



# ALBERTA SOCCER ASSOCIATION

*The Governing Body of Soccer in Alberta*

9023 111 Avenue  
Edmonton, AB T5B 0C3

Ph: 780 474 2200  
Fax: 780 474 6300



## **ASA BOD APPROVED MINUTES**

Saturday April 18th, 2020

10:00 AM – 2:00 PM

### **In attendance:**

Shaun Hammond, President  
Julie Beschell, Director of Finance  
Danny Bowie, Director-at-large  
Adam Berti, Director-at-large  
Shaun Lowther, Executive Director

Maureen Keough, Vice President  
Phil Michailides, Director-at-large  
Steve Cupit, Rural Director-at-large  
David MacEachran, Rural Director-at-large

### **Absent w/ Regrets:**

#### **1. Call To Order**

M653 *Call meeting to order.*  
M/S/C

#### **2. Approval of Agenda**

M654 *To Approve the Agenda as presented.*  
M/S/C

#### **3. Approval of Minutes**

##### **a. March 21, 2020**

M655 *To approve the March 21<sup>st</sup>, 2020 Minutes as presented.*  
M/S/C

#### **4. Review of Action Items**

Action items were reviewed, and the BOD suggested that we put a hold on the Action items that are not relevant during the COVID-19 Crisis.

#### **5. Committee Updates and Reports**

##### **Committee Reports**

##### **a. Finance Committee**

##### **i. Finance Report**

The Finance Report was presented to the BOD and it was suggested that if the COVID-19 Crisis carries on in to indoor there will be significant repercussions for the Association from a financial perspective.

The overall Fee Structure needs to be addressed as it needs to be simpler for the Membership and the hope is to have a flatter fee structure implemented as we move forward.

The Canada Wage Subsidy will be accessed to help offset salaries for 3 months.

From a planning perspective it will be impossible to offer full programming to the Membership due to the financial and start date uncertainty caused by the Pandemic.



# ALBERTA SOCCER ASSOCIATION

*The Governing Body of Soccer in Alberta*

9023 111 Avenue  
Edmonton, AB T5B 0C3

Ph: 780 474 2200  
Fax: 780 474 6300



The CSA Levy is still under Review by the CSA Emergency Committee with relief being sought by the Provinces.

CSA required a Financial Snapshot from all the Provinces, and this was sent this week.

Discussion ensued regarding possible scenarios relative to Season start-up and Registration Fees for this season.

A Temporary Player Fee (to be named?) was discussed for the 2020 Outdoor season. This would be a flat fee for all players. This fee would be supplemented with funds of approx. \$200,000.00 from Reserves.

*A494 The Director of Accounting & Business Operations to run budget scenarios to establish a per player flat fee that would result in budgeted loss of no more than -\$200,000?*

Discussion on the Central Registration Initiative took place and that this should be shelved in the short term due to the COVID-19 Pandemic.

*M656 To accept the Finance Committee Report as presented.*

*M/S/C*

b. Governance & By-Laws

i. Player Movement Policy

1. Open Contact Period – Temporary Rule

With the postponement of the season start-up due to COVID-19 a Temporary Rule pertaining to the Open Contact Period in the Player Movement Policy should be adopted.

*M657 To approve a temporary rule in the Player Movement Policy to extend the Open Contact Period from the day after the regularly scheduled Date of Youth Indoor Boarded Provincials to 7 days after the resumption of in-person soccer activities (try-outs, training, games, coach/referee education etc) as determined by Canada Soccer, Alberta Soccer and the local District.*

*M/S/C*

c. Technical Development

i. Technical Report

The Technical Report was presented with no significant discussion.

*M658 To approve the Technical Report as presented.*

*M/S/C*

d. Competitions Committee

i. Competitions Report

The Competitions Report was presented with discussion focused on the Pre-paid Merchandise from the Cancelled Indoor Provincial Championships. The merchandise is presently in storage at the supplier and will need to be shipped to the players.



# ALBERTA SOCCER ASSOCIATION

*The Governing Body of Soccer in Alberta*

9023 111 Avenue  
Edmonton, AB T5B 0C3

Ph: 780 474 2200  
Fax: 780 474 6300



*M659 To approve an unbudgeted approximate cost of \$4,000.00 to ship Provincials merchandise to customers as required.*

*M/S/C*

- ii. Outdoor Rule Books
  - 1. Youth
  - 2. Senior

Provisional Rule Books were presented for adjustments to rules caused by the season delay due to the COVID-19 Pandemic.

*M660 To approve the 2020 Outdoor Youth & Senior Provisional Rule Books as Presented.*

*M/S/C*

- iii. AMSL Provisional Operating Rules

*M661 To approve the Competitions Report as presented*

*M/S/C*

- e. Referee Development
  - i. Referee Report

The Referee Report was presented with no significant discussion.

*M662 To approve the Referee Development Report as Presented.*

*M/S/C*

## **6. Other Business**

- a. COVID-19
  - i. 2020- COVID-19 Update to Membership Notes
    - 1. March 30<sup>th</sup>, 2020
    - 2. April 13<sup>th</sup>, 2020

Notes were reviewed.

- ii. CSA Update

Shaun Hammond updated the Board on the President Forums meeting with attention to the CSA Levy which has not been confirmed for 2020.

Shaun Lowther updated the Board on current initiatives being undertaken by CSA most notably online training for Referees and Coaches

- iii. Alberta Government Update

- 1. April 14, 2020 Leadership of Sport in Alberta Meeting Update

Shaun Lowther informed the Board of the recent meeting that was convened for the Sport Sector in Alberta. The mandate of the Sport group is to create a unified voice for Sport in Alberta to lobby the Government for relief and policy development within the Government of Alberta to support organized sport.



# ALBERTA SOCCER ASSOCIATION

*The Governing Body of Soccer in Alberta*

9023 111 Avenue  
Edmonton, AB T5B 0C3

Ph: 780 474 2200  
Fax: 780 474 6300



#### iv. Suspension of Activities for May 2020

Discussion to extend the suspension of activities until May 31<sup>st</sup>, 2020.

*M663 To extend the Suspension of in-person Soccer Activities in Alberta until May 31<sup>st</sup>, 2020*  
M/S/C

#### b. 2020 Outdoor Season

Discussion took place about multiple scenarios regarding Season Start-up and the BOD determined that the likelihood of a start-up date of In-person activities for a significant playing season to allow for Provincial Competitions appears very unlikely at this time. To give Member Districts the flexibility to develop unconventional playing activities & timelines, the cancellation of Provincials was considered.

*M664 To cancel the 2020 Provincial Outdoor Competitions due to the COVID-19 Pandemic which will allow Alberta Soccer Districts the opportunity to develop unconventional programming to engage players, coaches and referees to get back outdoors and play soccer.*

M/S/C

#### c. In-camera meeting

### 7. Next Meeting (s)

- a. April 24, 2020 – Weekly COVID-19 Update Meeting
- b. April 27, 2020 – Bi-Weekly COVID-19 Membership Update Video Conference Meeting
- c. May 1, 2020 – Weekly COVID-19 Update Meeting
- d. May 8, 2020 – Weekly COVID-19 Update Meeting
- e. May 11, 2020 – Bi-Weekly COVID-19 Membership Update Video Conference Meeting
- f. May 15, 2020 - Weekly COVID-19 Update Meeting
- g. May 22, 2020 - Weekly COVID-19 Update Meeting
- h. May 25, 2020 – Bi-Weekly COVID-19 Membership Update Video Conference Meeting
- i. May 30, 2020 – Board Meeting

### 8. Adjournment – 11:30am

*M665 To Adjourn the Meeting*

### Summary of Motions

*M653 Call meeting to order.*

M/S/C

*M654 To Approve the Agenda as presented.*

M/S/C

*M655 To approve the March 21<sup>st</sup>, 2020 Minutes as presented.*

M/S/C



**ALBERTA SOCCER ASSOCIATION**  
*The Governing Body of Soccer in Alberta*

9023 111 Avenue  
Edmonton, AB T5B 0C3

Ph: 780 474 2200  
Fax: 780 474 6300



*M656 To accept the Finance Committee Report as presented.*

*M/S/C*

*M657 To approve a temporary rule in the Player Movement Policy to extend the Open Contact Period from the day after the regularly scheduled Date of Youth Indoor Boarded Provincials to 7 days after the resumption of in-person soccer activities (try-outs, training, games, coach/referee education etc) as determined by Canada Soccer, Alberta Soccer and the local District.*

*M/S/C*

*M658 To approve the Technical Report as presented.*

*M/S/C*

*M659 To approve an unbudgeted approximate cost of \$4,000.00 to ship Provincials merchandise to customers as required.*

*M/S/C*

*M660 To approve the 2020 Outdoor Youth & Senior Provisional Rule Books as Presented.*

*M/S/C*

*M661 To approve the Competitions Report as presented.*

*M/S/C*

*M662 To approve the Referee Development Report as Presented.*

*M/S/C*

*M663 To extend the Suspension of in-person Soccer Activities in Alberta until May 31<sup>st</sup>, 2020*

*M/S/C*

*M664 To cancel the 2020 Provincial Outdoor Competitions due to the COVID-19 Pandemic to allow Alberta Soccer Districts the opportunity to develop unconventional programming to engage players, coaches and referees to get back outdoors and play soccer.*

*M/S/C*

*M665 To Adjourn the Meeting*

*M/S/C*

**Summary of Actions**

*A494 The Director of Accounting & Business Operations to run budget scenarios to establish a per player flat fee that would result in a budgeted loss of no more than -\$200,000?*