASA BOD Minutes as presented.
M/S/C*

*M415 Motion: To present the endorsement guidelines to the membership in conjunction with a motion to delete Rule 24 from the Rules & Regulations.
M/S/C*

*M416 Motion: To open for application a High Performance League model for Alberta for a league start in late 2017 – early 2018.
M/S/C*

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*M418 Motion: To adjourn the BOD Meeting
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Catalogue of Actions

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- A359 *Action: The RDC to develop a new referee integration program and game management skills mentorship piece for piloting in an ASA district*
- A360 *Action: R. Adams to set-up a follow-up session on women's development for the November planning meeting.*
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