



ALBERTA SOCCER ASSOCIATION

The Governing Body of Soccer in Alberta

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Annual General Meeting Presented by: John Noonan February 24, 2019 9:00 AM Calgary, AB

1. Call to Order

- 1.1 The Annual General Meeting was called to order at 9:00 hrs.

2. Roll Call

Regular Members

District 1	Sunny South	Paul Anwender
District 2	Medicine Hat	Hugh Lehr
District 3	Lethbridge	Frank Spadavecchia
District 4	CMSA	Susan Cress, Alison Meany Morgan
District 4	CUSA	Jessie Lail, Kennedy Mutepfa
District 4	CWSA	Jacque Hertlein, Sandy Sangster
District 5	CASA	Tammy Olson
District 6	Big Country	John Brazzale, Mandy Longeway
District 7	Foothills	Murray Lynn
District 8	EMSA	Mario Charpentier, Jay Ruptash, Eduardo Charpentier
District 8	EIYSA	John Matemisz, Dan Curtis
District 8	EDSA	Brad Odsen, Brian Hagedorn
District 9	St. Albert	Kevin Jones
District 10	Tri-County	Aimee Backwick
District 12	Lakeland	Wayne Roach, Kristy L'Hirondelle, Jose Teixeira
District 13	NWPSA	Dylan Cartier, Christine Donovan, Ken Loudon
District 14	Fort McMurray	Aaron Bessing
District 16	Sherwood Park	Debbie Ballam, Dave Friesen, Derek Douglas
District 17	Airdrie	Melissa Collinson, Jason Owens
District 18	RDCSA	Joan Van Wolde
District 19	Canal Links	Henry Faucher, Patrick Romaniuk
Associate	Universities	Gord Franson

Absent Regular and Associate Members

District 11	Northwest Central
District 15	Battle River
Associate	ACAC
Associate	FC Edmonton



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Life Members

Adrian Newman
Bill Malone
Derek Douglas
Peter McKenzie
Nancy Thorburn
Brent Thorburn

ASA Board and Staff

Shaun Hammond, President
Danny Bowie, Vice-President
Julie Beschell, Director of Finance
David Onderwater, Director-at-Large and Governance Committee Chair
Jeannie Hawksworth, Rural Director-at-Large
Adam Berti, Director-at-Large
Maureen Keough, Director-at-Large
Brad Antoniuk, Appointed Director

Shaun Lowther, Executive Director
Tammy McNutt, Director of Operations & Accounting
David O'Neill, Referee Development Officer
Carmen Charron, Programs & Events Coordinator
Franc Cioffi, Technical Director
Matt Thomas, Manager of Coach Education
John Clubb, Grassroots Development Manager
Geraldine Ratcliffe, Office Administrator

Saskatchewan Soccer

Lisa Bangonluri, President

Canada Soccer

Jim Loughlin, Master Coach Developer
Ryan Fequet, Director of Alberta and NWT

2.1. President Shaun Hammond made welcoming remarks and introduced life members and special guests in attendance.

2.2. A moment of silence was observed for those who have been involved in soccer in Alberta and have passed away during the year

Bill Arnett – CUSA
Leo Donlevy – CUSA/Referee
John Dudas – Lethbridge
Herman Gerritsen – CUSA
Carlos Salgado – CUSA
Reid Schmidt – CUSA
Maisie Watkinson – Tri County



Gianni "John" Contrada – CUSA
Jordan Devine – EDSA/Referee
Rufus Eldin – CUSA
Stan Manning – CUSA
Bill Salt – CWSA
Susan Thompson – Canal Links
Jaroslaw Wojcik - CUSA

3. Approval of Voting Numbers

3.1. Approval of Voting Numbers for the 2019 Annual General Meeting

M01 *Motion: Motion to approve the January 2018 – January 2019 voting numbers as presented.*
Motion: St. Albert
Seconded: Sherwood Park
Carried

4. Approval of the Agenda

4.1 Special order for Board of Director elections to start no later than 14 hrs, with all agenda items tables until the Board of Director elections are complete

M02 *Motion: Motion to approve the Agenda, including the special order for beginning elections no later than 14 hrs today.*
Motion: EMSA
Seconded: Tri County
Carried

4.2 Accept the Nominations Committee slate of candidates for election to the Board of Directors, with the exception of James McCreath withdrawing his name from the slate.

M03 *Motion: Motion to approve the Nominations Committee slate of candidates for election to the Board of Directors.*
Motion: Sherwood Park
Seconded: Airdrie
Carried



5. Minutes of previous meetings

5.1 Annual General Meeting – February 25, 2018

Corrections to minutes: Paul Anwender, Sunny South, was **not** in attendance.

M04 *Motion: Motion to approve the February 25, 2018 Annual General Meeting minutes, as corrected*
Motion: Big Country
Seconded: NWP
Carried

5.2 Special Meeting – October 27, 2018

No corrections or discussion

M05 *Motion: Motion to approve the October 27, 2018 Fall Special Meeting minutes, as presented*
Motion: Big Country
Seconded: NWP
Carried

6. Business arising out of minutes

6.1 No new business arising out of minutes.

7. Strategic Plan Review

7.1 Strategic Plan progress report: 2017-2018 update

7.1.1 Vision

7.1.2 Mission

7.1.3 Strategic Plan Pillars:

7.1.3.1 Governance & Leadership

Key progress:

- ASA Rules & Regulations on Conduct approved
- Nominations Committee activity increased -13 candidates submitted documentation, 2 withdrawals.
- Membership increase: + 5,000 players
- Elimination of Spring Planning Meeting -only 2 meetings per year now

7.1.3.2 Financial Stability

Key progress:

- Successful audit
- Audit findings report compliance
- Apparel partnership success



- Budget modules and Reporting modules added to increase reporting efficiency to the Board of Directors

7.1.3.3 Business Development & Communications

Key progress:

- Negotiated a better central registration product with reduced fees
- Increased social media presence
- Launched a mobile friendly website
- Negotiated apparel partnerships with 2 suppliers
- Servus Credit Union secured as Major Sponsor for 2018-19
- ASC grants maximised

7.1.3.4 Technical Development

Key progress:

- Introduction of Canada Soccer national Youth Club License, 19 Alberta organizations submitted applications
- 50% Increase in C-License course participation
- Rural Player ID project was very successful
- Implementation of additional tools (Dropbox, Zoom, Video Recording of Evaluations), to enhance Coach Education courses and learning styles
- Player Successes Internationally and Professionally – over 20 players in Whitecaps Residency and Super REX alone

7.1.3.5 Referee Development

Key progress:

- Continued presence at Women in Soccer Conference – slight increase in number of female officials, % of female to male referees remained stable at 26%
- “Ask Ref” section added to the website
- Referee Code of Conduct included in ASA Rules & Regulations on Conduct & Ethics

7.1.3.6 Competitions

Key progress:

- Age group change eliminated the U12 Provincial Competition – U13 the first age group for Provincial Competition
- Tier 1 Indoor pilot developed for U13 to U17 7v7 Boardless Competition
- Provincial Merchandise Program



8. Financial Review

8.1 2017-2018 Audit Presentation

KPMG audit firm for 2017-2018

- Clean audit
- No change to credit risk
- No change to liquidity risk
- Audited financial statements and audit findings report provided in AGM package

M06 *Motion* *Motion to accept the 2017-2018 ASA audited financial statements as presented*
Motion: EMSA
Seconded: Fort McMurray
Carried

8.2 Appointment of 2018-2019 Auditors

8.2.1 Givens LLP

M07 *Motion* *Motion to appoint Givens LPP as the audit firm for the 2018-2019 fiscal year, and for the Board of Directors to be given the responsibility of assigning the remuneration for these services.*
Motion: Sherwood Park
Seconded: St. Albert
Carried

8.2.1 Discussion: Jessie Lail (CUSA), asked whether the ASA BOD has done an internal review of the current staff and their responsibilities. Mr. Lail argues that an organization that is in a deficit, should always assess how they can reduce costs internally, prior to asking their membership for more money. Mr. Lail suggests the BOD and Executive Director (S. Lowther), must ask themselves: "are we running an efficient organization?". Julie Beschell requests clarity on this matter and proposes for this to be an action item, to be addressed alongside the new strategic plan. The rationale is that staff must be able to carry out the roles and responsibilities required to fulfill the organization's strategic plan.

A01 *Action item no.1* *The Board of Directors will review the ASA staff -their roles and responsibilities, along with the new strategic plan for 2019-2022, to determine whether the ASA is operating in its most effective form.*



8.3 2019-2020 Price List approval

- M08 *Motion* *Motion to approve the 2019-2020 price list as presented.*
Motion: St. Albert
Seconded: Sherwood Park
Opposed: CUSA, CWSA, Foothills
Abstained: Universities
Carried

8.4 2019-2020 Budget Plans

The 2019-2020 Budget is to be developed alongside the new Strategic Plan.

9. Amendments to Governance Documents

9.1 ASA By-Laws

None

9.2 Governance Policy

Please refer to specific Rules & Regulations

9.3 Rules & Regulations

9.3.1 General Rules & Regulations

- i. Rule 28 Camps & Academy Endorsement

- M09 *Motion* *Motion to accept the amendment to Rule 28.B.iii in the ASA General Rules & regulations as presented.*
Motion: Canal Links
Seconded: Sherwood Park
Carried

9.3.2 Rules & Regulations on Membership fees – amendment

- M10 *Motion* *Motion to accept the amendment to Rules & Regulations on Membership Fees to include the line items presented and the respective “membership approved” fee in the current Price List.*
Motion: Red Deer
Seconded: NWP
Carried



9.3.3 Program fees schedule – new

M11 Motion Motion to approve the ASA Program Fees Schedule as presented and to add the document to the Governance Policy on authorization as item 5.C.vi
Motion: St. Albert
Seconded: Sherwood Park
Carried

9.3.4 ASA sales fee schedule – new

M12 Motion Motion to approve the ASA Program Fees Schedule as presented and to add the document to the Governance Policy on authorization as item 6.C.vi
Motion: EMSA
Seconded: Tri County
Carried

9.3.5 2019 Outdoor Provincial Competition Rules

9.3.5.1 Youth -amendments

M13 Motion Motion to accept the amendments to the 2019 outdoor competition rules youth as presented.
Motion: St. Albert
Seconded: CWSA
Carried

9.3.5.2 Senior -amendments

M14 Motion Motion to accept the amendments to the 2019 outdoor competition rules senior as presented.
Motion: EDSA
Seconded: CUSA
Carried

10. 2019 Election of Officers

10.1 President (2 year term):

- 10.1.1 Shaun Hammond
- 10.1.2 Olalekan Sanni

M15 Motion: Shaun Hammond elected Alberta Soccer President by ballot, majority vote.
Carried



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M16 Motion Motion to destroy the ballots for the election of President of the ASA at the 2019 ASA AGM.

Motion: Tri County

Seconded: NWP

Carried

10.2 Rural Director-at-Large (2 year term)

10.2.1 Paul Anwender

10.2.2 Steve Cupit

10.2.3 Phil Michailides

M17 Motion: Steve Cupit elected Alberta Soccer Rural Director-at-Large by ballot, majority vote.

Carried

M18 Motion Motion to destroy the ballots for the election of Rural Director-at-Large of the ASA at the 2019 ASA AGM.

Motion: Tri County

Seconded: EMSA

Carried

10.3 Director-at-Large: 2 positions (2- year term)

10.3.1 Adam Berti

10.3.2 Jackie Bondurrant

10.3.3 Ryan Devlin

10.3.4 Wilson Ho

10.3.5 Sean Waites

10.3.6 Noman Raza

10.3.7 Olalekan Sanni

10.3.8 Phil Michailides

M19 Motion: Adam Berti elected Alberta Soccer Director-at-Large 1 by ballot, majority vote.

Carried

M20 Motion Motion to destroy the ballots for the election of Director-at-Large 1 of the ASA at the 2019 ASA AGM.

Motion: Tri County

Seconded: CMSA

Carried

M21 Motion: Phil Michailides elected Alberta Soccer Director-at-Large 2 by ballot, majority vote.

Carried



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M22 Motion Motion to destroy the ballots for the election of Director-at-Large 2 of the ASA at the 2019 ASA AGM.

Motion: Tri County

Seconded: NWP

Carried

10.4 2019 ASA Board of Directors

- Shaun Hammond, President
- Danny Bowie, Vice President
- Julie Beschell, Director of Finance
- Jeannie Hawksworth, Rural Director-at-Large
- Steve Cupit, Rural Director-at-Large
- Maureen Keough, Director-at-Large
- Adam Berti, Director-at-Large
- Phil Michailides, Director-at-Large
- Brad Antoniuk, Public Director



11. Annual Report or Committee questions

11.1 Annual Report

There were no significant questions or comments recorded relative to the annual report.

11.2 Committees

11.2.1 Board Committees

- Governance
- Finance
- Awards & Recognition
- Risk Management
- Strategic Planning
- Code of Conduct Advisory Committee

11.2.1.1 Discussion:

Bill Malone (CUSA), expressed concern regarding the election procedure, particularly, allowing candidates to be on the slate without them attending the Candidates Forum or AGM. All candidates should be nominated by their District.

Shaun Hammond (President), has discussed this matter with fellow Board members and will refer this to the Governance Committee, to review ASA Bylaws and Rules regarding the election of officers.

11.2.2 Operational & Ad-Hoc

- Technical Committee
- Referee Development Committee
- Competitions Committee
- Development of Women in Soccer Committee

There were no significant questions or comments recorded relative to ASA Operational & Ad-Hoc Committees.

12. Upcoming important dates

12.1 October 25-26, 2019

Special Meeting and Planning Meeting (Red Deer)

12.2 February 21-23, 2020

Annual General Meeting and Planning Meeting (Edmonton)

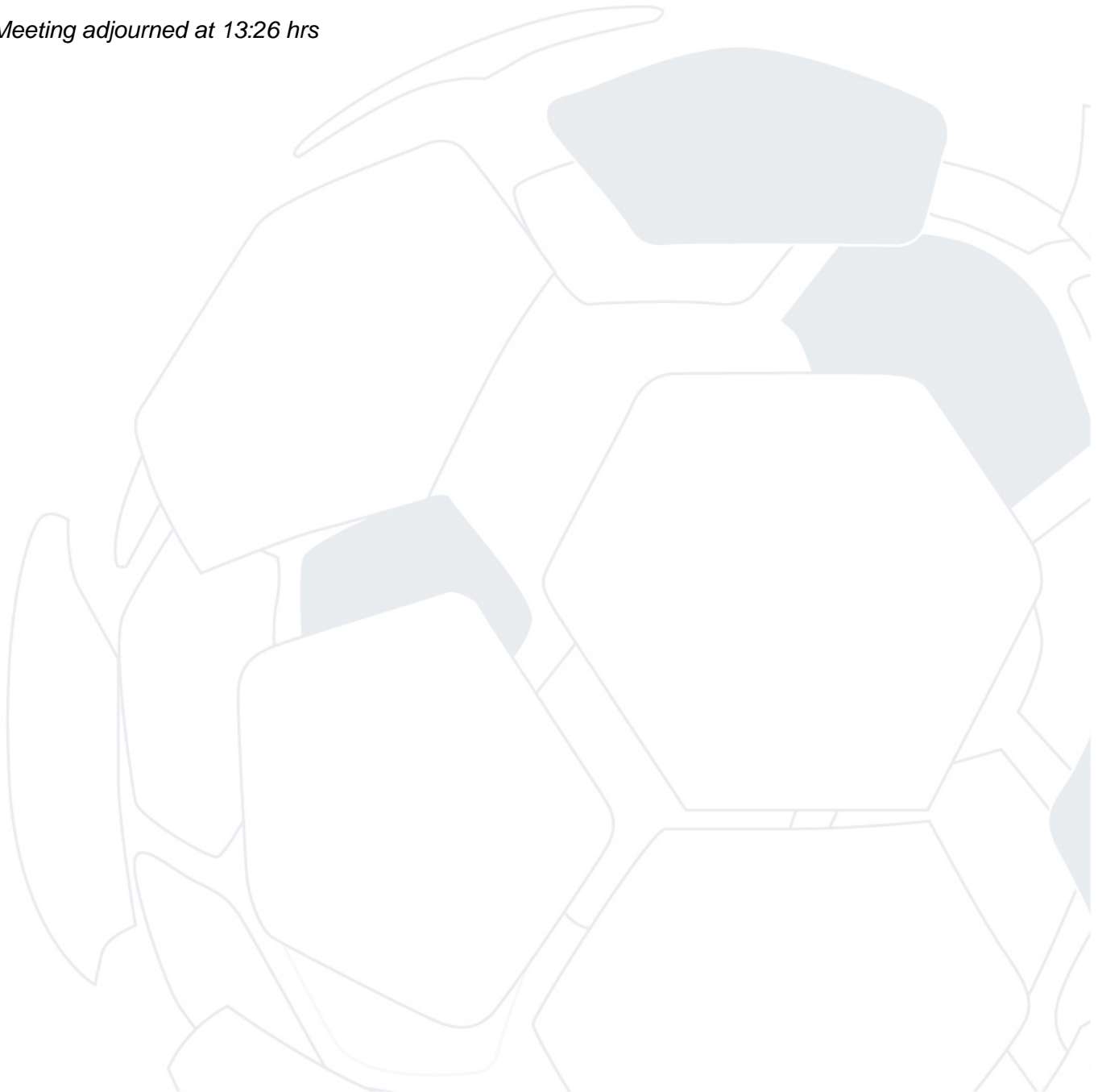


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Adjournment

M23 Motion: Motion to adjourn
Motion: EMSA
Seconded: Sherwood Park
Carried/ Defeated

Meeting adjourned at 13:26 hrs





Summary of Motions

- M01 *Motion: Motion to approve the January 2018 – January 2019 voting numbers as presented.
Motion: St. Albert
Seconded: Sherwood Park
Carried*
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Motion: EMSA
Seconded: Tri County
Carried*
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Motion: Sherwood Park
Seconded: Airdrie
Carried*
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Motion: EMSA
Seconded: Fort McMurray
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Motion: Sherwood Park

Seconded: St. Albert

Carried

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Motion: Tri County

Seconded: NWP

Carried

M23 Motion: *Motion to adjourn*

Motion: EMSA

Seconded: Sherwood Park

Carried

Summary of Action items

A01 Action item no.1 The Board of Directors will review the ASA staff -their roles and responsibilities, along with the new strategic plan for 2019-2022, to determine whether the ASA is operating in its most effective form.



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