



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

9023 111 Avenue
Edmonton, AB T5B 0C3

Ph: 780 474 2200
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Members COVID-19 & AGM Update
Meeting Minutes for 15A (10:00 AM) and 15B (7:00 PM)

Tuesday, February 16, 2021

Video Conference Meeting

Call to order

Present Members Meeting 14A

MHSA- Rob Cavacchia
CUSA – Pearl Doupe, Raj Uppal
LSA – Frank Spadavecchia
EMSA – Mario Charpentier
SASA – Chris Spaidal, Kevin Jones
SPDSA – Debbie Ballam
Airdrie – Melissa Collinson
EIYSA – Dan Curtis
RDCSA – Ado Sarcevic
CASA – Tammy Olson
CWSA: Jacquie Hertlein, Rosie Johnson
Sunny South – Karen Wilde
Lakeland - Cheri Wolgien
CMSA - Sue Cress
EDSA – Mike Thome, Brad Odsen
NWPSA- Darren Snider
Foothills – Peter Mundy
CLSA: Henry Faucher

ASA BOD: Shaun Hammond, Dave MacEachran,
Julie Beschell

ASA Staff: Richard Adams, Carmen Charron,
Claire Paterson, David O'Neill, Jeannie
Hawksworth, Matt Thomas

Present Members Meeting 14B

BCSA – John Brazzale
SPDSA – Dave Freisen
NWPSA – Christine Donovan
FMYSA – Aaron Bessong
LSA – Arlene Paiha
TCSA – James Wolters
CLSA: Henry Faucher
Unknown: Matt Yuzma
USport – Gordon Franson

Life Member: Adrian Newman

ASA BOD: Shaun Hammond, Adam Berti,
Maureen Keough, Dave MacEachran, Danny
Bowie

ASA Staff: Richard Adams, Carmen Charron,
Jeannie Hawksworth, Claire Paterson, Matt
Thomas, John Clubb



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1. Executive Director Hiring Committee (Shaun Hammond)

- a) Engaged the Vogel Group as the executive search firm.
- b) The job profile review has completed. Thank you for your input.
- c) The job profile has been finalized and will be released early this week.
 - i. Distribution through:
 - i. Executive search.
 - ii. Alberta Soccer Forums
 - iii. Member Forums
- d) Timeline
 - i. Alberta Soccer would like to have decision made by March 31st, but this will be dependent on how the process goes, may go into April. Members will be updated.

2. Government of Alberta Update (Richard Adams)

As of February 8th, we have started into Step 1 of the recovery phase guided by the GoA and AHS.

- a) Return To Train activities for 1-on-1 and 8 & 2 for youth only are now allowed.
- b) Step 2 will be in three (3) weeks minimum – March 1st, 2021.
 - i. Hospitalization rate has already been met.
- c) Unfortunately, Alberta Soccer receives updates from government at nearly the same time as the general public.
- d) We are working towards a formal advocacy plan for soccer and multi-sport and continue to push our contacts when we have concerns about communication methods or restrictions.
 - i. A couple of District members in Calgary & Edmonton have stepped up to sit on an advocacy group.
 - ii. Alberta Soccer was on a Multi-Sport Advocacy Group early in the pandemic and withdrew at some point. We're trying to reengage with this group.
- e) It's possible some of the permitted activities currently in Step 3 could be moved to Step 2 and something sport groups are advocating for.

PATH FORWARD & RETURN TO SOCCER TIMELINES 2021*



*Subject to change



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3. Canada Soccer Update

a) Canada Soccer Presidential Update (Shaun Hammond)

a. February 16, 2021 meeting at 2 PM

- i. Chaired by new President, Nick Bontis.
- ii. New VP Charmaine Crooks, is the first female VP in the history of CSA.
- iii. Election coming up for the Vice President, 2 Regional Directors (BC & QC) and 3 appointed Directors. Information was distributed earlier this month, questions can be submitted through Richard or check Canada Soccer website for more info before February 26th.
- iv. Agenda (Draft)
 1. Annual General Meeting of the Members (AMM) Update
 - a. 2021 Virtual AGM to be held May 1st.
 - b. 2022 In person AGM planned in New Brunswick.
 2. New Strategic Plan
 - a. 2022-2026
 - b. Will be sending a Nationwide survey out for input soon.
 3. National Return To Play Campaign
 - a. Limited information available to date. Canada Soccer is monitoring provincial plans as they roll out and will be trying to piggy back on some of that momentum.
 - b. Hoping for more information soon.
 4. Canada Soccer Fees:
 - a. 2021 – same base rate of \$9 per player.
 - b. 2-part invoicing as follows:
 - i. May 1st = \$9 x 2020 registered players
 - ii. Nov 1st = \$9 x Actual 2021 Registered players less amount paid May 1st.
 1. This is still to be confirmed in writing.
 - iii. MA's who chose to delay payment will be charged 3% late fees per annum.
 5. FIFA WC 2026
 - a. Field inspections expected to be completed by end of 2021 then final decisions on host cities to be made.



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b) Nationals (Richard Adams)

- a. Futsal Nationals – Cancelled
- b. eNationals
 - i. 128 Xbox and 128 Playstation Spots in Alberta
- c. Club Nationals (Richard Adams)
 - ii. No decision to date but considering the situation, seems bleak. Early stages planning is occurring for now.

4. Operations Updates (Richard Adams)

a) Competitions

- a. Provincials
 - i. Indoor Provincials - Cancelled
 - ii. Outdoor Provincials – No decision to date
- b. AMSL – Cancelled after consultation with Teams and their Districts.
 - i. Teams hesitant to commit because of travel concerns and player commitment concerns due to possible isolation requirements.
 - ii. Districts will work with them to find a place in local leagues should play be permitted.
- c. AYSL
 - i. Proceeding with CMSA /EMSA as operational partners and working out logistics as they wished to move forward with the league in 2021.
- d. Multi-sport Games
 - i. Alberta Summer Games (Lethbridge) - Cancelled.
 - ii. North American Indigenous Games (Nova Scotia) - Postponed to 2022 at minimum.
 - iii. Arctic Winter Games (Wood Buffalo) – February 2022
 - iv. Canada Summer Games (Niagra, ON) – August 2022

b) Referee (Dave O'Neill)

- a. Entry Level referee course timelines
 - i. Development of online platform in final stages.
 - 1. Testing to be done by end of next week.
 - 2. Anticipated release of March 1st
- b. Mini Referees
 - i. After discussions with Richard Adams and Referee Development Committee, a decision has been made to continue to withhold Mini referee training for 2021.
 - ii. 12 & 13 year olds primarily take this course and it was felt too unsafe to offer Mini course training which is still in-person and have expectations for



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- iii. 14 – 17 year olds who have previously taken an Entry Level course are eligible to do Mini games if games are permitted.

c. Registration Opening March 1st.

i. Board review of registration fee proposal

1. With the continued uncertainty of what programming will be permitted and the knowledge that 450 referees who registered last year and did not request a refund after paying full fee then not doing any games, a proposal has been made to the board to reduce the 2021 fees by 50%.
2. This gesture would show good faith to the officials and may help with retention in future.
 - a. For 14 + 15 years, the fee would be \$25.
 - b. For 16 + years, the fee would be \$ 32.
 - c. Entry level course fee would also be lowered to \$100 to reflect the reduction.

c) Technical (Richard Adams)

a. NCCP Community Stream Workshops available for free

- i. Important that coaches complete the workshop before the new platform from Canada Soccer is brought online.
- ii. Completion of the Online Workshop is the pre-requisite for the practical portion.
 1. This includes the submission of a training plan for FUN, L2T and S4L.
 2. Currently free but may not be for much longer.
- iii. Make Ethical Decisions workshop is also required to be trained.
- iv. Coaches who complete the online and MED workshops meet the requirements to coach under the GoA restrictions.
 1. Once restrictions lift, these coaches will need to complete the practical session.

v. NCCP Courses Registration Information - [Course Registration – Alberta Soccer](#)

b. Licensing Stream

- i. Licensing courses are being managed by Matt Thomas and Claire Paterson.
- ii. C License
 1. One virtual C Licence has already completed.
 2. Workshop #2 May/June, Workshop #3 Nov/Dec
- iii. B1 (formerly Provincial B) is in its final year before Canada Soccer limits to new licensing path with Youth & Children's License & National B.



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1. Licenses will last for 3 years then re-certification will be required.
- c. Provincial Licensing
- i. Provincial License Committee Active since the 2020 AGM.
 1. Primary focus is on Standards for Quality Soccer.
 - ii. Standards for Quality Soccer (SQS)
 1. Deadline for alignment is September 2022 (membership motion AGM 2020)
 2. Pilot groups currently engaged.
 3. Template based application document with sample policies will be available this Spring.
 - a. SQS includes 37 standards that have to be met.
 - b. Clubs/Districts will be able to personalize these with their logos.
 - c. Fillable templates so less daunting for users.
- d. Safe Sport
- i. Codes of Conduct, Inclusion, Diversity
 - ii. Respect in Sport
 1. Some Districts already have this requirement.
 - iii. Alberta Soccer will be emphasizing this piece online and to members, who will be encouraged to adopt the standards over the next 6 – 8 months.
- d) Admin**
- a. 2020 – 2021 Indoor Fees
 - i. \$0 Fee for Indoor has been instituted based on the BOD decision to do so if GoA restrictions were still in place on February 1st.
 - ii. 2021 Outdoor Fee will remain as per the approved price list for now but will be monitored.
 - b. Indoor Reporting
 - i. Alberta Soccer would still like districts to report player numbers this year.
 - ii. The purpose is to provide statistics to the GOA, Canada Soccer and others to demonstrate the impact of the pandemic and the government restrictions.
 - iii. A reporting memo will be distributed in March with instructions.
 - iv. Players who were registered as of November 1st and Players who actually participated in programming in February will be analyzed.
 - v. Jeannie can assist with this as needed.
 - c. Alberta Soccer staff continue to work remotely due to mandatory health restrictions.
 - i. Advise contact by email.
 - ii. Phone system is currently being updated to the Teams app and should be completed soon.



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5. Annual General Meeting

a) General

- a. Robert's Rules Cheat Sheet will be distributed to assist in general understanding of procedures.
 - i. Includes information on 'Committee of the Whole' which could be utilized if warranted.

b) Debate Rules

- a. The delegate who brings the motion will speak first.
 - i. If necessary, this time can be yielded if an Alberta Soccer Board Member or Staff Member is expected to speak to the motion.
- b. Before a delegate can speak a second time each delegate will have the opportunity to speak once.
 - i. The chair will control the order of speaking with assistance from staff.

c) Limit Debate Motion

- a. Regular Roberts Rules of Order would allow up to 10 minutes for delegate who introduces motion and all responses which could result in a very lengthy meeting.
- b. Members will be asked to consider passing a motion at the beginning of the meeting to limit debate. Proposed adjustments:
 - i. 4 Minutes for the delegate who introduced the motion.
 - ii. 2 Minutes per delegate to provide response or information.
 - iii. 2 Minutes for responses to questions per delegate – if applicable.
 - iv. 2 Minutes at the end for delegate who introduced the motion.
- c. In theory the Chair can mute any participant. In cases where a speaker is close to going over, the Chair will mute them to advise they are close to time, then unmute to allow them 30 seconds or so to finish.
- d. Standard practices will be followed for meeting etiquette:
 - i. Raising hand to speak, muting microphone when not speaking.
 - ii. Ability to use chat for questions/comments.
 1. Staff will assist with monitoring this and every effort will be made to catch all of these.

d) Elections

- a. As per our By-laws (Article IV.3.d) we must proceed with elections, we cannot acclaim candidates.
 - i. Candidates running unopposed will have a yes – no question.
- b. Voting System (Election Buddy)
 - i. Only the Primary delegate will receive voting login.



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- ii. If Primary cannot attend the e-mail needs to be forwarded, only one set of credentials will be available.
 - 1. **You may edit your Primary delegate up to 2 PM Friday, February 26th** by sending an email to ccharron@albertasoccer.com.
 - 2. After this deadline the information must be forwarded by your Primary delegate to an alternate delegate if the Primary delegate can't attend.
 - iii. Link with password will be distributed the morning of the AGM.
 - iv. Test vote will be conducted before the AGM is called to order.
 - v. All motions we can think of ahead of time will be provided to Elections Buddy.
 - vi. Any new motions on the day of the meeting will require some behind the scene set up and will result in a bit of a delay before voting can take place.
- e) Shaun Hammond extended his appreciation for the outstanding contributions made by Director's Steve Cupit and Phil Michaildes during their terms as they will not be seeking re-election. This has been a particularly difficult last year and a lot more time commitment required than usual.

f) Schedule

2021 Alberta Soccer AGM Schedule		
DATE	Time	Activity
16-Feb-21	10:00 AM - 11:00 AM	Membership Update (Covid and AGM)
16-Feb-21	7:00 PM - 8:00 PM	Membership Update (Covid and AGM)
23-Feb-21	6:00 PM - 8:00 PM	AGM Agenda Governance Review
25-Feb-21	6:30 PM - 7:30 PM	Board Candidates Forum
28-Feb-21	9:00 AM - 3:00 PM	Annual General Meeting

- i. The goal of the AGM Agenda Governance Review meeting is to work through the expected motions and try and make any updates to them here after discussion.
- ii. This will allow for a more streamlined and hopefully shorter than scheduled AGM.
- iii. The members will additionally have to indicate if they still want motions made to approve amendments the BOD made during COVID which may no longer be applicable (expired) now.

6. General Comments/Questions

- a) None

7. Next COVID-19 Update Meetings

- a) Tuesday, March 16th



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- i. A week later than usual due to all of the late Feb member meetings.
- ii. This may be moved if required due to possibility of restrictions changing Step 2, March 1st .

b) Tuesday, April 20th

Closing Remarks (*Shaun Hammond*)

The Members were thanked for their time and contributions in staying the course throughout the COVID-19 pandemic.

8. Adjournment

15A – 10:42 hrs.

15B – 19:51 hrs.