



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

11759 Groat Road
Edmonton, AB T5M 3K6



ASA Board Meeting Minutes

January 16, 2022

9:00 am to 12:00 pm

Teams Meeting

Shaun Hammond – President

Nabeel Khudabux – Director at Large

David MacEachran – Rural Director

Catherine Ridgeway – Rural Director

Lisa Grant – Executive Director

Adam Berti - Director at Large

Dannie Bowie – Director at Large

Maureen Keough – Vice President

1. Call to Order at 9:02 am

2. Land Acknowledgement

We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 6, 7, and 8. Namely: the Blackfoot Confederacy – Kainai, Piikani, and Siksika – the Cree, Dene, Saulteaux, Nakota Sioux, Stoney Nakoda, and the Tsuu T'ina Nation and the Métis People of Alberta. This includes the Métis Settlements and the Six Regions of the Métis Nation of Alberta within the historical Northwest Metis Homeland. We acknowledge the many First Nations, Métis and Inuit who have lived in and cared for these lands for generations. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.

3. Approval of the Agenda

M854 Motion: To Approve the Agenda as presented

M/S/C

4. Approval of Minutes

M855 Motion: To Approve the Minutes of November 21, 2021 as presented

M/S/C

5. Record of Electronic Board Resolutions

a. n/a



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6. Review of Action Items

- a. A537 – District presentation Platform - October 2021

Action 582 – *ASA ED to inquire with Juan on the best platform to use for this purpose*

- b. A539 – Risk Management Framework - November 2021
c. A546 – Amendment to Provincial Licencing Standards Rules – Feb 2022
d. A552 - Governance Committee to add AGLC requirements to list of revisions required
e. A559 - Action: ASA office to complete a needs assessment for rural areas – Feb 2022
f. A561- ASA office will pursue a delay to remit CSA fees in May and June 2022
g. A563 - ASA office to follow up to verify ASA member are meeting the requirement to maintain Members in Good Standing
h. A567 - ASA office to draft a policy to provide timelines on retention of data
i. A571 - Maureen will review documentation to assure alignment with other ASA Bylaws, Rules
j. A572 - BoD will hold an in camera session to review documentation (Steve Indig could attend)
k. A576 - ASA BoD to complete RiS Workplace by December 31, 2021
l. A579 - The growth element of women in soccer to be addresses in the ASA Strategic Plan
m. A580 - Search for a Public Director after the AGM once new Directors have completed the Skill Matrix

Action 583 – *ASA ED to follow up with Districts to assess their health as it relates to governance, BoD capacity and overall health*

7. Committee Updates and Operational Reports

- a. Finance Report

M856 Motion: *To Accept the Finance Report as presented*

M/S/C

- i. Fee Structure

Motion 857: *To approved the fee structure as presented by the ASA fee committee to present to the ASA Membership at the AGM for approval*

M/S/C



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- b. Risk Management
 - i. Discipline
 - ii. Legal Threats
 - 1. Blizzard
 - 2. Ludwig
 - 3. Dmytriw
 - iii. Committee Update

- c. Governance and Bylaws Committee
 - i. Greater Edmonton Soccer
 - 1. Ardrossan – EIYSA

 - 2. Leduc – EMSA

Motion 858: *To approve Leduc to change District Boundaries from Battle River to EMSA*
M/S/C

- ii. Committee Update

Action 586 – *ASA ED to email BoD the Sport Law report from the December 18 meeting.*

Action 587– *ASA BoD will meet April 23 in person in Calgary to approve stakeholder agreement and work on finalizing Mission Vision and Values; followed by an in person BoD meeting on April 24.*

Motion 859: *To approved the Leadership Working Group ToR as presented*
M/S/C

- d. Strategic Planning
 - i. Committee Update

- e. Central Registration
 - i. Committee Update
 - 1. CSA

Action 588 - *CSA agreement for registration will be added to AGM for Membership approval*

- f. Nominations Committee

- g. Operations Summary
 - i. Competitions



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ii. Referee Update

Action 589 – Referee Development Report to include long term data for officials as well as trends

iii. Technical Update

8. Other Business

a. BoD

- i. RiS Workplace Certificates
- ii. T4A's

Action 590 – ASA ED to inquire with Accountant/Legal opinion on alternative strategies to providing T4A's to satisfy the auditor

iii. ASA Committees

Motion 860: The revisions of ASA Committee ToR are to be updated to include committee member representation is to come from District recommendations.
M/S/C

- b. World Cup 2026
- c. District Communication
 - i. General Update
- d. Staff Update
 - i. Technical Director posting
- e. ASA AGM Date in person in Calgary – February 26-27, 2022
 - i. Banquet
 - ii. Award of Merit Nominations Review
 - iii. Shield of Merit

Action 591 – ASA ED to check the nomination form to assure it refers to contributions in the last year for the Award of Merit

Action 592 – ASA ED to send BoD regulation on ASA Awards

Action 593 – ASA BoD to send ASA ED comments on who they feel should receive the ASA awards

9. Next Meeting(s)

- a. February 13, 2022

10. Adjournment



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Motion 861: *To Adjourn*
M/S/C

Summary of Motions

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M/S/C

M855 Motion: *To Approve the Minutes of November 21, 2021 as presented*
M/S/C

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Motion 857: *To approved the fee structure as presented by the ASA fee committee to present to the ASA Membership at the AGM for approval*
M/S/C

Motion 858: *To approve Leduc to change District Boundaries from Battle River to EMSA*
M/S/C

Motion 859: *To approved the Leadership Working Group ToR as presented*
M/S/C

Motion 860: *The revisions of ASA Committee ToR are to be updated to include committee member representation is to come from District recommendations.*
M/S/C

Motion 861: *To Adjourn*
M/S/C

Summary of Action Items

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Action 583 – ASA ED to follow up with Districts to assess their health as it relates to governance, BoD capacity and overall health

Action 584 – ASA ED will forward CSA Risk frame work for ASA BoD to use as a reference

Action 585 - Each ASA BoD to provide 5-7 perceived risks by February 1

Action 586 – ASA ED to email BoD the Sport Law report from the December 18 meeting.

Action 587– ASA BoD will meet April 23 in person in Calgary to approve stakeholder agreement and work on finalizing Mission Vision and Values; followed by an in person BoD meeting on April 24.

Action 588 - CSA agreement for registration will be added to AGM for Membership approval

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