



# ALBERTA SOCCER ASSOCIATION

*The Governing Body of Soccer in Alberta*

9023 111 Avenue  
Edmonton, AB T5B 0C3

Ph: 780 474 2200  
Fax: 780 474 6300



## Rules and Regulations on Membership February 23, 2020

### 1.0 Scope and Application

- 1.1 The ASA By-Laws shall continue to specify the requirements for any person or organization to become a Regular Member, Associate Member, Life Member or Affiliated Member or continue to maintain such membership.
- 1.2 These rules and regulations shall provide additional obligations, responsibilities, rules or clarification for any Member.

### 2.0 Definitions

- 2.1 The capitalized terms contained in these Rules and Regulations shall mean the same as those terms defined in Appendix "A" attached hereto.
- 2.2 Notwithstanding Section 2.1 above, In the event of a conflict between any definition found in Appendix "A" attached hereto and the document entitled "ASA Key Definitions for By-Laws, Governance Policies and Rule & Regulations", as amended from time to time, the definitions contained in the latter document shall prevail.

### 3.0 Additional Regular Membership Requirements and Obligations

- 3.1 In addition to any requirements outlined in the ASA By-Laws, Regular Members shall:
  - 3.1.1 comply with all relevant obligations or the Societies Act or Corporations Act;
  - 3.1.2 provide a copy to ASA of its annual society or corporate filing to the Registrar as defined by the Corporations Act or the Societies Act, which shall disclose the current list of board members and a confirmation of the status of such organization;
  - 3.1.3 hold its annual general meeting in accordance with the requirements of the Societies Act or Corporations Act and provide a copy of the notice of such meeting in the same form and notice period as the Regular Member is obligated to provide to its members or shareholders; and
  - 3.1.4 notify the ASA in writing within 30 days of any change of address.



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- 3.2 Regular Members shall operate only within the geographical boundaries of their District Area, as specified by the ASA.
- 3.3 Regular Members shall pay the relevant annual affiliation fee pursuant to the ASA approved budget as approved by the Members.
- 3.4 Unless a Regular Member was in good standing prior to January 1, 2016, each Regular Member shall register not less than 1000 soccer playing children, youths or adults cumulatively for the indoor and outdoor soccer played in any calendar year
- 3.5 Each Regular Member shall have a minimum of four (4) active soccer clubs listed as an active members within their respective District Area at any time or shall organize a minimum of four (4) leagues which are internal (contained within the District Area) each with a minimum of four (4) teams in each internal league.
  - 3.5.1.1 Must submit the required registration information to the ASA central database as per the timelines set by the ASA annually.
  - 3.5.1.2 Will make membership payments to the ASA subject to the agreed upon player / team fees in the current fiscal year.
- 3.6 Each District Area shall have only one (1) Regular Member except for the following;
  - 3.6.1 Each of District Area 4 and District Area 8 may each have one (1) Regular Member administering youth (age 19 years and younger) soccer and one (1) Regular Member administering senior (aged over 19 years) soccer with the following exceptions;
    - 3.6.1.1 both Calgary United Soccer Association and Calgary Women's Soccer Association shall be eligible to administer senior soccer in District Area 4; but should either the Calgary United Soccer Association or the Calgary Women's Soccer Association no longer be registered as a Regular Member for any reason whatsoever, no person or organization shall be granted status as a Regular Member in District Area 4 to administer senior soccer; and
    - 3.6.1.2 Edmonton Minor Soccer Association and Edmonton Interdistrict Youth Soccer Association shall be eligible to administer youth soccer in District Area 8; but should either the Edmonton Minor Soccer Association or the Edmonton Interdistrict Youth Soccer Association no longer be registered



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as a Regular Member for any reason whatsoever, no person or organization shall be granted status as a Regular Member in District Area 8 to administer youth soccer.

3.7 As of September 30<sup>th</sup>, 2022 each Regular member shall ensure that Youth Member Organizations within their respective District Area shall attain at a minimum the “Provincial Level Three (SQS)” Club License and associated Standards to operate as a Member of their District.

## 4.0 Additional Associate Membership Requirements

4.1 In addition to any requirements outlined in the ASA By-Laws, Associate Members shall:

- 4.1.1 administer soccer leagues which shall have a minimum of 4 teams per league; and
- 4.1.2 pay the relevant annual affiliation fee pursuant to the ASA approved budget as approved by the Members.

4.2 Any organization who organizes and maintains a soccer league may apply to become an Associate Member if:

- 4.2.1 That organization is a member of a Regular Member; and
- 4.2.2 The league has a maximum of 50% of its teams located within the District Area of any one Regular Member

provided that the soccer league operated by the proposed Associate Member is not and undertakes that it will not in the future compete against any soccer league organized and maintained by a Regular Member.

## 5.0 Current Members

5.1 The current 23 Regular Members in 19 District Areas are as follows but may be amended by ASA from time to time:

- 5.1.1 Sunny South District Soccer Association;
- 5.1.2 Medicine Hat Soccer Association;
- 5.1.3 Lethbridge Soccer Association;
- 5.1.4 Calgary



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- 5.1.4.1 Calgary Minor Soccer Association;
- 5.1.4.2 Calgary United Soccer Association and;
- 5.1.4.3 Calgary Women's Soccer Association;
- 5.1.5 Central Alberta Soccer Association;
- 5.1.6 Big Country Soccer Association;
- 5.1.7 Foothills Soccer Association;
- 5.1.8 Edmonton
  - 5.1.8.1 Edmonton Minor Soccer Association;
  - 5.1.8.2 Edmonton Interdistrict Youth Soccer Association; and
  - 5.1.8.3 Edmonton District Soccer Association;
- 5.1.9 St. Albert Soccer Association;
- 5.1.10 Tri-County Soccer Association;
- 5.1.11 NW Central Soccer Association;
- 5.1.12 Lakeland District Soccer Association;
- 5.1.13 Northwest Peace Soccer Association;
- 5.1.14 Fort McMurray Youth Soccer Association;
- 5.1.15 Battle River Soccer Association;
- 5.1.16 Sherwood Park District Soccer Association;
- 5.1.17 Airdrie & District Soccer Association;
- 5.1.18 Red Deer City Soccer Association; and
- 5.1.19 Canal Links Soccer Federation.

5.2 The current three (3) Associate Members are as follows but may be amended by ASA from time to time :

- 5.2.1 Alberta Universities (CIS);
- 5.2.2 Alberta Colleges (ACAC); and
- 5.2.3 FC Edmonton (Pro).

5.3 The current list of Life Members of the ASA together with the relevant year of membership grant are as follows but may be amended by ASA from time to time:

- 5.3.1 John Dolan (1960);
- 5.3.2 J. McKee (1960);
- 5.3.3 J. King (1960);
- 5.3.4 Col N Dingle (1960);
- 5.3.5 T. Connelly (1960);
- 5.3.6 O. Tinnel (1960);
- 5.3.7 C. Small (1960);
- 5.3.8 Sam Donaghey (1968);
- 5.3.9 Bill Griffiths (1969);



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- 5.3.10 Martin Collingwood (1969);
- 5.3.11 Frank Miles (1970);
- 5.3.12 Jack Butler (1974);
- 5.3.13 Hugh Baker (1978);
- 5.3.14 Peter Hancock (1982);
- 5.3.15 Jack Taylor (1984);
- 5.3.16 Jim Fleming (1987);
- 5.3.17 Harry Skidmore (1989);
- 5.3.18 Bill Gillhespy (1993);
- 5.3.19 Doug Redding (1994);
- 5.3.20 Bert Goldberger (1997);
- 5.3.21 Julie Hein (1998);
- 5.3.22 Adrian Newman (1999);
- 5.3.23 Pier Siccardi (2004);
- 5.3.24 Peter MacKenzie (2005);
- 5.3.25 Sean Kiernan (2009);
- 5.3.26 Bill Malone (2012);
- 5.3.27 Gary Sampley (2014);
- 5.3.28 Mike Traficante (2014);
- 5.3.29 Brent Thorburn (2015);
- 5.3.30 Nancy Thorburn (2015);
- 5.3.31 Joanne Mazurkewich (2016);
- 5.3.32 Derek Douglas (2016), and
- 5.3.33 Fred Kern (2017)

## **6.0 New Membership Applications**

6.1 All applications by any person or organization to become a Member:

- 6.1.1 shall be filed with the ASA a minimum of sixty (60) days prior to the scheduled date of the ASA Annual General Meeting held in January of each calendar year on a form approved by the Board of Directors and provided by the ASA administration;
- 6.1.2 shall comply with all of the conditions listed in Article II.1 of the ASA By-laws where applicable;
- 6.1.3 must complete all of the conditions listed in Rule 1 of the ASA Governance Policy on Membership where applicable; and
- 6.1.4 shall include the following support and documentation:





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- 6.1.4.1 written notice to any District Area to which the proposed Member is leaving and particulars of the method of leaving that District Area;
- 6.1.4.2 letters of support from 2 Regular Members or Associate Members, who are then in good standing one of which shall raise a motion for new membership at the ASA's annual general meeting or any special meeting;
- 6.1.4.3 any support letters from the towns or soccer clubs within the proposed District Area under application;
- 6.1.4.4 detailed soccer player numbers by age, category and tier for the past three (3) calendar years;
- 6.1.4.5 detailed budget for the upcoming the first fiscal year of operation, including provisions for start-up funding; and
- 6.1.4.6 a statement from the Board of Directors of the proposed new Member stating the reasons for the application.

## 7.0 Notice(s) to Members

7.1 A minimum of 30 days' notice shall be provided to all Regular, Associate Members and Life Members of any planning meeting.

7.2 The form of notice described in Section 7.1 may be provided to all Members by:

- 7.2.1 Mail (Regular or Registered),;
- 7.2.2 Courier;
- 7.2.3 Facsimile transmission,, or
- 7.2.4 Electronic Mail (E-Mail) .



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## APPENDIX A – DEFINITIONS

Subject to the document entitled “ASA Key Definitions for By-Laws, Governance Policies and Rule & Regulations”, as amended from time to time, the following terms shall be defined as follows:

- (a) **“Affiliated Member”** shall mean Regular Members or Associate Members and all members of those Regular Members and Associate Members;
- (b) **“Associate Member”** shall mean any person or organization that meets the requirements to become an Associate Member as outlined by Article II of the ASA By-Laws as amended from time to time
- (c) **“ASA”** shall mean the Alberta Soccer Association, a society incorporated pursuant to the Societies Act (Alberta);
- (d) **“ASA By-Laws”** shall mean the by-laws of the Alberta Soccer Association registered and filed on February 1, 2016 as amended from time to time;
- (e) **“ASA Governance Policy on Membership”** shall mean the policies created by the ASA as it relates to Members as amended from time to time;
- (f) **“Corporations Act”** shall mean the Alberta *Business Corporations Act* R.S.A. 2000 c. B-9 as amended from time to time or any successor legislation thereto;
- (g) **“District Area”** shall mean the geographical area (boundaries) in which Regular Members operate, as approved by the ASA Board of Directors;
- (h) **“Life Member”** shall mean any person or organization that meets the requirements to become a Life Member as outlined by Article II of the ASA By-Laws as amended from time to time;
- (i) **“Member”** shall either a Regular Member, Associate Member or Life Member;
- (j) **“Regular Member”** shall mean any person or organization that meets the requirements to become a Regular Member as outlined by Article II of the ASA By-Laws as amended from time to time; and
- (k) **“Societies Act”** shall mean the Alberta *Societies Act* R.S.A. 2000 c. S-14 as amended from time to time or any successor legislation thereto.
- (l) **“Provincial Level Three (SQS) Club License”** shall mean the Canada Soccer Standards for Quality Soccer Club License and the associated standards as established by Canada Soccer and Alberta Soccer.