



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

9023 111 Avenue
Edmonton, AB T5B 0C3

Ph: 780 474 2200
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**ALBERTA SOCCER ASSOCIATION
2020 ANNUAL GENERAL MEETING**

9:00 AM

February 23rd, 2020

Delta Hotels by Marriot

Edmonton South Conference Centre

4404 Gateway Boulevard

Edmonton, AB T6H 5C2

1. Call to Order

1.1 The Annual general Meeting was called to order at 9:00 hrs

2. Roll Call

Regular Members

District 1	Sunny South	Paul Anwender
District 2	Medicine Hat	Jeff Vangen, Charlene Gilmore
District 3	Lethbridge	Frank Spadavecchia, Sam Heap
District 4	CMSA	Susan Cress, Alison Morgan, Lyle Waldren
District 4	CUSA	Pearl Doupe, Raj Uppal, Bill Malone, Kennedy Mutepfa
District 4	CWSA	Sandy Sangster, Jacquie Hartlein
District 5	CASA	Tracy Everett, Tammy Olson
District 6	Big Country	Mandy Longeway, Matt Yuzwa
District 8	EMSA	Mario Charpentier, Jay Ruptash, Kathy Droeske, June McNeill, Ed Charpentier
District 8	EIYSA	Dan Curtis, Uwe Welz
District 8	EDSA	Mike Thome, Brian Hagedorn
District 9	St. Albert	Kevin Jones
District 10	Tri-County	James Wolters, Robin Alley, Kristafer Locken, Rebecca Cooper
District 11	Northwest Central	Russ Kelly
District 12	Lakeland	Wayne Roach
District 13	NWPSA	Ken Loudon, Christine Donovan
District 14	Fort McMurray	Aaron Bessong
District 16	Sherwood Park	Debbie Ballam, Dave Friesen
District 17	Airdrie	Jason Owens, Melissa Collinson
District 18	RDCSA	Joan Van Wolde
Associate	Universities	Gord Franson

Absent Regular and Associate Members

District 7	Foothills
District 15	Battle River
District 19	Canal Links



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Life Members

Peter Hancock
Bill Gilhespy
Peter McKenzie
Jim Fleming
Sean Kiernan
Adrian Newman

ASA Board and Staff

Shaun Hammond, President
Danny Bowie, Vice-President
Julie Beschell, Director of Finance
Maureen Keough, Director-at-Large
Adam Berti, Director-at-Large
Phil Michailides, Director-at-Large
Steve Cupit, Rural Director-at-Large

Shaun Lowther, Executive Director
Tammy McNutt, Director of Operations and Accounting
Franc Cioffi, Technical Director
Matt Thomas, Manager of Coach Education
John Clubb, Grassroots Development Manager
David O'Neill, Referee Development Office
Jeannie Hawksworth, Competitions Coordinator
Carmen Charron, Program & Events Coordinator
Jordan Stewart, Regional Coach South
Geraldine Ratcliffe, Office Administrator

Canada Soccer

Steven Reed, President
Ryan Fequet, Director of Alberta and NWT

BC Soccer

Kjeld Brodsgaard, President

NWT Soccer

Alex Godfrey, President

SK Soccer

Lisa Bagonluri

Others

Dave MacEachran, SASA & ASA BOD Candidate
Paul Gantar, ASA BOD Candidate



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2.1 Shaun Hammond, made welcoming remarks, introduced life members, ASA Board of Directors (BOD), ASA staff and special guests in attendance.

2.2 A moment of silence was observed for individuals who have passed away during the 2019-2020 period, who were involved in soccer in Alberta.

Julian Bereton, EDSA President
Ken Martyn, St. Albert SA Coach
Andrea Meling, CWSA player
Les Saunders, EIYSA coach
Felicia Swift, CUSA Board member
Martin Kennedy, CUSA Board member
Peter Welsh, CUSA Life member
Emmanuel Ngeba, CUSA player
Bruce Matthews, Lethbridge SA coach
Danny Zegarac, EDSA Referee
Filomena Traficante, ASA Volunteer
Henry Szewczyk, EMSA & ASA Board member

3. Approval of Voting Numbers

3.1 Approval of Voting Numbers for the 2020 Annual General Meeting

M01 Motion: To approve the January 2019-January 2020 voting numbers as presented.

Motion: St. Albert

Second: CUSA

Carried

M02 Motion: To approve the 2020 Annual General Meeting voting numbers as presented

Motion: St. Albert

Second: Sunny South

Carried

4. Approval of the Agenda

4.1 Special order for Board of Director elections to start no later than 14:00 hrs, with all agenda items tabled until the Board of Director elections are complete.

M03 Motion: To approve a special order for beginning elections no later than 14:00 hrs.

Motion: Northwest Peace

Second: St. Albert

Carried



4.2 Accept the Nominations Committee slate of candidates for election to the Board of Directors.

- M04 Motion: To accept the Nominations Committee slate of candidates for election to the Board of Directors
Motion: Sherwood Park
Second: EDSA
Carried

4.3 Approve the Annual General Meeting Agenda as presented.

- M05 Motion: To approve the Annual General Meeting Agenda as presented
Motion: St. Albert
Second: CASA
Carried

5. Minutes from previous meetings

5.1 Annual General Meeting 2019

- M06 Motion: To approve the February 24, 2019 AGM minutes as presented
Motion: Fort McMurray
Second: Airdrie
Carried

5.2 Fall Special Meeting 2018

- M07 Motion: To approve the October 26, 2018 Fall Special Meeting minutes as presented.
Motion: CUSA
Second: CWSA
Carried

Sherwood Park enquired about the U19 Age Group White Paper they submitted at the Fall SGM. The White paper was tabled pending the formation of an Ad-Hoc Committee to be convened after the AGM.

6. Business Arising out of Minutes

6.1 There is no new business arising out of minutes.



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7. Strategic Plan Review

7.1 Strategic Plan Progress Report for 2018-2019

7.1.1 Governance & Leadership

Key performance indicators were achieved, except for:

- Separate Administrators Meeting - not delivered due to financial constraints.

7.1.2 Financial Stability

Key performance indicators were achieved, except for:

- New Modules analyzed for efficiency and effectiveness
- Succession Plan for Board of Directors
- Revenue Target Membership fees, with minimum & maximum targets still based on per player costs

7.1.3 Partnership Communication

Key performance indicators were achieved, except for:

- Modernized ASA logo and new ASA tagline – which were not delivered due to financial constraints
- Central Registration platform -not completed due to difficulties with the platform provider
- Minimum of 5 Members on the Business Development Committee -not delivered due to non-recruitment of District Members

7.1.4 Technical

Key performance indicators were achieved, except for:

- Adult player development session offered annually -partially delivered. The ASA created one adult player pilot, but it was not done on an annual basis.
- Entry Level coaching courses offered for on-field activity -not delivered as Canada Soccer will pilot these programs in 2020
- Online Coaching Education available year-round -not delivered as Canada Soccer will pilot these in 2020

7.1.5 Referee

Key performance indicators were achieved, except for:

- Increase in Instructor and Assessor pools -partially delivered. The objective was met for Instructors, but not for Assessors. More Assessors are required for Edmonton and Rural areas
- Upgrade mentor program introduced – not completed.
- Long-term Referee Development Plan -still under review by the Referee Development Committee (RDC)



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7.1.6 Competitions

Key performance indicators were achieved, except for:

- Online Tournament sanctioning -not completed due to difficulties with the platform provider
- Festivals at all U10 Competitions/Tournaments -not delivered, as we await the Canada Soccer Grassroots Guide to be published in 2020
- Secure hosting for Competitions in 2020 and beyond -there is a current, potential hosting of Masters & Classics Competitions in Edmonton 2020. Otherwise, this objective was not delivered.
- Consultation/Survey on facilities needs -not delivered.

8. Financial Review

8.1 2018-2019 Audit Presentation

Givens LPP: firm that conducted the 2018-2019 financial audit

8.1.1 General findings

- Audited financial statement and audit findings report provided in AGM package
- No change to credit risk
- No change to liquidity risk

8.1.2 Statement of Financial Position

8.1.2.1 Contingent Liability Note 10

- The Association was notified at the time of the audit, that a "Statement of Claim" has been filed
- Alberta Soccer insurers are currently conducting a preliminary investigation

M08 Motion: To accept the 2018-2019 Alberta Soccer Association audited financial statements as presented.

Motion: St. Albert

Second: EMSA

Carried

M09 Motion: To accept Givens LLP as the 2019-2020 Alberta Soccer Association auditors.

Motion: Sherwood Park

Second: Airdrie

Carried



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- M10 Motion: To approve the 2020-21 Price list as presented
Motion: St. Albert
Second: CMSA
Carried

9. Amendments to Governance Documents

9.1 By-Laws Amendments

- 9.1.1 No amendments to the current Alberta Soccer Association By-law`s.

9.2 Governance Policy Amendments

- 9.2.1 No amendments to the current Alberta Soccer Association Governance policy.

9.3 Rules & Regulations Amendments

9.3.1 Rules & Regulations on Discipline & Appeals

- M11 Motion: To approve the ASA Staff Review panel proposal, as presented in the ASA Rules & Regulations on Discipline & Appeals (Appendix E).
Motion: EMSA
Second: Sherwood Park
Carried

- M12 Motion: To approve the Amendments to the ASA Rules & Regulations on Discipline & Appeals "en block".
Motion: CWSA
Second: Airdrie
Opposed: St. Albert
Carried

9.3.2 Rules & Regulations on Membership -Provincial Club Licensing White Paper introduced by CMSA, EIYSA and EMSA

- M13 Motion: For Alberta Soccer to form a Provincial Club License Committee and associated Terms of Reference, comprised of one representative from each of the following: CMSA, EIYSA, EMSA, three Rural Districts members, an ASA Staff member and as ASA Board Liaison.
Motion: CMSA
Second: EIYSA
Carried



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M14 Motion: To amend the Rules & Regulations on Membership as follows:

3.7 – As of September 30th, 2022, each Regular Member shall ensure that Youth Member Organization within their respective District Area shall attain at a minimum the “Provincial Level Three (SQS)” Club License and associated standards to operate as a Member of their District.

Motion: Airdrie

Second: Sherwood Park

Discussion:

- Concerns are raised by Rural Districts, about meeting this deadline, specifically for Associations/Clubs that only have one staff member managing the entire program.
- There are also concerns about the definition of “club” under this rule, and whether community teams must comply with the standards established for the Provincial Level 3 program.
- Franc Cioffi (ASA Technical Director), addresses these concerns and clarifies that the Provincial Level 3 program is equivalent to Canada Soccer’s Standards for Quality Soccer; which is the baseline entry level requirement for any kind of soccer activity. The standards established by this program will be requirements for all clubs; nationwide.
- Districts will be allowed to get the designation, on behalf of all their youth teams. In this instance, Districts will then be responsible for and must ensure their teams are meeting all requirements.
- The amendment is reviewed and presented again to the floor for a vote; each present member is asked to cast their vote by stating yay or nay.

Carried

9.3.3 Local Rules of Play/Competition Rules – White Paper introduced by EMSA

Tabled by EMSA for further discussion, on the condition that an ASA ad hoc committee be formed to include a cross-section of District Representatives and representatives from the ASA’s RDC, Competitions Committee and Technical Committee to determine recommendations for the rules of play for the boardless indoor game. The ad hoc Committee will report back to the ASA Membership with regards to this motion.



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9.3.4 2020 Outdoor Provincial Competition Rules

9.3.4.1 Youth

M15 Motion: To approve a vote on the amendments to the 2020 Outdoor Provincial Rules -Youth, "en block".

Motion: Red Deer

Second: Sherwood Park

Discussion:

About Rule 18.8, regarding game suspension(s) as a result to a yellow card issued any Team Official.

Original proposal for Rule 18.8:

Any team staff who receives a yellow card or red card or is ejected from the game by the referee will serve a minimum one (1) game suspension, during which they will not be allowed on the bench. If the situation warrants, the Alberta Soccer Representative may call a hearing to suspend the offending team staff member for additional games.

Amendment for Rule 18.8:

Any team staff who receives a yellow card will result in a single game suspension; a red card or ejection from the game by the referee will serve a minimum one (1) game suspension, during which they will not be allowed on the bench. If the situation warrants, the Alberta Soccer Representative may call a hearing to suspend the offending team staff member for additional games.

M16 Motion: To approve the Amendments to the Outdoor Provincial Competition Rules – Youth, as amended.

Motion: Airdrie

Second: CASA

Carried

9.3.4.2 Senior

M17 Motion: To approve a vote on the amendments to the 2020 Outdoor Provincial Rules -Senior, "en block".

Motion: EIYSA

Second: SPDSA

Discussion:

About Rule 22.1, regarding players receiving medical attention during a Provincial Competition.



Original proposal for Rule 22.1:

A player who receives any form of medical attention from any registered medical practitioner during the competition, shall provide to the Alberta Soccer Representative, a letter signed by the medical practitioner that the player is fit to return to play prior to returning to play in the competition.

- Discussion with regards to the definition of “registered medical practitioner”
- This term has been taken from the Canada Soccer Rules for National Competitions, *verbatim*, with the objective to align ASA competition rules to CSA’s rules.

M18 Motion: To approve the Amendments to the Outdoor Provincial Competition Rules – Senior, as amended today.

Motion: Northwest Peace

Second: St. Albert

Carried

M19 Motion: To approve an amendment to Rule 22.1 of the Youth Competitions Rule Book, to match the approved amendment in the Senior Competition Rule Book.

Motion: EIYSA

Second: St. Albert

Carried

10. Election of Officers

General procedures

- Presiding Officer: Jay Ruptash (Nominations Committee Chair)
- Scrutineers: Adrian Newman and Peter Mackenzie (ASA Life Members)
- Candidates can select one (1) non-voting member to observe ballot counting
 - David O’Neill (ASA Staff) is selected by 2020 candidates
- Election shall be governed by ASA Bylaws Article IV.3

10.1 Election for the position of Vice President (2-year term):

10.1.1 Candidate 1: Danny Bowie (incumbent)

10.1.2 Candidate 2: Maureen Keough

Maureen Keough is elected as the new Vice-President of the Alberta Soccer Association Board of Directors

M20 Motion: To destroy the ballots for the election of Vice President of the ASA at the 2020 ASA AGM.

Motion: CMSA

Second: Sherwood Park

Carried



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- 10.2 Election for the position of Director of Finance (2-year term):
10.2.1 Candidate 1: Julie Beschell (incumbent)

Julie Beschell is elected as Director of Finance of the Alberta Soccer Association Board of Directors, by acclamation.

- 10.3 Election for the position of Director at Large (2-year term):
10.3.1 Candidate 1: Danny Bowie
10.3.2 Candidate 2: Paul Gantar

Danny Bowie is elected as a new Director at Large of the Alberta Soccer Association Board of Directors

M21 Motion: To destroy the ballots for the election of Director at Large of the ASA at the 2020 ASA AGM.

Motion: Sherwood Park

Second: CMSA

Carried

- 10.4 Election for the position of Rural Director at Large (2-year term):
10.4.1 Candidate 1: Dave MacEachran

Dave MacEachran is elected as a new Rural Director at Large of the Alberta Soccer Association Board of Directors, by acclamation.

11. New Business

11.1 Life Membership Nominations

- 11.1.1 No new Life Members were presented to the membership.

12. Annual Report & Committee Question period

12.1 Canada Soccer Presentation by Steven Reed (President)

12.2 Annual Report & Committee Questions

- 12.2.1 No questions or comments were recorded relative to the Annual Report or any ASA Committees.



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13. Adjournment

M22 Motion: to Adjourn the 2020 Alberta Soccer Annual General Meeting
Motion: Sherwood Park
Second: Tri-County
Carried

Meeting adjourned: 1:05pm

Minutes Prepared by: Geraldine Ratcliffe



Summary of Motions

- M01 Motion: To approve the January 2019-January 2020 voting numbers as presented.
Motion: St. Albert
Second: CUSA
Carried
- M02 Motion: To approve the 2020 Annual General Meeting voting numbers as presented
Motion: St. Albert
Second: Sunny South
Carried
- M03 Motion: To approve a special order for beginning elections no later than 14:00 hrs.
Motion: Northwest Peace
Second: St. Albert
Carried
- M04 Motion: To accept the Nominations Committee slate of candidates for election to the Board of Directors
Motion: Sherwood Park
Second: EDSA
Carried
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Motion: St. Albert
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Carried
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Motion: Fort McMurray
Second: Airdrie
Carried
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Carried
- M09 Motion: To accept Givens LLP as the 2019-2020 Alberta Soccer Association auditors.
Motion: Sherwood Park
Second: Airdrie



Carried

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Carried
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Second: St. Albert
Carried
- M20 Motion: To destroy the ballots for the election of Vice President of the ASA at the 2020 ASA AGM.
Motion: CMSA
Second: Sherwood Park
Carried
- M21 Motion: To destroy the ballots for the election of Director at Large of the ASA at the 2020 ASA AGM.
Motion: Sherwood Park
Second: CMSA
Carried
- M22 Motion: to Adjourn the 2020 Alberta Soccer Annual General Meeting
Motion: Sherwood Park
Second: Tri-County
Carried