



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

11759 Groat Road
Edmonton, AB T5M 3K6



ASA Board Meeting Minutes

March 27, 2022

9:00 am to 11:40 am pm

Teams Meeting

Shaun Hammond – President

Nabeel Khudabux – Director at Large

Adam Berti – Director at Large

Lisa Grant – Executive Director

Danny Bowie – Rural Director

Junior Figueiredo – Director at Large

1. Call to Order at 9:05 am

2. Land Acknowledgement

We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 6, 7, and 8. Namely: the Blackfoot Confederacy – Kainai, Piikani, and Siksika – the Cree, Dene, Saulteaux, Nakota Sioux, Stoney Nakoda, and the Tsuu T'ina Nation and the Métis People of Alberta. This includes the Métis Settlements and the Six Regions of the Métis Nation of Alberta within the historical Northwest Metis Homeland. We acknowledge the many First Nations, Métis and Inuit who have lived in and cared for these lands for generations. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation and gratitude to those whose territory we reside on or are visiting

3. Approval of the Agenda

M868 Motion: To approve the agenda as presented
M/S/C

4. Approval of Minutes

M869 Motion: To approve the minutes of February 13, 2022 as presented
M/S/C

5. Record of Electronic Board Resolutions

a. n/a

6. Review of Action Items



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- a. A537 – District presentation Platform - October 2021
- b. A539 – Risk Management Framework - November 2021
- c. A552 - Governance Committee to add AGLC requirements to list of revisions required
- d. A559 - Action: ASA office to complete a needs assessment for rural areas – Feb 2022
- e. A567 - ASA office to draft a policy to provide timelines on retention of data

A603 - *ASA office to draft a policy in line with information gathered on retention of data*

- f. A571 - Maureen will review documentation to assure alignment with other ASA Bylaws, Rules.
 - i. BoD Agreement
 - 1. Sport Law and Strategy Confidentiality Policy
 - 2. Sport Law and Strategy Directors Agreement and Guide
- g. A572 - BoD will hold an in camera session to review documentation (Steve Indig could attend)
- h. A576 - ASA BoD to complete RiS Workplace by December 31, 2021- complete
- i. A579 - The growth element of women in soccer to be addresses in the ASA Strategic Plan – June
- j. A580 - Search for a Public Director after the AGM once new Directors have completed the Skill Matrix – March
- k. A582 - ASA ED to inquire with Juan on the best platform to use for this purpose

A604 – *ASA draft a power point presentation for BoD to use when attending District visits*

- l. A583 - ASA ED to follow up with Districts to assess their health as it relates to governance, BoD capacity and overall health - February
- m. A590 - ASA ED to inquire with Accountant/Legal opinion on alternative strategies to providing T4A's to satisfy the auditor – March

A605 – *ASA ED to contact CMSA and EMSA to determine how they compensate officials*

- n. A595 - ASA Office to investigate ways to illustrate to Members the costs of legal challenges



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- o. A596 - Governance committee to look at nomination process for incumbents
- p. A597 - ASA Office to investigate more sponsorship opportunities
- q. A598 - ASA Office to investigate liability issues or consent issues with SoccerTV

7. Committee Updates and Operational Reports

- a. Finance Report
 - M870** – *To approve the Finance Report as presented*
 - M/S/C*
- b. Risk Management
 - i. Discipline
 - ii. Legal Threats
 - 1. Ludwig
 - 2. Dmytriw
 - 3. Risk Register
- c. Governance and Bylaws Committee
 - i. Greater Edmonton Soccer
 - 1. Ardrossan - EIYSA
 - ii. Committee Update
- d. Strategic Planning
 - i. Committee Update
- e. Central Registration
 - i. Committee Update
 - 1. CSA
- f. Nominations Committee
 - i. Update
- g. Operations Summary
 - i. Competitions

A606 – *ASA ED to write a policy to formalize the selection of representatives to Nationals complete with responsibilities*

A607 – *ASA ED to advise ASA BoD if EDSA is interested in hosting Western Masters*



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- ii. Communication Report
- iii. Referee Update

A608 – ASA ED to work with Dave O'Neill to form a subcommittee to address the recruitment and retention of officials. Laurie Darvill is to be contacted to be involved or the chair of the committee.

- iv. Technical Update

8. Other Business

- a. BoD
 - i. RiS Workplace Certificates
 - ii. In person vs virtual meetings

A609 – September BoD meeting to be in person

- b. World Cup 2026
- c. Canada Soccer BoD Nomination
- d. Terms of Reference
 - 1. Competitions Committee

A610 – ASA ED to circulate new ToR to Current committee membership for feedback

- 2. Club Licencing Committee

M871 - Motion to accept the Club Licensing committee ToR as presented M/S/C

- e. ASA Public Director
 - 1. Skill Matrix

A611 – ASA ED to contact Sharon Evens to work with Adam and Nabeel to find a Public Director

- f. SoccerTV
 - 1. Survey Results
 - 2. Potential Alternative Income



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M872 - Motion to proceed with Soccer TV platform at a cost of \$1500 initial fee and \$300 per month
M/S/C

3. Pilot Event

- g. District Communication
 - i. General Update
- h. Staff Update
 - i. Technical Director
Jason Blake
- 9. Next Meeting(s)
 - a. April 23-24, 2022 Calgary
 - 23rd – Vision Mission Values
 - 24th – BoD meeting
- 10. Adjournment at 11:40 am
M873 - To adjourn
M/S/C

Summary of Motions

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M/S/C

M869 Motion: To approve the minutes of February 13, 2022 as presented
M/S/C

M870 – To approve the Finance Report as presented
M/S/C

M871 - Motion to accept the Club Licensing committee ToR as presented
M/S/C

M872 - Motion to proceed with Soccer TV platform at a cost of \$1500 initial fee and \$300 per month
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M873 - To adjourn
M/S/C



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