



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

Annual General Meeting
February 25, 2018
Delta South Edmonton Hotel
4404 Gateway Blvd
Edmonton, AB, T6H 5C2

1. Call to Order

1.1. The Annual General Meeting was called to order at 9:02 AM

2. Roll Call

Regular Members

District 1	Sunny South	Paul Andwender
District 2	Medicine Hat	Jeff Vangen, Nannette Newton
District 3	Lethbridge	Tommy Phillips
District 4	CMSA	Paul Sinclair, Lyle Waldren, Alison Morgan
District 4	CUSA	Bill Malone, Kennedy Mutepfa, Pearl Doupe
District 4	CWSA	Sandy Sangster, Jacquie Hertlein
District 5	CASA	Jeff Zacharias, Tammy Olsen
District 6	Big Country	Ray Calvin, Mandy Longeway, Rhonda Carr, John Castrillion,
District 7	Foothills	Peter Mundy
District 8	EMSA	Mario Charpentier, Jay Ruptash, Kathy Droeske,
District 8	EIYSA	Ernie Cavaliere, Barrie White
District 8	EDSA	Mike Hackett, Brian Hagedorn, Brad Odsen,
		Mike Thome, Rick Haxby
District 9	St. Albert	Tasha Oatway-McLay, Chris Spaidal
District 10	Tri-County	Aimee Backwick
District 11	NW Central	Russ Kelly
District 12	Lakeland	Steve Cupit, Kristy L'Hirondelle
District 14	Fort McMurray	Will Gibson, Jay Mutala
District 16	Sherwood Park	Dave Friesen, Debbie Ballam
District 17	Airdrie	Melissa Collinson
District 18	RDCSA	Kim Vandermeer, Joan Van Wolde

Associate Members

Universities Gord Franson

Absent Regular and Associate Members

District 13 NWPSA
District 15 Battle River
District 19 Canal Links
Associate FC Edmonton
Associate ACAC

Life Members

Fred Kern	Brent Thorburn
Nancy Thorburn	Bill Malone
Peter McKenzie	Peter Hancock
Mike Traficante	Adrian Newman
Derek Douglas	

ASA Board & Staff

Shaun Hammond, President
Adam Berti, Director-at-large
Noreen Onofryszyn, Public Director
Danny Bowie, Rural Director

Sherrí Thorsen, Vice President
David Onderwater, Director-at-large
Jeannie Hawksworth, Rural Director

Shaun Lowther	Executive Director
John Clubb	Manager of Grassroots Education
Vik Kaushal	Tech. Programs Coordinator
Tiana Squire	Bus. Dev. & Comm.
Tammy McNutt	Proj. & Acc. Coordinator
David O'Neill	Referee Dev. Officer
Carmen Charron	Programs Coordinator
Rachel Appels	Office Coordinator
Jim Loughlin	Manager of Coach Education & Player Development
Jordan Stewart	South Regional Coach

Canada Soccer

Ryan Fequet	Director AB/NWT, Canada Soccer Board of Directors
Steven Reed	President, Canada soccer Board of Directors

- 2.1. President Shaun Hammond made welcoming remarks and introduced life members and special guests in attendance.
- 2.2. A moment of silence was observed for those who have been involved in soccer in Alberta and have passed away during the year:

Bill Barber	Johnny Baricevich
Bridget Chambers	Kim Stafford
Bruce Buchanan	Mike Troke
Christopher Bertrand	Paul Roberts
George Petropoulos	Ron Almond
Gord Rodway	Thomas Varughese
Ivan Solyom	Victor Budzinski
Jim Gray	Zara Chambers

3. Approval of Voting Numbers

- 3.1. Approval of Voting Numbers for the 2017-2018 Annual General Meeting

*M01 Motion: Motion to approve the January 2017 – January 2018 voting numbers as presented.
Motion: Lakeland
Seconded: EMSA
Carried*

- 3.2. Approval of the Voting Numbers for the 2018 Annual General Meeting

*M02 Motion: Motion to approve the 2018 Annual General Meeting voting numbers as presented.
Motion: Lakeland
Seconded: EMSA
Carried*

4. Approval of the Agenda

1. CALL TO ORDER – 9:00 AM

2. ROLL CALL

3. APPROVAL OF VOTING NUMBERS

4. APPROVAL OF AGENDA

4.1. SPECIAL ORDER FOR BEGINNING ELECTIONS

5. MINUTES OF PREVIOUS MEETINGS

5.1. ANNUAL GENERAL MEETING – JANUARY 28, 2017

5.2. SPECIAL MEETING – APRIL 22, 2017

5.3. SPECIAL MEETING – NOVEMBER 4, 2017

6. BUSINESS ARISING OUT OF MINUTES

6.1. NONE

7. STRATEGIC PLAN REVIEW

7.1. STRATEGIC PLAN PROGRESS REPORT

8. FINANCIAL REVIEW

8.1. 2016 – 2017 AUDIT PRESENTATION

8.2. APPOINTMENT OF 2017 – 2018 AUDITORS

8.3. ASA 2018-19 FEE STRUCTURE APPROVAL

9. AMENDMENTS TO GOVERNANCE DOCUMENTS

9.1. BY-LAWS AMENDMENTS

9.1.1. TBD

9.2. GOVERNANCE POLICY AMENDMENTS

9.2.1. TBD

9.3. RULES & REGULATIONS AMENDMENTS

9.3.1. CODE OF CONDUCT AND ETHICS (COMPREHENSIVE)

9.3.2. 2018 OUTDOOR PROVINCIAL COMPETITION RULES RATIFICATION

9.3.2.1. YOUTH

9.3.2.2. SENIOR

9.3.3. TBD

10. ELECTION OF OFFICERS

10.1. VICE PRESIDENT (2 YEAR TERM)

10.2. RURAL DIRECTOR-AT-LARGE (2 YEAR TERM)

10.3. DIRECTOR-AT-LARGE – POSITION 1 (2 YEAR TERM)

10.4. DIRECTOR-AT-LARGE – POSITION 2 (2 YEAR TERM)

11. NEW BUSINESS

- 11.1. LIFE MEMBERSHIP NOMINATIONS
 - 11.1.1. TBD
- 11.2. CENTRAL REGISTRATION
- 11.3. NEXT MEETINGS

12. ANNUAL REPORT & COMMITTEE QUESTION PERIOD

13. ADJOURNMENT

4.1 Approval of the Agenda

4.1.1 Amendments

4.1.1.1 Item 12.1. CSA Report and Presentation, will be moved to 6.5.

4.1.1.2 Item 9.1.1. will move under 9.2. and item 9.3.1. and 9.3.2. will move to the by-laws amendment

*M03 Motion: Motion to approve the AGM agenda as amended.
Motion: Big Country
Seconded: Sherwood Park
Carried*

*M04 Motion: Special order motion that the Board of Directors elections start no later than 2pm.
Motion: CASA
Seconded: Sherwood Park
Carried*

*M05 Motion: Motion to accept the Nominations Committee slate of candidates for election to the Board of Directors.
Motion: EMSA
Seconded: Sherwood Park
Carried*

5. Agenda

5.1. Minutes of Previous Meetings

5.1.1. Annual General Meeting – January 28, 2017

5.1.1.1. As Presented

*M06 Motion: Motion to approve January 28, 2017 AGM Minutes as presented.
Motion: Fort McMurray
Seconded: EMSA
Carried*

5.1.2. Spring Special Meeting – April 22, 2017

5.1.2.1. As presented

*M07 Motion: Motion to approve the April 22, 2017 Special Meeting Minutes as presented.
Motion: EIYSA
Seconded: CWSA
Carried*

5.1.3. Fall Special Meeting – November 4, 2017

5.1.3.1. Amendments

5.1.3.1.1. Clarification on item 5.5. and 5.6 should be “indoor” where “outdoor” is posted.

*M08 Motion Motion to approve the November 4, 2017 Special Meeting minutes as amended.
Motion: Sherwood Park
Seconded: St. Albert
Carried*

6. Business Arising out of Minutes

6.1. No new business arising out of minutes

6.1.1. Canada Soccer address by Steven Reed and Ryan Fequet as per approved agenda

6.1.1.1. Discussion on Canada Soccer updates, including the 2026 United World Cup Bid

7. Strategic Plan Review

7.1. 2016-17 Update on Strategic Plan Pillars

7.1.1. Governance & Leadership

7.1.2. Financial Stability

7.1.3. Business Development & Communication

7.1.4. Technical Development

7.1.5. Referee Development

7.1.6. Competitions

7.2. New Strategic Plan was approved by the Board of Directors for implementation in April 2016

7.3. The Strategic Plan continues on the principles of the 2013-16 Strategic Plan but streamlines the objective and actions

7.4. Please see Appendix A for a detailed update on the strategic plan progress

8. Financial Review

8.1. Discussion

8.1.1. Stable financial position with sufficient resources to sustain operations

8.1.2. Conservative short and long-term investment deposits, available on a needs basis

8.1.3. Good asset and liability base including unrestricted net assets

8.1.4. No significant reporting or accountability issues

8.1.5. Resources continue to sustain operations, even with a deficit for 2016-17

*M09 Motion: Motion to accept the 2016-2017 financial statements as presented.
Motion: Sherwood Park
Seconded: St. Albert
Carried*

*M10 Motion: Motion to accept KPMG as the auditor for 2018.
Motion: Tri-County
Seconded: Fort McMurray
Carried*

9. Budget Plans 2018-19

9.1. Discussion

9.1.1. A deficit from the 2016-17 year due to anticipated funds that were not received

9.1.2. A line by line comprehensive review of the expenses and revenues to be completed in March/April

9.1.3. Fee structure review to be continued for possible adjustment to the approved price list

9.2. Price List for 2017-18

9.2.1. Discussion

9.2.1.1. Proposed Option 1 as presented was defeated

9.2.1.2. Proposed Option 2 as presented was defeated

9.2.1.3. Existing 2017-18 Price List will stand

M11 Motion: Motion to accept the 2018-19 Price List Option 1 as presented
Motion: CWSA
Seconded: Tri-County
Abstentions: Universities
Defeated

M12 Motion: Motion to accept the 2018-19 Price List Option 3 as presented
Motion: Lethbridge
Seconded: CWSA
Opposed: EMSA, CMSA
Abstentions: Universities
Defeated

10. Governance Documents Amendments

10.1. ASA Rules & Regulations

10.1.1. New Code of Conduct for Referees

10.1.1.1. Proposed change to add item 11 and 12 – ADDITION

10.1.1.1.1. Purpose of addition is to have more thorough Code of Conduct

10.1.1.2. Proposed – 9 – CHANGE

10.1.1.2.1. Purpose of change to include social media in Code of Conduct

M13 Motion: Motion to accept Rules and Regulations – Code of Conduct for Referees as presented.
Motion: Lethbridge
Seconded: EDSA
Carried

10.1.2. New Rules and Regulations on Conduct Article XII

10.1.2.1. Proposed change to Code of Conduct policy because the current Code of Conduct does not comply with the principles of Canada Soccer's Code of Conduct and Ethics

10.1.2.2. By amending Article XII as proposed and inserting the Alberta Soccer Association Code of Conduct within the Governance Policies of ASA it will comply with the principles of Canada Soccer's Code of Conduct on Ethics

10.1.2.3. The ASA Code of Conduct and Ethics came into force on February 26, 2018 and will be reviewed on an annual basis and may be amended, deleted or replaced by Ordinary Resolution of Membership

10.1.2.4. The ASA shall abide by the principles of the ASA Rules and Regulations on Conduct as seen in the Governance Policies of the ASA

M14 Motion: Motion to accept Rules and Regulations on conduct as presented.
Motion: Lethbridge
Seconded: Airdrie
Carried

M15 Motion: Motion to place Rules and Regulations on Conduct in the ASA Governance Policy on Authorization.
Motion: St. Albert
Seconded: EDSA
Carried

M16 Motion: Motion to amend Article XII – Code of Conduct as presented.
Motion: Fort McMurray
Seconded: CMSA
Carried

10.1.3. Rules and Regulations on Membership

- 10.1.3.1. Proposed change to clean up language so that the document is up to date, more readable and consistent with other Alberta Soccer Governance Documentation

*M17 Motion: Motion to accept the Rules and Regulations on Membership as presented.
Motion: Airdrie
Seconded: Tri-County
Carried*

*M18 Motion: Motion to adjust voting numbers due to Fort McMurray leaving the meeting.
Motion: NW Central
Seconded: CWSA
Carried*

10.1.4. Motion to amend Rule 13.H. submitted by EMSA was withdrawn

10.1.5. Foothills White Paper on player movement between districts was tabled by Foothills with a committee to be formed

10.1.6. General Rules and Regulations – Qualification Rule 21

- 10.1.6.1. Proposed change to be consistent with wording inserted into the Outdoor Provincial Competition Rules in relation to Rule 21 as first changed by the membership in 2015 as well as Canada Soccer Rules and Regulations as it pertains to Tier 1 to Nationals/Challenge Cup and Jubilee Shield Competitions

*M19 Motion: Motion to amend Rule 21 as presented.
Motion: EIYSA
Seconded: CWSA
Carried*

10.1.7. Governance Policy on Discipline and Appeals

10.1.7.1. Proposed - Appendix C – 10.b. - CHANGE

- 10.1.7.1.1. Purpose being that regardless of the actual item that is grabbed from the referees' hands, the 'action' by the player is considered 'deliberate physical contact'

*M20 Motion: Motion to amend Rules and Regulations on Discipline and Appeals Appendix C – Offences against Match Officials (Rule 10.b.) as presented.
Motion: EIYSA
Seconded: CWSA
Carried*

10.1.8. Competition Rules

10.1.8.1. Youth Rule Book

10.1.8.1.1. Proposed – 2.5.2 – ADDITION

10.1.8.1.1.1. Add 'and approved by the membership'

10.1.8.1.2. Proposed – 7.6. – ADDITION

10.1.8.1.2.1. Add sub-point that certified coaches must be present at all games

10.1.8.1.3. Proposed – 7.6. – ADDITION

10.1.8.1.3.1. Clarification that U15, U17 T1 for 2018 is C-License 'trained'

10.1.8.2. Senior Rule Book

10.1.8.2.1. Proposed – 7.6. – CHANGE

10.1.8.2.1.1. Coaching requirement for Challenge/Jubilee change to 'as per AMSL'

10.1.8.2.2. Proposed – 20.1.1. – ADDITION

10.1.8.2.2.1. \$250 fine for late return

10.1.8.2.3. Proposed – 20.1.2. – ADDITION

10.1.8.2.3.1. Responsible for the cost of replacement if not returned or repair of damages if damaged

M21 Motion: Motion to approve 2018 Outdoor Rulebooks - Youth
Motion: Tri-County
Seconded: CMSA
Carried

M22 Motion: Motion to approve 2018 Outdoor Rulebooks – Senior
Motion: Tri-County
Seconded: CMSA
Carried

M23 Motion: Motion to hold item 11 – Election of Officers and proceed with item 11.
Motion: Big Country
Seconded: St. Albert
Carried

11. Election of Officers

11.1. Vice President (2 year term)

- 11.1.1. Andrea Procter
- 11.1.2. Brian Railton
- 11.1.3. Danny Bowie
- 11.1.4. James Freeman
- 11.1.5. Julie Beschell
- 11.1.6. Maureen Keough

M24 Motion: Danny Bowie elected Alberta Soccer Vice President by ballot, majority vote.
Carried

M25 Motion: Motion to destroy the ballots for the election of Vice President of the ASA at the 2018 ASA AGM.
Motion: NW Central
Seconded: Lethbridge
Carried

11.2. Director of Finance (2 year term)

- 11.2.1. Julie Beschell
- 11.2.2. Noman Reza
- 11.2.3. Wayne Dosman

M26 Motion: Julie Beschell elected Alberta Soccer Director of Finance by ballot, majority vote.
Carried

M27 Motion: Motion to destroy the ballots for the election of Director of Finance of the ASA at the 2018 ASA AGM.
Motion: Tri-County
Seconded: NW Central
Carried

11.3. Rural Director 1 (2 year term)

- 11.3.1. Jeannie Hawksworth

M28 Motion: Jeannie Hawksworth elected Alberta Soccer Rural Director by acclamation.
Carried

11.4. Director-at-Large 2 (2 year term)

- 11.4.1. Andrea Procter
- 11.4.2. Brad Antoniuk
- 11.4.3. Brian Railton
- 11.4.4. Jackie Dawson
- 11.4.5. James Freeman
- 11.4.6. Maureen Keough

M29 Motion: *Maureen Keough elected Alberta Soccer Director-at-Large by ballot, majority vote.
Carried*

M30 Motion: *Motion to destroy the ballots for the election of Director-at-Large of the ASA at
the 2018 ASA AGM.
Motion: CMSA
Seconded: NW Central
Carried*

12. New Business

12.1. No Life Member nominations were received for 2018

12.2. Central Registration

12.2.1. Discussion

12.2.1.1. Move Central Registration from pilot phase to full implementation

12.2.1.2. Creation of communication committee to advise on communications sent from ASA
through the Central Registration system

12.2.1.2.1. Committee to consist of staff representatives from Alberta Soccer, rural district, city
senior district and city youth district

M31 Motion: *Motion to implement province-wide central registration system for the purposes of
Membership reporting using the 12 data points noted below effective Outdoor 2018*

- *Last name*
- *First name*
- *DOB*
- *Gender*
- *City*
- *Province*
- *6 Digit Postal Code*
- *District*
- *Club (Town)*
- *Age group*
- *Tier*
- *Email (of Registrant and/or parent/guardian)*

*Motion: Lethbridge
Seconded: Tri-County
Opposed: EDSA, EMSA, EIYSA, NW Central
Abstained: CMSA, Big Country
Carried*

M32 Motion: *Motion to allow Alberta Soccer to communicate electronically via the Central Registration
system, subject to applicable legislative requirements and approve from the central
registration email communications committee.
Motion: CMSA
Seconded: NW Central
Carried*

12.3. Next Meetings

12.3.1. Fall Planning Meeting 2018

12.3.1.1. Red Deer – November 2-3, 2018

12.3.2. Annual General Meeting 2019

12.3.2.1. Calgary – February 22-24, 2019

13. Annual Report and Committee Question Period

13.1. A request that the Annual Report be provided earlier for review by the Membership.

13.2. There were no or other significant questions or comments recorded relative to the annual report

6. Adjournment

M33 Motion Motion to adjourn.
Motion: NW Central
Seconded: EMSA
Carried

Meeting adjourned: 2:57 pm

Summary of Motions

- M01 Motion: Motion to approve the January 2017 – January 2018 voting numbers as amended.
Motion: Lakeland
Seconded: EMSA
Carried
- M02 Motion: Motion to approve the Annual General Meeting voting numbers as presented.
Motion: Lakeland
Seconded: EMSA
Carried
- M03 Motion: Motion to approve the agenda as amended.
Motion: Big Country
Seconded: Sherwood Park
Carried
- M04 Motion: Special order motion that the Board of Directors elections start no later than 2pm.
Motion: CASA
Seconded: Sherwood Park
Carried
- M05 Motion: Motion to accept the Nominations Committee slate of candidates for election to the Board of Directors.
Motion: EMSA
Seconded: Sherwood Park
Carried
- M06 Motion: Motion to approve January 28, 2017 AGM Minutes as presented.
Motion: Fort McMurray
Seconded: EMSA
Carried
- M07 Motion: Motion to approve the April 22, 2017 Special Meeting Minutes as presented.
Motion: EIYSA
Seconded: CWSA
Carried
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Motion: Sherwood Park
Seconded: St. Albert
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Carried
- M10 Motion: Motion to accept KPMG as the auditor for 2018.
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Carried

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Carried
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Seconded: CWSA
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 - First name
 - DOB
 - Gender
 - City
 - Province
 - 6 Digit Postal Code
 - District
 - Club (Town)

- Age group
- Tier
- Email (of Registrant and/or parent/guardian)

Motion: Lethbridge

Seconded: Tri-County

Opposed: EDSA, EMSA, EIYSA, NW Central

Abstained: CMSA, Big Country

Carried

M32 Motion: Motion to allow Alberta Soccer to communicate electronically via the Central Registration system, subject to applicable legislative requirements and approve from the central registration email communications committee.

Motion: CMSA

Seconded: NW Central

Carried

M33 Motion Motion to adjourn.

Motion: NW Central

Seconded: EMSA

Carried