



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

11759 Groat Road
Edmonton, AB T5M 3K6



ASA Board Meeting Minutes

October 17, 2021

9:00 am to 11:00 am

Teams Meeting

Shaun Hammond – President
Julie Beschell – Director of Finance
David MacEachran – Rural Director
Catherine Ridgeway – Rural Director
Lisa Grant – Executive Director

Adam Berti - Director at Large
Nabeel Khudabux – Director at Large
Maureen Keogh – Vice President

1. Call to Order at 9:02 am
2. Land Acknowledgement
3. Approval of the Agenda

M832 Motion: *To Approve the Agenda as presented*
M/S/C

4. Approval of Minutes
 - a. September 19, 2021

M833 Motion: *To Approve the September 19, 2021 Minutes as presented*
M/S/C

- b. September 27, 2021

M834 Motion: *To Approve the September 27, 2021 minutes as presented*
M/S/C

5. Record of Electronic Board Resolutions
 - a. Sport Law and Strategy – Governance and EDII Project
6. Review of Action Items
 - a. A530 – Nominations Committee Review ToR - October 2021
 - i. ToR Nominations Committee



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

11759 Groat Road
Edmonton, AB T5M 3K6



M835 Motion: *To Approve the ToR for the Nomination Committee as presented*
M/S/C

- b. A531 – RDC Additional Language for Code of Conduct – September 2021
- c. A537 – District presentation Platform - October 2021
- d. A539 – Risk Management Framework - November 2021
- e. A546 – Amendment to Provincial Licencing Standards Rules – October 2021
- f. A552 - Governance Committee to add AGLA requirements to list of revisions required
- g. A558 - Action: ASA BoD to complete Board Skill Set Review by September 1, 2021
- h. A559 - Action: ASA office to complete a needs assessment for rural areas – Oct 2021
- i. A561- ASA office will pursue a delay to remit CSA fees in May and June 2022
- j. A563 - ASA office to follow up to verify ASA member are meeting the requirement to maintain Members in Good Standing
- k. A564 ASA BoD to advise by September 30 if they prefer in person or virtual moving forward
- l. A566 - ASA office to assure the collection of data in legal cases is retained

Action 567: *ASA office to draft a policy to provide timelines on retention of data*

7. Committee Updates and Operational Reports

- a. Finance Report
 - i. Fee Structure

M836 Motion: *To accept Financial Report as presented*
M/S/C

- b. Risk Management
 - i. Discipline
 - ii. COVID-19 Update
 - 1. Return to Restrictions
 - iii. Legal Threats
 - 1. Blizzard
 - 2. Ardrossan



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

11759 Groat Road
Edmonton, AB T5M 3K6



- c. Governance and Bylaws Committee
 - i. Governance Structure RFP Decision
 - ii. Greater Edmonton Soccer
 - iii. Committee Update
- d. Strategic Planning
 - i. Committee Update
- e. Central Registration
 - i. Committee Update
 - 1. CSA
- f. Nominations Committee
 - i. Board Skill Set Review

Action 568: *Donna and Danny to complete Board Skill Set Review*

- g. Operations Summary
 - i. Competitions
 - ii. Referee Update

Action 569: *Lisa to contact Dave to determine if there is an officials shortage for the indoor season*

- iii. Technical Update
- 8. Other Business
 - a. BoD
 - i. BoD Agreement

- 1. Sport Law and Strategy Confidentiality Policy
- 2. Sport Law and Strategy Directors Agreement and Guide

Action 570: *BoD Confidentiality Policy and Agreement moved to next agenda*

Action 571: *Maureen will review documentation to assure alignment with other ASA Bylaws, Rules.*

Action 572: *BoD will hold an in camera session to review documentation (Steve Indig could attend)*



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

11759 Groat Road
Edmonton, AB T5M 3K6



- ii. In person meetings
 - 1. A564 – ASA BoD to advise by September 30 if they prefer in person or virtual moving forward; This will be resent for response
- iii. Minutes and/or Notes

Motion 837: *To approve previously approved minutes of March 21, 2020 to September 19, 2021 to be revised to only include Motions and Actions. Documents previous approved as Minutes will be renamed to be “ASA BoD Notes”. All Minutes will then be posted on the ASA Web page.*
M/S/C

- b. World Cup 2026
 - i. November 12 vs Costa Rica; November 16 vs Mexico
 - 1. Distribution of Tickets
- c. District Communication
 - i. General Update

Action 573: *Email BoD the listing of districts who have not RSVP'd for planning meeting and SGM*

- d. Staff Update
- e. [Fall Special & Planning Meeting](#) – October 22-23, 2021
- f. ASA AGM Date Virtual – February 26-27, 2022
- 9. Next Meeting(s)
 - a. November 21, 2021 9am
- 10. Adjournment

Motion 838: *To adjourn*
M/S/C

Summary of Motions

M832 Motion: *To Approve the Agenda as presented*
M/S/C

M833 Motion: *To Approve the September 19, 2021 Minutes as presented*
M/S/C

M834 Motion: *To Approve the September 27, 2021 minutes as presented*



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

11759 Groat Road
Edmonton, AB T5M 3K6



M/S/C

M835 Motion: *To Approve the ToR for the Nomination Committee as presented*

M/S/C

M836 Motion: *To accept Financial Report as presented*

M/S/C

Motion 837: *To approve previously approved minutes of March 21, 2020 to September 19, 2021 to be revised to only include Motions and Actions. Documents previous approved as Minutes will be renamed to be "ASA BoD Notes". All Minutes will then be posted on the ASA Web page.*

M/S/C

Motion 838: *To adjourn*

M/S/C

Summary of Actions

Action 567: *ASA office to draft a policy to provide timelines on retention of data*

Action 568: *Donna and Danny to complete Board Skill Set Review*

Action 569: *Lisa to contact Dave to determine if there is an officials shortage for the indoor season*

Action 570: *BoD Confidentiality Policy and Agreement moved to next agenda*

Action 571: *Maureen will review documentation to assure alignment with other ASA Bylaws, Rules.*

Action 572: *BoD will hold an in camera session to review documentation (Steve Indig could attend)*

Action 573: *Email BoD the listing of districts who have not RSVP'd for planning meeting and SGM*