



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

9023 111 Avenue
Edmonton, AB T5B 0C3

Ph: 780 474 2200
Fax: 780 474 6300



Memo: COVID-19 Update & Alberta Soccer Office Closure

Date: Monday 16th March, 2020

To: Life Members; Alberta Soccer District Members; Associate Members

CC: Alberta Soccer Board of Directors & Staff

As you are aware Canada Soccer communicated with all Provincial & Territorial Members on Friday 13th March, 2020 that all soccer activities within Canada have been suspended indefinitely due to the ongoing escalation of the COVID-19 public health crisis.

The offices of Alberta Soccer will be closed to the public during this period, but staff will be available through email or phone to assist where necessary. Alberta Soccer will continue following the guidelines set forth by the public health authorities, government agencies and soccer's governing bodies.

During an Alberta Soccer Risk Management/Board Meeting that took place on Friday March 13, 2020 the following Action Items were developed:

A01: Shaun Lowther to contact Canada Soccer to confirm whether we are able to offer sanctioned education programs that are online and not face-to-face.

A02: Shaun Lowther to contact insurance broker regarding level of business interruption insurance Alberta Soccer carries and whether it is (1) applicable to Covid-19 and (2) whether it would cover our members as well as Alberta Soccer.

A03: Tammy McNutt, Director of Operations & Accounting and Julie Beschell, Director of Finance, to generate sensitivity analysis regarding impact of a potential reduction of outdoor registration numbers on the Alberta Soccer Budget for the current financial year.

A04: Alberta Soccer office will be closed to public with staff permitted to work from home offices and/or local Edmonton office. No face-to-face meetings will be conducted during this time, but all meetings will be held via phone or video conference. Closure effective until Monday, April 13, 2020 at the earliest.



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

9023 111 Avenue
Edmonton, AB T5B 0C3

Ph: 780 474 2200
Fax: 780 474 6300



- A05: Board of Directors to meet weekly to discuss updates relating to Covid-19.
- O6: Shaun Hammond and Shaun Lowther to coordinate how to open dialogue with membership.

Obviously, these are unprecedented times for our society and sport. The Board is committed to meeting every Friday to discuss the COVID-19 situation and to update the membership on any new information and/or developments on the subsequent Monday until we return to normalcy.

We thank-you for your continued commitment to the sport and we will provide updates every Monday or as deemed necessary until this crisis ends.