



ALBERTA SOCCER ASSOCIATION

The Governing Body of Soccer in Alberta

9023 111 Avenue
Edmonton, AB T5B 0C3

Ph: 780 474 2200
Fax: 780 474 6300



Call for Alberta Soccer Association Board of Director Candidates

The Alberta Soccer Association is seeking candidates for the Board of Directors.

Alberta Soccer is committed to the promotion of equity, diversity, and inclusion within the organization. We endeavor that this commitment be fully represented within the Alberta Soccer Board of Directors and encourage all qualified candidates to apply.

Vacant Positions at the Upcoming Annual General Meeting (4 total positions):

- President (2-year term)
 - Incumbent – Shaun Hammond
 - Elected by the Members
- Director-at-large (2-year term)
 - Incumbent – Adam Berti
 - Elected by the Members
- Director-at-large (2-year term)
 - Incumbent – Phil Michailades
 - Elected by the Members
- Rural Director-at-large (2-year term)
 - Incumbent – Steve Cupit
 - Elected by the members

Board Structure for 2021

President	TBD – 2021 Election
Vice President	Maureen Keough
Director of Finance	Julie Beschell
Director-at-large	TBD – 2021 Election
Director-at-large	TBD – 2021 Election
Director-at-large	Danny Bowie
Rural Director-at-large	TBD – 2021 Election
Rural Director-at-large	David MacEachran
Public Director	TBD – Appointed in 2021 after the AGM
Past President	TBD – Appointed in 2021 after the AGM (if applicable)



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About Alberta Soccer

The Alberta Soccer Association began in 1909 as the Alberta Association Football League, changing to the Alberta Soccer Association in 1915. Founders created the Association to coordinate soccer games and playoffs between the provincial districts. Since its creation, the Alberta Soccer Association has grown to be the province's largest individual sports association - reaching over 100,000+ members. These individuals make up 19 Member Districts and 3 Associate Members across Alberta.

With the goal of serving these Member Districts, Alberta Soccer:

- Promotes participation in, and enhances development of soccer in Alberta
- Promotes and supports all levels of soccer competition in Alberta including provincial and national selections
- Governs the sport of soccer in Alberta and produces supporting documentation such as policies and by-laws
- Encourages and fosters personal development and training of all players, coaches and referees in the province
- Coordinates provincial festivals, tournaments and cup competitions on an annual basis
- Promotes respect and equality in the game and is inclusive to all members of society
- Provides the necessary means to resolve any internal dispute that may arise between Members, clubs, officials and players of the Alberta Soccer Association.
- Offers health insurance for soccer related incidents to all members.

The Alberta Soccer Association has a \$4,000,000+ annual budget with nearly 50% of the annual revenue coming from registration fees paid by each player in the province.

Please visit www.albertasoccer.com for more information about Alberta Soccer.



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Interested candidates with questions may contact:

- Tammy McNutt,
Interim Executive Director (ex-officio)
tmcnutt@albertasoccer.com
- Carmen Charron,
Program & Events Coordinator
ccharron@albertasoccer.com

**Deadline to submit completed Declarations of Interest is
9:00 am, February 7, 2021.**

Email: tmcnutt@albertasoccer.com/ccharron@albertasoccer.com

Fax: 1-780-474-6300

Attn.: Tammy McNutt/Carmen Charron

Annual General Meeting Attendance:

Although candidates are not required to attend the Annual General Meeting, it is highly recommended that they attend the Candidates Forum and attend the Annual General Meeting in its entirety.

Annual General Meeting: February 28, 2021 at 9:00 am (Virtual)

Candidates Forum: TBD (Virtual)

FOR MORE INFORMATION ON EXPECTATIONS AND BOARD ACTIVITIES , SEE BELOW.



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Alberta Soccer Board of Directors Commitments

Mandatory Meetings **This is a typical non-pandemic schedule, subject to COVID-19 restrictions*

- Alberta Soccer Board Meetings
 - o *6 – 8 in person meetings and 2 - 4 conference calls
 - In person meetings are normally held on Saturdays and scheduled at least one month in advance
 - In person meetings include shorter meetings during the Membership meetings identified below
 - Conference calls are no more than two hours on Sunday – Thursday evenings
- Alberta Soccer Membership Meetings
 - o 2 weekends per year
 - Early November – Fall Planning
 - Late February – Annual General Meeting

Committee Membership

- All Board Members are expected to be active on a minimum of one Governance committee as chair or voting member.
 - o The Governance Committees include;
 - Governance & By-laws, Strategic Planning, Finance, Risk Management and Awards & Recognition
 - Ad-hoc committees as determined by the Board of Directors which currently include;
 - Development of Women in Soccer, Business Development, Harassment & Equity Committee
- Board Members have optional involvement as Board Liaisons to the three operational committees which are;
 - o Technical Development, Competitions, Referee Development
- Committee time commitments vary and Terms of Reference should be reviewed or discussed prior to commitment to a particular committee.

Public Events

- Board Members will be invited to attend various public events hosted by Alberta Soccer, Canada Soccer, our Affiliated Members or Partners and will be expected to attend a minimum of three events annually. Events include, but are not limited to the following;
 - o Provincial Competitions



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- National Competitions
- Invitational Tournaments
- National or Professional Team Games & Appearances
- Government of Alberta Events

Communication

- All Board Members should expect to be active on email weekly to monitor Board activity and committee activity.

Minimum Standards

- The Alberta Soccer Board of Directors minimum duties are outlined in the ASA By-laws. Specific attention should be paid to the following sections
 - Article IV.4 – Duties of the Officers
 - Article IV.5 – Obligations and Powers of the Board of Directors
 - Article IV.8 – Board Meetings
- All Board Members will be required to pass a Criminal Record Check to the satisfaction of the Alberta Soccer Volunteer Screening Policy.
- All Board Members will be required to sign the Code of Conduct and Conflict of Interest Policy which include a declaration of professional and soccer affiliations.