



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

9023 111 Avenue
Edmonton, AB T5B 0C3

Ph: 780 474 2200
Fax: 780 474 6300



ASA BOD Approved Minutes

Saturday June 22, 2019
10:00 AM – 2:00 PM

ASA Office,
9023-111 Avenue,
Edmonton AB T5B 0C3

In attendance:

Shaun Hammond, President
Julie Beschell, Director of Finance
Phil Michailides, Director-at-large
Steve Cupit, Rural Director
Shaun Lowther, Executive Director

Danny Bowie, Vice President
Adam Berti, Director-at-large
Maureen Keough, Director-at-large
Brad Antoniuk, Public Director

1. Call to Order – 10:00am

M597 Motion Call meeting to order

2. Approval of Agenda

3. Approval of Minutes

- a. May 25, 2019

4. Review of Action Items

5. Committee Updates & Reports

Committee Reports

- a. Finance Committee
 - i. Finance Report
 - ii. Revised Budget Timeline
- b. Governance & By-laws
 - i. Governance Report
- c. Technical Development
 - i. Technical Report
- d. Competitions Committee
 - i. Competitions Report
 - ii. 2020 Alberta Summer Games – Technical Package Sign-off
 - iii. National Competition Reps
- e. Referee Development
 - i. Referee Development Report



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- ii. May 25, 2019 Board Meeting Response
- f. Strategic Planning Committee
 - i. Strategic Planning Report
- g. Women in Soccer
 - i. Women in Soccer Conference Report

6. Other Business

- a. Newsletter
- b. Rural Director Appointment
- c. Respect in Sport
- d. Board Self Evaluation
- e. July 20th, 2019 Cardiff City vs Real Valladolid
- f. In-camera BOD Discussion

7. Next Meeting (s)

- a. July
 - i. Conference Call:
 - 1. Budget Approval
 - 2. 2019-20 Competition Rules Approval
 - 3. Strat Plan Approval
- b. Meeting Availability Request to be sent out.

8. Adjournment

2. Approval of Agenda

M598 Motion: To approve the Agenda as presented
M/S/C

3. Approval of Minutes

- a. May 25, 2019

M599 Motion: To approve the May 25, 2019 BOD Minutes as presented.
M/S/C

4. Review of Action Items

Action items were reviewed. A few action items outstanding. BOD asked that senior groups be included in the consultation about Technical Program – A477



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5. Committee Updates & Reports

Committee Reports

h. Finance Committee

i. Finance Report

The BOD accepted the Finance report as presented with clarification on minor details with some discussion on the possible impact of the new Provincial Budget due in September.

ii. Revised Budget Timeline

Expectation of the Budget being presented to the Board in mid-July. Initial first draft complete waiting upon Final Strat Plan Draft to align priorities.

***M600 Motion: To accept the Finance Committee Report as presented.
M/S/C***

i. Governance & By-laws

i. Governance Report

The BOD accepted the Governance Report as presented with discussion highlighting the need for BOD Candidate Screening and BOD elections at the AGM be reviewed by the Governance Committee. Also, the need to have pre-determined questions at BOD panel at the AGM be considered.

***M601 Motion: To accept the Governance Report as presented.
M/S/C***

j. Technical Development

i. Technical Report

The BOD reviewed the Technical Report and expressed the need to improve communications to the stakeholders regarding the execution of the Fundamental Festivals. Messaging seems to be late to the participants/coaches. Suggest a communications plan be developed for the Festivals in 2020. Also communications plan should be developed for coaches that have completed ASA courses. Possibly through CAC/The Locker.

***M602 Motion: To accept the Technical Report as presented.
M/S/C***

k. Competitions Committee

i. Competitions Report

ii. 2020 Alberta Summer Games – Technical Package Sign-off



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iii. National Competition Reps

The Competition Report was reviewed with little discussion other than the following Action Item.

A478: Action: The Alberta Soccer Representative at National Competition opportunity to also be extended to Competitions Committee Members.

M603 Motion: To accept the Competitions Report as presented.
M/S/C

- I. Referee Development
 - i. Referee Development Report
 - ii. May 25, 2019 Board Meeting Response

The referee report was accepted by the BOD as presented with discussion on the possibility of engaging corporate sponsorship to help offset the costs of courses such as the “Advanced Referee Course” recently held in Calgary. The BOD also is of the opinion ASA should not police Referees that officiate in unsanctioned leagues but rather can we engage the leagues to become members of ASA. The referee department facilitated the use of Referees for the Alberta Indigenous Games

M604 Motion: To accept the Referee Development Committee Report as presented.
M/S/C

- m. Strategic Planning Committee
 - i. Strategic Planning Report

A verbal update was given by Adam Berti. Key highlights included;

- **ASA Plan is aligned to CSA Plan**
- **Plan has been designed to be visually more appealing than CSA Plan**
- **Survey responses included broad demographic of City/Rural, Large/Small Club, Board Member/Parent, Coach/Player**
- **Engagement of a cross section of members by the committee**

M605 Motion: To accept the Strategic Plan Report as presented.
M/S/C



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- n. Women in Soccer
 - i. Women in Soccer Conference Report

The WISC Conference report was presented to the BOD. The Conference as usual was extremely well executed and the presenters were of high quality. However, participation numbers were low. The BOD has suggested that the use of technology should be explored to stream presentations to reduce costs and increase participation of members who are restricted to travel. Shaun Hammond will circulate the WISC Conference Report to other Provinces with an opportunity to collaborate in future events.

***M606 Motion: To accept the WISC Conference Report as presented.
M/S/C***

6. Other Business

- a. Newsletter

To be added to the website to monitor engagement.

- b. Rural Director Appointment

A 3-candidate shortlist has been developed. A 3-person sub-committee consisting of Adam Berti, Phil Michailidies and Steve Cupit will conduct Zoom meeting interviews and make a recommendation for appointment at the next Board Meeting.

- c. Respect in Sport

Discussion in regard to the RIS program resulted in the necessity to include a need for an implementation plan to be introduced to the Membership at the SGM in late October. Shaun Hammond, Julie Beschell and Shaun Lowther to engage with RIS to determine a plan.

- d. Board Self Evaluation

A Soccer Nova Scotia Board Self Evaluation form was circulated to the BOD for review. Tiana Squire will develop an Alberta Soccer Self Evaluation form for use by the BOD.

- e. July 20th, 2019 Cardiff City vs Real Valladolid

Tickets were made available for the BOD.

- f. In-camera BOD Discussion

7. Next Meeting (s)

- c. July

- i. Conference Call:

1. Budget Approval
2. 2019-20 Competition Rules Approval
3. Strat Plan Approval



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d. Meeting Availability Request to be sent out.

8. Adjournment – 1:30 pm

M607 Motion: To adjourn the meeting
M/S/C

Summary of Motions

M597 Motion: Call meeting to order
M/S/C

M598 Motion: To approve the Agenda as Amended
M/S/C

M599 Motion: To approve the May 25th, 2019 Minutes as presented.
M/S/C

M600: Motion: To accept the Finance Committee Report as presented.
M/S/C

M601: Motion: Motion: To accept the Governance Committee Report as presented.
M/S/C

M602: Motion: To accept the Technical Committee Report as presented.
M/S/C

M603: Motion: To accept the Competitions Committee Report as presented.
M/S/C

M604: Motion: To accept the Referee Development Committee Report as presented.
M/S/C

M605: Motion: To accept the Strategic Planning Committee Report as presented.
M/S/C

M606: Motion: To accept the WISC Conference Report as presented.
M/S/C

M607: Motion: To adjourn the meeting.
M/S/C

Summary of Actions:

A478: Action: The Alberta Soccer Representative at National Competition opportunity to also be extended to Competitions Committee Members.
