



**ALBERTA SOCCER ASSOCIATION**  
*The Governing Body of Soccer in Alberta*

9023 111 Avenue  
Edmonton, AB T5B 0C3

Ph: 780 474 2200  
Fax: 780 474 6300



**ASA BOD Approved Minutes**

Saturday September 8<sup>th</sup>, 2018

10:06 AM – 12:50 PM

Large Boardroom  
Calgary Soccer Centre  
7000 – 48 Street SE, Calgary, AB T2C 4E1

**In attendance:**

Shaun Hammond, President

Julie Beschell, Director of Finance

Maureen Keough, Director-at-large

Kristina Segall, Rural Director

Danny Bowie, Vice President

Adam Berti, Director-at-large

Jeannie Hawksworth, Rural Director

Shaun Lowther, Executive Director

**Absent w/ Regrets:**

David Onderwater, Director-at-large

**Call to Order**

*M533 Motion: Call meeting to order*

*M/S/C*

**Meeting was called to order at 10:06am**

**1. Approval of Agenda**

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**2. Board Appointment of Directors**

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- a. Board Appointment of Director
  - i. Public Director

**3. Approval of Minutes**

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- a. June 23, 2018

**4. Review of Action Items**

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**5. Committee Updates & Reports**

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**A. Committee Reports**

- a. Finance Committee
  - i. Finance Department Report
  - ii. 2018 – 2019 Budget
    - 1. 2018-19 Price List
      - a. Current Price List



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- b. User Pay Programming
  - c. User Pay Programming & Membership Fees
- iii. Membership Reporting Non-Compliance
- b. Governance & By-laws
    - i. Governance Report
  - c. Technical Development
    - i. Technical Committee Report
  - d. Referee Development
    - i. RDC Board
  - e. Competitions Committee
    - i. Competitions Committee Report
  - ii. Provincial Reps
    - 1. Challenge/Jubilee Saskatoon, SK. October 2<sup>nd</sup>-8<sup>th</sup> 2018
      - a. Rep: TBD
    - 2. U17 Boys/Girls: Surrey, BC. October 2<sup>nd</sup>-8<sup>th</sup> 2018
      - a. Rep: TBD
    - 3. U15 Boys/Girls: Laval, QC. October 2<sup>nd</sup>-8<sup>th</sup> 2018
      - a. Rep: Maureen Keough
    - 4. Western Masters: Richmond, BC. September 20<sup>th</sup>-23<sup>rd</sup>
      - a. Rep: Bill Malone
  - f. Development of Women in Soccer
    - i. Update
  - g. Nominations Committee
    - i. Chair – Jay Ruptash
  - h. Membership Communications Committee
    - i. Update
  - i. Inter District Youth Player Committee
    - i. Update



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## 6. Other Business

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- a. Fall SGM & Planning Meeting
- b. Human Resources Update
  - i. Office Administrator
  - ii. Grassroots Program Assistant
- c. Canadian Premier League
  - i. Trials
  - ii. FC Edmonton vs Cavalry FC Series
- d. FC Edmonton/Cavalry FC/Vancouver Whitecaps Collaboration
  - i. Excellence Stream Programming
    1. U13-14 Provincial Teams
    2. U15+ Age Groups
- e. Canada Soccer Club Licensing –
  - i. Quality Soccer provider
  - ii. Provincial/Territorial Licence 1
  - iii. Provincial/Territorial Licence 2
  - iv. National Youth Licence

## 7. Next Meeting (s)

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- a. Special Meeting October 26<sup>th</sup> & 27<sup>th</sup>, 2018
  - i. Red Deer

## 8. Adjournment

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*M534 Motion: To approve the Agenda as presented  
M/S/C*

## 2. Board Appointment of Directors

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- a. Board Appointment of Director
  - i. Public Director

*M535 Motion: To appoint Brad Antoniuk to the vacant Public Director on the Alberta Soccer Board of Directors for the remainder of a term that expires at the 2020 AGM.  
M/S/C*



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### 3. Approval of Minutes

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- a. June 23, 2018

*M536 Motion: To approve the June 23<sup>rd</sup>, 2018 Minutes as presented.*

*M/S/C*

### 4. Review of Action Items

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Action Items were reviewed, and the following Action item was discussed:

*A445 Action: Julie Beschell to contact other BOD to add at least 1 other person to the Finance Committee*

Shaun Lowther to follow up with Brad Antoniuk to possibly add to the Finance Committee.

### 5. Committee Updates & Reports

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#### B. Committee Reports

- a. Finance Committee

- i. Finance Department Report

Discussion regarding the Servus Banking Transition which is almost complete, other than the investment of some reserve funds. Discussion resulted in the following 2 motions:

*M537 Motion: That the Director of Operations & Accounting monitors interest rates and to purchase a \$200,000 30-day term deposit if/when the 30-day term rates are greater than the operating account interest rates.*

*M/S/C*

*M538 Motion: That the Director of Operations & Accounting purchase a \$200,000.00 12 month term deposit and purchase an additional \$200,000 12 month term deposit upon the timing recommendation of the Finance Committee.*

*M/S/C*

*M539 Motion: To accept the Finance report as presented.*

*M/S/C*

- ii. 2018 – 2019 Budget

1. 2018-19 Price List

- a. Current Price List
- b. User Pay Programming
- c. User Pay Programming & Membership Fees



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Discussion regarding the 2018-19 Budget resulted in the following motion:

*M540 Motion: To approve the 2018-19 Budget as presented by the Finance Committee to frame a Price List adjustment discussion with the Membership to increase user pay programming fees and a very slight increase in Membership Fees to result in a balanced budget.*

*M/S/C*

iii. Membership Reporting Non-Compliance

Discussion regarding a legal opinion letter received from a member requesting information from ASA on the collection of player/coach Emails and the legality of this data point in relation to Privacy Legislation. Member wishes to take this to the Alberta Privacy officer.

*A454 Action: Shaun Lowther & Shaun Hammond to seek input from Canada Soccer on Email data point privacy issue and respond back to the member whom raised the issue.*

b. Governance & By-laws

i. Governance Report

Discussion on the report in particular regarding Gender Expression vs Gender Equity within the Governance documents.

*A455 Action: Shaun Hammond & Shaun Lowther to seek input from Canada Soccer Presidents & ED's respectively on the Gender Expression vs Gender Equity issue and to respond back to the Board prior to the ASA Fall Planning Meeting.*

*A456 Action: Shaun Lowther to inform the Governance Committee Chair that Danny Bowie will sit on the Governance Committee working group if needed.*

*M541 Motion: To accept the Governance report as presented and approval of the Governance Committee's proposed goals and action plan.*

*M/S/C*

c. Technical Development

i. Technical Committee Report

*M542 Motion: To accept the Technical Committee Report as presented.*

*M/S/C*



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- d. Referee Development
  - i. RDC Board Report

*M543 Motion: To accept the Referee Development Committee Report as presented.  
M/S/C*

- e. Competitions Committee
  - i. Competitions Committee ReportDiscussion regarding Provincial Competitions resulted in the following two Action Items:

*A457 Action: Competitions Co-Ordinator to review scheduling formats for YEG v YEG or YYC v YYC to possibly not play each other in the first game of Provincial Competitions.*

*A458 Action: Competitions Co-Ordinator to share Competition best practices to alleviate issues that occurred at District play-downs in relation to Penalty-kick competitions put in to effect due to Thunder/Lightning postponements.*

- ii. Provincial Reps
  - 1. Challenge/Jubilee Saskatoon, SK. October 2<sup>nd</sup>-8<sup>th</sup> 2018
    - a. Rep: Maureen Keough
  - 2. U17 Boys/Girls: Surrey, BC. October 2<sup>nd</sup>-8<sup>th</sup> 2018
    - a. Rep: Jeannie Hawksworth
  - 3. U15 Boys/Girls: Laval, QC. October 2<sup>nd</sup>-8<sup>th</sup> 2018
    - a. Rep: Shaun Lowther
  - 4. Western Masters: Richmond, BC. September 20<sup>th</sup>-23<sup>rd</sup>
    - a. Rep: Bill Malone

*M544 Motion: To accept the Competitions Committee Report as presented.  
M/S/C*

- f. Development of Women in Soccer
  - i. Update

Some positive discussion regarding the present make-up of the Alberta Soccer BOD - 4 Females, 5 Males. A UK student contacted the ASA President to schedule a meeting to discuss Development of Women in Soccer in Alberta due to the fine work being carried out in the Province.

*M545 Motion: To accept the Development of Women in Soccer Report as presented.  
M/S/C*



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- g. Nominations Committee
  - i. Chair – Jay Ruptash

*M546 Motion: To ratify the appointment of Jay Ruptash as Chair of the Nominations Committee.*  
*M/S/C*

- h. Membership Communications Committee
  - i. Update

Committee has stalled with the resignation of Lindsay-Anne Friere. Committee will re-convene with the appointment of a Communications Co-Ordinator

- i. Inter District Youth Player Committee
  - i. Update

Two meetings were conducted in June and July with the following outcomes:

1. Slight modification of the current Rule on Inter District Youth Player Movement which may be presented to the Membership at the Fall Planning Meeting.
2. Solicitation to the Membership regarding District Boundary Anomalies and the adjustment of Boundaries to reflect these identified anomalies by the 2018 AGM.
3. Generation of a clear easy to understand District Boundary Map by the 2018 AGM.

## **6. Other Business**

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- a. Fall SGM & Planning Meeting  
Planning Meeting & SGM Agenda's were shared with the BOD.
- b. Human Resources Update
  - i. Office Administrator  
Short List has been generated and interviews to take place the week of September 17<sup>th</sup>, 2018
  - ii. Grassroots Program Assistant  
Short List has been generated and interviews to take place the week of September 17<sup>th</sup>, 2018
- c. Canadian Premier League
  - i. Trials  
Alberta Open Trials –  
October 25<sup>th</sup> & 26<sup>th</sup> 2018 in Calgary



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- ii. FC Edmonton vs Cavalry FC Series  
Saturday September 29<sup>th</sup>, 2018 – 3pm Kick-off @ Spruce Meadows in Calgary  
Saturday October 20<sup>th</sup>, 2018 – 3pm Kick-off @ Clarke Stadium in Edmonton
  
- d. FC Edmonton/Cavalry FC/Vancouver Whitecaps Collaboration
  - i. Excellence Stream Programming
    - 1. U13-14 Provincial Teams  
Ongoing discussions with FC Edmonton/Cavalry FC/Vancouver Whitecaps to become involved with the U13 & U14 Male Excellence Stream Programming beginning in 2019-20.
    - 2. U15+ Age Groups  
Ongoing discussions with FC Edmonton/Cavalry FC/Vancouver Whitecaps to become involved with U15+ Male Excellence Stream Programming beginning in 2019-20.
  
- e. Canada Soccer Club Licensing –  
Dave Nutt from Canada soccer will attend the Fall Planning Meeting to make a Presentation to the Membership on this subject.
  - i. Quality Soccer provider  
Alberta Implementation Plan is currently being generated for 2019 introduction.
  - ii. Provincial/Territorial Licence 1
  - iii. Provincial/Territorial Licence 2  
Feedback to be gathered at the Fall Planning Meeting regarding whether we introduce Provincial Licence 1 and Provincial Licence 2 or only have 1 Provincial Licence.
  - iv. National Youth Licence  
During Tier 1 To Nationals Provincial Competition, Dave Nutt made a presentation to interested parties. Major Districts and Clubs were in attendance. The application deadline for organizations to submit a Letter of Intent was August 31<sup>st</sup>, 2018.  
18 Alberta Clubs and/or Districts submitted Letters with only 1 organization deemed ineligible to apply.

## 7. Next Meeting (s)

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- a. Planning & Special General Meeting October 26<sup>th</sup> & 27<sup>th</sup>, 2018
  - i. Red Deer

## 8. Adjournment – 12:50pm

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M547 Motion: To adjourn the BOD meeting  
M/S/C





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**Summary of Motions:**

M533 *Motion: Call meeting to order*  
M/S/C

**Meeting was called to order at 10:06am**

M534 *Motion: To approve the Agenda as presented*  
M/S/C

M535 *Motion: To appoint Brad Antoniuk to the vacant Public Director on the Alberta Soccer Board of Directors for the remainder of a term that expires at the 2020 AGM.*  
M/S/C

M536 *Motion: To approve the June 23<sup>rd</sup>, 2018 Minutes as presented.*  
M/S/C

M537 *Motion: That the Director of Operations & Accounting monitors interest rates and to purchase a \$200,000 30-day term deposit if/when the 30-day term rates are greater than the operating account interest rates.*  
M/S/C

M538 *Motion: That the Director of Operations & Accounting purchase a \$200,000.00 12 month term deposit and purchase an additional \$200,000 12 month term deposit upon the timing recommendation of the Finance Committee.*  
M/S/C

M539 *Motion: To accept the Finance report as presented.*  
M/S/C

M540 *Motion: To approve the 2018-19 Budget as presented by the Finance Committee to frame a Price List adjustment discussion to increase user pay programming fees and a very slight increase in Membership Fees to result in a balanced budget.*  
M/S/C

M541 *Motion: To accept the Governance report as presented and approval of the Governance Committee's proposed goals and action plan.*  
M/S/C

M542 *Motion: To accept the Technical Committee Report as presented.*  
M/S/C



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- M543 *Motion: To accept the Referee Development Committee Report as presented.*  
M/S/C
- M544 *Motion: To accept the Competitions Committee Report as presented.*  
M/S/C
- M545 *Motion: To accept the Development of Women in Soccer Report as presented.*  
M/S/C
- M546 *Motion: To ratify the appointment of Jay Ruptash as Chair of the Nominations Committee.*  
M/S/C
- M547 *Motion: To adjourn the BOD meeting*  
M/S/C
- Meeting was Adjourned at 12:50pm**

**Summary of Actions:**

- A454 *Action: Shaun Lowther & Shaun Hammond to seek input from Canada Soccer on Email data point privacy issue and respond back to the member whom raised the issue.*
- A455 *Action: Shaun Hammond & Shaun Lowther to seek input from Canada Soccer Presidents & ED's respectively on the Gender Expression vs Gender Equity issue and to respond back to the Board prior to the ASA Fall Planning Meeting.*
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