



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

9023 111 Avenue
Edmonton, AB T5B 0C3

Ph: 780 474 2200
Fax: 780 474 6300



ASA BOD Minutes

Saturday June 23, 2018
10:00 AM – 4:00 PM

ASA Office,
9023-111 Avenue,
Edmonton AB T5B 0C3

In attendance:

Shaun Hammond, President
Julie Beschell, Director of Finance
David Onderwater, Director-at-large
Shaun Lowther, Executive Director

Danny Bowie, Vice President
Adam Berti, Director-at-large
Kristina Segall, Rural Director

Absent w/ Regrets:

Maureen Keough, Director-at-large

Jeannie Hawksworth, Rural Director

1. Call to Order

*M525 Motion: Call meeting to order
M/S/C*

Meeting was called to order at 10:00am

2. Approval of Agenda

3. Board Appointment of Directors

- a. Public Director

4. Approval of Minutes

- a. May 12, 2018

5. Review of Action Items



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6. Committee Updates & Reports

A. Committee Reports

- a. Finance Committee
 - i. Finance Department Report
 - 1. Summary of Operations – May 31, 2018
 - ii. 2018 – 2019 Price List
 - 1. Membership Fees
 - 2. ASA Services Fees Adjustments
 - iii. 2018 – 2019 Budget
- b. Governance & By-laws
- c. Technical Development
- d. Referee Development
- e. Competitions Committee
 - i. Nationals Cheat Sheet
- f. Development of Women in Soccer
- g. Nominations Committee
- h. Membership Communications Committee
- i. Inter District Youth Player Committee
 - i. June 14th, 2018 Meeting
- j. Fee Structure Review Committee

7. Other Business

- a. 2026 World Cup Announcement
- b. CPL Announcements
 - i. FC Edmonton
 - ii. Cavalry FC
- c. Vancouver Whitecaps Academy – Southern Alberta

8. Next Meeting (s)

- a. September 8, 2018
 - i. ASA Office, Edmonton

9. Adjournment

M526 *Motion: To approve the Agenda as presented*
 M/S/C



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3. Approval of Minutes

- a. May 12, 2018

*M527 Motion: To approve the January 15th, 2018 & February 25th, 2018 Minutes as presented.
M/S/C*

4. Board Appointment of Directors

- a. Public Director

Discussion in regard to vacant Public Director role ensued. Board identified a candidate to approach.

A450 - Shaun Lowther/Adam Berti to contact an identified candidate to determine interest in assuming the Public Director position.

5. Review of Action Items

Action items were reviewed.

A451 - Shaun Lowther to secure the services of a Parliamentarian to provide greater efficiency at the 2019 Annual General Meeting

6. Committee Updates & Reports

B. Committee Reports

- a. Finance Committee

- i. Finance Department Report
 1. Summary of Operations – May 31, 2018
- ii. 2018 – 2019 Price List
 1. Membership Fees
 2. ASA Services Fees Adjustments
- iii. 2018 – 2019 Budget

A451 – Tammy McNutt to add a Year-end Projection Variance column on the Financial report

*M528 Motion: To accept the Finance Department report as presented
M/S/C*

- b. Governance & By-laws

First meeting to be held on July 18 with the New Committee



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- c. Technical Development

No update

- d. Referee Development

Board report accepted as presented.

A request to add a new position of "Rural Development Program Lead" on the Referee Development Committee Terms of Reference was discussed.

M529 Motion: To adjust the RDC Terms of Reference to add a maximum of 2 "Rural Program Lead Positions"

M/S/C

- e. Competitions Committee

The following documentation was reviewed and accepted by the BOD as Educational material to assist teams attending Nationals Competition.

i. Nationals Cheat Sheet

ii. Nationals Check List

iii. Nationals Costs

The 2019 Indoor Rule Books were reviewed by the BOD.

M530 Motion: To approve the 2019 Senior Indoor Rule Book to send to the Alberta Soccer membership in August for ratification at the Fall SGM.

M/S/C

M531 Motion: To approve the 2019 Youth Indoor Rule Book to send to the Alberta Soccer membership in August for ratification at the Fall SGM.

M/S/C

- f. Development of Women in Soccer

Planning meeting for 2019 is scheduled for July 4th, 2018

- g. Nominations Committee

Discussion regarding the appointment of the Chair of the Committee. The Board decided that the Chair should be rotated between the South and North on a two-year cycle.

A452 – Shaun Lowther to approach an identified individual from Edmonton to become Chair of the Nominations Committee.

- h. Membership Communications Committee

Committee has been formed with a Terms of Reference developed.



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- i. Inter District Youth Player Committee
 - i. June 14th, 2018 Meeting

First meeting held and discussed the purpose of the committee, will continue to meet over the summer.

- j. Fee Structure Review Committee

7. Other Business

- a. 2026 World Cup Announcement
- b. CPL Announcements
 - i. FC Edmonton

Accepted as a founding member of the Canadian Premier League

- ii. Cavalry FC

Accepted as a founding member of the Canadian Premier League

- c. Vancouver Whitecaps Academy – Southern Alberta

The Vancouver Whitecaps continue to partner in an Academy program in Southern Alberta for the 2018-19 season.

- d. Human Resources Update

Lindsay-Anne Friere tendered her resignation on June 15th 2018 to accept a position with the Status of Women Ministry.

- e. CSA Drone Policy

Alberta Soccer has developed a drone position paper until a formal policy has been developed by Canada Soccer.

8. Next Meeting (s)

- b. September 8, 2018
 - i. ASA Office, Edmonton

9. Adjournment

M532 *Motion: To adjourn the BOD Meeting*
M/S/C



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Summary of Motions:

M525 *Motion: Call meeting to order*
M/S/C

M526 *Motion: To approve the Agenda as presented*
M/S/C

M527 *Motion: To approve the January 15th, 2018 & February 25th, 2018 Minutes as presented.*
M/S/C

M528 *Motion: To accept the Finance Department report as presented*
M/S/C

M529 *Motion: To adjust the RDC Terms of Reference to add a maximum of 2 "Rural Program Lead Positions"*
M/S/C

M530 *Motion: To approve the 2019 Senior Indoor Rule Book to send to the Alberta Soccer membership in August for ratification at the Fall SGM.*
M/S/C

M531 *Motion: To approve the 2019 Youth Indoor Rule Book to send to the Alberta Soccer membership in August for ratification at the Fall SGM.*
M/S/C

M532 *Motion: To adjourn the BOD Meeting*
M/S/C

Summary of Action Items

A450 - Shaun Lowther/Adam Berti to contact an identified candidate to determine interest in assuming the Public Director position.

A451 - Shaun Lowther to secure the services of a Parliamentarian to provide greater efficiency at the 2019 Annual General Meeting

A452 – Tammy McNutt to add a Year-end Projection Variance column on the Financial report



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A453 – Shaun Lowther to approach an identified individual from Edmonton to become Chair of the Nominations Committee.