



ALBERTA SOCCER ASSOCIATION

The Governing Body of Soccer in Alberta

9023 111 Avenue
Edmonton, AB T5B 0C3

Ph: 780 474 2200
Fax: 780 474 6300



ASA Board Minutes

September 12, 2020

9:00 AM – 1:00 PM

Location: Teams Video
Conference

APPROVED_Corrected

In attendance:

Shaun Hammond, President
Julie Beschell, Director of Finance
David MacEachran, Rural Director

Adam Berti, Director-at-large
Danny Bowie, Director-at-Large
Tammy McNutt, Executive Director, Interim

Absent with regrets:

Maureen Keough, Vice President
Phil Michailides, Director-at-Large

Steve Cupit, Rural Director

1. Call To Order

*M687 Motion: Call meeting to order
M/S/C*

Meeting was called to order at 9:02 AM

2. Approval of Agenda

- A. Approval of Minutes
 - a. June 27, 2020
- B. Review of Action Items
 - a. n/a
 - b. Interim ED – affirmation
- C. Committee Updates and Reports
 - a. Finance Committee
 - b. Governance & By-Laws Committee
 - c. Technical Development Committee
 - i. Technical Staff Report
 - ii. AYSL 2021
 - iii. Canada Soccer REX
 - d. Referee Development Committee
 - i. RDC Report
 - ii. Age Limits Inquiry & Authority of RDC
 - e. Risk Management Committee



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- f. Interim Executive Director Report
- D. Other Business
 - a. COVID-19 Update
 - i. Presidents Forum
 - ii. AYSL Communication
 - iii. NYCL
 - b. Referee Issues
 - c. Cohort Changes
 - d. Fall Planning Meeting
- E. Next Meeting(s)
 - a. October 13, 2020 – COVID-19 Update Meeting
 - b. TBD – Board Meetings by Teams
- F. Adjournment

*M688 Motion: To approve the updated agenda as presented.
M/S/C*

3. Approval of Previous Minutes

*M689 Motion: To approve the June 27, 2020 minutes as presented
M/S/C*

4. Review of Action Items

- A. Review of Action Items
 - a. Interim ED – affirmation

*M690 Motion: To affirm Tammy McNutt as the Interim Executive Director
M/S/C*

List of standing Action Items not reviewed.

5. Agenda

- A. Committee Updates and Reports
 - a. Finance Committee
 - i. Alberta Soccer is focused on cash flow monitoring and Cash on Hand is considered very healthy
 - ii. Heritage Grant Funds were received in early September
 - iii. 2020-21 Budget ready for board review by Sept. 19, 2020



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- A497 Action: T. McNutt to distribute Heritage Funding Letter to the board of directors for review
A498 Action: 2020-21 Alberta Soccer Budget (draft) to the board of directors by Sept. 19, 2020

M691 Motion: To accept the Finance Committee Report as presented
M/S/C

- b. Governance & By-Laws Committee
 - i. No Activity
- c. Technical Development Committee
 - i. Technical Staff Report
 - ii. AYSL 2021
 - 1. Discussion acknowledged that there was merit in the concept of a league governed by Alberta Soccer and operated by Districts since they have the organizational structure in place to support this. However, it was important to ensure that feedback was sought from the current National Youth Licensed Clubs (NYCL) prior to formalizing.

- A499 Action: Alberta Soccer to explore the operations of the AYSL with all stakeholders
A500 Action: Alberta Soccer to explore the operations of the AMSL with all stakeholders after discussions with AYSL.

- iii. Canada Soccer REX
 - 1. T.McNutt presented draft proposal for 2020-21 girls REX program

A501 Action: Alberta Soccer to engage stakeholders regarding possible Canada Soccer REX programming in 2020-21.

Break from 11:00 to 11:05

- d. Referee Development Committee
 - i. RDC Report
 - 1. Referee Development Committee Report was accepted as presented with no significant clarification requests
 - ii. Age Limits Inquiry & Authority of RDC
 - 1. Question from Referee Development Committee whether their decision to disallow referees under the age of 18 to officiate in the 2020-21 indoor season would be supported by the board of directors.
 - a. Determined, that like players, youth referees and their parents have the right to make their own risk assessment as to whether they wish to officiate during the indoor 2020-21 season.



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A502 Action: D. Bowie to communicate to the Referee Development Committee that the board of directors is not in agreement with the decision to disallow youth referees to officiate during the indoor 2020-21 season

A503 Action: T. McNutt to draft communication to the Referee Development Committee clarifying roles and responsibilities of the Committee

M692 Motion: To accept the Referee Development Report as presented.
M/S/C

e. Risk Management Committee

- i. SPAR Guidance released on Sept. 3 changed the language on the number of sport cohorts an individual can participate in from 'one cohort' to 'should limit' the number of cohorts an individual participates in.
- ii. Committee decided to keep current language in Alberta Soccer's Return to Modified Games documents; individuals may only participate in one sport cohort.

f. Interim Executive Director Report

- i. The first two weeks focused on individual meetings with staff and connecting with district members to open channel of communications. Next two weeks will be focused on providing staff with clear roles and responsibilities, continuing one-on-one conversations with districts, providing draft budget, and continuing to gain working knowledge of the many initiatives currently in motion.

B. Other Business

a. COVID-19 Update

- i. Presidents Forum
 1. Missed the recent meeting but has a follow-up meeting scheduled to review what key discussion was missed
- ii. AYSL Communication
 1. Covered in Technical Committee Report
- iii. NYCL
 1. Covered in Technical Committee Report

b. Referee Issues

- i. Covered in Referee Development Report

c. Cohort Changes

- i. Covered in Risk Management Committee Report

d. Fall Planning Meeting

- i. Committee established to review format, timing, and content of general-planning meetings. Considering restrictions of Covid-19, surveyed district members to determine level of support for virtual special general meeting.



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Committee has met once and will meet again next week to bring forward recommendation for Fall SGM dates, format, and agenda items.

1. Discussed which governance agenda items that should be included in an agenda for Fall SGM.

A504 Action: To include Indoor Provincial Competitions on the next agenda

A505 Action: T. McNutt to confirm if there are any significant costs associated with changes to ASA by-laws to include virtual meetings and voting.

A506 Action: Fall Special General Meeting to be included on next board agenda

6. Next Meeting

- A. September 19, 2020 – Budget Meeting by Teams
- B. October 13, 2020 – COVID-19 Member Update Video Meeting
- C. TBD – Board Meetings by Teams

A507 Action: T. McNutt to provide board of director meeting schedule for Oct. 2020 to Feb. 2021

7. Adjournment

M693 *Motion: To adjourn the BOD Meeting*
M/S/C

Adjournment 11:48 AM



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Catalogue of Motions

- M687 *Motion: Call meeting to order*
M/S/C
- M688 *Motion: To approve the updated agenda as presented.*
M/S/C
- M689 *Motion: To approve the June 27, 2020 minutes as presented*
M/S/C
- M690 *Motion: To affirm Tammy McNutt as the Interim Executive Director*
M/S/C
- M691 *Motion: To accept the Finance Committee Report as presented*
M/S/C
- M692 *Motion: To accept the Referee Development Report as presented.*
M/S/C
- M693 *Motion: To adjourn the BOD Meeting*
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- A500 Action: Alberta Soccer to explore the operations of the AMSL with all stakeholders after discussions with AYSL.
- A501 Action: Alberta Soccer to engage stakeholders regarding possible Canada Soccer REX programming in 2020-21.
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- A503 Action: T. McNutt to draft communication to the Referee Development Committee clarifying roles and responsibilities of the Committee
- A504 Action: To include Indoor Provincial Competitions on the next agenda
- A505 Action: T. McNutt to confirm if there are any significant costs associated with changes to ASA by-laws to include virtual meetings and voting.
- A506 Action: Fall Special General Meeting to be included on next board agenda
- A507 Action: T. McNutt to provide board of director meeting schedule for Oct. 2020 to Feb. 2021