



**ALBERTA SOCCER ASSOCIATION**  
*The Governing Body of Soccer in Alberta*

11759 Groat Road  
Edmonton, AB T5M 3K6



**ASA Board Meeting Minutes**

February 13, 2022  
1:00pm to 2:30 pm  
Teams Meeting

Shaun Hammond – President  
Nabeel Khudabux – Director at Large  
Director Maureen Keough – Vice President  
Catherine Ridgeway – Rural Director  
Lisa Grant – Executive Director

Julie Beschell - Director of Finance  
David MacEachran – Rural

1. Call to Order at 1:04 pm
2. Land Acknowledgement

*We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 6, 7, and 8. Namely: the Blackfoot Confederacy – Kainai, Piikani, and Siksika – the Cree, Dene, Saulteaux, Nakota Sioux, Stoney Nakoda, and the Tsuu T’ina Nation and the Métis People of Alberta. This includes the Métis Settlements and the Six Regions of the Métis Nation of Alberta within the historical Northwest Metis Homeland. We acknowledge the many First Nations, Métis and Inuit who have lived in and cared for these lands for generations. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.*

3. Approval of the Agenda

**M862 Motion:** To approve the agenda as presented  
M/S/C

4. Approval of Minutes

**M863 Motion:** To approve the January 16, 2022 minutes as presented  
M/S/C

5. Record of Electronic Board Resolutions
  - a. n/a



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6. Review of Action Items

- a. A537 – District presentation Platform - October 2021
- b. A539 – Risk Management Framework - November 2021
- c. A552 - Governance Committee to add AGLC requirements to list of revisions required
- d. A559 - Action: ASA office to complete a needs assessment for rural areas – Feb 2022
- e. A563 - ASA office to follow up to verify ASA member are meeting the requirement to maintain Members in Good Standing - February 2022
- f. A567 - ASA office to draft a policy to provide timelines on retention of data
- g. A571 - Maureen will review documentation to assure alignment with other ASA Bylaws, Rules.
  - i. BoD Agreement
    1. Sport Law and Strategy Confidentiality Policy
    2. Sport Law and Strategy Directors Agreement and Guide
- h. A572 - BoD will hold an in camera session to review documentation (Steve Indig could attend)
- i. A576 - ASA BoD to complete RiS Workplace by December 31, 2021
- j. A579 - The growth element of women in soccer to be addresses in the ASA Strategic Plan – June
- k. A580 - Search for a Public Director after the AGM once new Directors have completed the Skill Matrix – March
- l. A582 - ASA ED to inquire with Juan on the best platform to use for this purpose – February
- m. A583 - ASA ED to follow up with Districts to assess their health as it relates to governance, BoD capacity and overall health - February
- n. A585 - Each ASA BoD to provide 5-7 perceived risks by February 1

**Action 594** – *ASA Office to circulate Risk Registry to BoD for additional input by February 21, 2022*

- o. A587 - ASA BoD will meet April 23 in person in Calgary to approve stakeholder agreement and work on finalizing Mission Vision and Values; followed by an in person BoD meeting on April 24. – April
- p. A589- Referee Development Report to include long term data for officials as well as trends
- q. A590 - ASA ED to inquire with Accountant/Legal opinion on alternative strategies to providing T4A's to satisfy the auditor – March



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7. Committee Updates and Operational Reports

a. Finance Report

**M864 Motion:** *Motion to approve the financial report as presented M/S/C*

b. Risk Management

- i. Discipline
- ii. Legal Threats
  1. Ludwig
  2. Dmytriw

**Action 595** – *ASA Office to investigate ways to illustrate to Members the costs of legal challenges*

iii. Committee Update

c. Governance and Bylaws Committee

- i. Greater Edmonton Soccer
  1. Ardrossan - EIYSA
- ii. Committee Update

**Action 596** – *Governance committee to look at nomination process for incumbents*

d. Strategic Planning

- i. Committee Update

e. Central Registration

- i. Committee Update
  1. CSA

f. Nominations Committee

- i. Update

g. Operations Summary

- i. Competitions

**Action 597** – *ASA Office to investigate more sponsorship opportunities*

ii. Communication Report

**Action 598** – *ASA Office to investigate liability issues or consent issues with SoccerTV*



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- iii. Referee Update
- iv. Technical Update

8. Other Business

- a. BoD
  - i. RiS Workplace Certificates
  - ii. Members in Good Standing for AGM

**M865 Motion:** *Members who do not supply proof of filing will be determined Members not in good Standing and will be ineligible to vote at the AGM*  
M/S/C

Catherine departs at 2:09 pm

**Action 599** – *ASA Office will advise Membership who is ineligible to vote due to AR and/or submission of corporate filing*

- iii. Legal Fees

**M866 Motion:** *Motion for ASA to retain the costs recovered from Blizzard release*  
M/S/C

- iv. AGM Voting  
ASA will use the 2021 AGM voting numbers

**Action 600** – *ASA Office will circulate voting numbers to the Membership for comments by February 21, 2022*

- b. World Cup 2026
- c. Canada Soccer BoD Nomination

**Action 601** – *Canada Soccer BoD Nomination carried over to next agenda*

- d. District Communication
    - i. General Update
  - e. Staff Update
    - i. Technical Director
  - f. Swan City
9. Next Meeting(s)
- a. March 20, 2022



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**Action 602** – Meeting schedule will be sent for next 6 months

10. Adjournment

**M867 Motion:** To Adjourn

**Summary of Motions**

**M862 Motion:** To approve the agenda as presented  
M/S/C

**M863 Motion:** To approve the January 16, 2022 minutes as presented  
M/S/C

**M864 Motion:** Motion to approve the financial report as presented  
M/S/C

**M865 Motion:** Members who do not supply proof of filing will be determined Members not in good Standing and will be ineligible to vote at the AGM  
M/S/C

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M/S/C

**M867 Motion:** To Adjourn

**Summary of Actions**

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**Action 595** – ASA Office to investigate ways to illustrate to Members the costs of legal challenges

**Action 596** – Governance committee to look at nomination process for incumbents

**Action 597** – ASA Office to investigate more sponsorship opportunities



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**Action 600** – *ASA Office will circulate voting numbers to the Membership for comments by February 21, 2022*

**Action 601** – *Canada Soccer BoD Nomination carried over to next agenda*

**Action 602** – *Meeting schedule will be sent for next 6 months*