



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

11759 Groat Road
Edmonton, AB T5M 3K6



ASA Board Meeting Minutes

April 24, 2022

9:00 am to 12:00 pm

3505-14 Street SW Calgary, AB

Maureen Keough – Vice President
Danny Bowie – Rural Director
Adam Berti – Director at Large
Junior Figueiredo – Director at Large
Lisa Grant – Executive Director

Julie Beschell – Director of Finance
Catherine Ridgeway - Rural Director

1. Call to Order at 9:05 am
2. Land Acknowledgement

We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 6, 7, and 8. Namely: the Blackfoot Confederacy – Kainai, Piikani, and Siksika – the Cree, Dene, Saulteaux, Nakota Sioux, Stoney Nakoda, and the Tsuu T’ina Nation and the Métis People of Alberta. This includes the Métis Settlements and the Six Regions of the Métis Nation of Alberta within the historical Northwest Metis Homeland. We acknowledge the many First Nations, Métis and Inuit who have lived in and cared for these lands for generations. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation and gratitude to those whose territory we reside on or are visiting

3. Approval of the Agenda

M874 Motion: *To approve the agenda as presented with the addition of 8. g) Planning Meeting*
M/S/C

4. Approval of Minutes

M875 Motion: *To approve the March 27, 2022 Minutes as presented*
M/S/C



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5. Record of Electronic Board Resolutions

a. n/a

6. Review of Action Items

- a. A539 – Risk Management Framework - November 2021
- b. A552 - Governance Committee to add AGLC requirements to list of revisions required
- c. A559 - Action: ASA office to complete a needs assessment for rural areas – Feb 2022
- d. A571 - Maureen will review documentation to assure alignment with other ASA Bylaws, Rules.
 - i. BoD Agreement
 1. Sport Law and Strategy Confidentiality Policy
 2. Sport Law and Strategy Directors Agreement and Guide
- e. A572 - BoD will hold an in camera session to review documentation (Steve Indig could attend)
- f. A579 - The growth element of women in soccer to be addresses in the ASA Strategic Plan – June
- g. A580 - Search for a Public Director after the AGM once new Directors have completed the Skill Matrix – March
- h. A590 - ASA ED to inquire with Accountant/Legal opinion on alternative strategies to providing T4A's to satisfy the auditor – March
- i. A595 - ASA Office to investigate ways to illustrate to Members the costs of legal challenges

A612 – ASA office to create a generic term to describe the type of lawsuit; Member based actions; double check math and possibly show recovery of costs

- j. A596 - Governance committee to look at nomination process for incumbents
- k. A597 - ASA Office to investigate more sponsorship opportunities
- l. A603 - ASA office to draft a policy in line with information gathered on retention of data
- m. A604 - ASA draft a power point presentation for BoD to use when attending District visits
- n. A605 - ASA ED to contact CMSA and EMSA to determine how they compensate officials
- o. A606 - ASA ED to write a policy to formalize the selection of representatives to Nationals complete with responsibilities



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- p. A608 - ASA ED to work with Dave O'Neill to form a subcommittee to address the recruitment and retention of officials. Laurie Darvill is to be contacted to be involved or the chair of the committee.

A613- Referee Development Officer to provide a report of the work done in this area of retention and recruitment of officials

- q. A609 - September BoD meeting to be in person

7. Committee Updates and Operational Reports

- a. Finance Report

A614 – ASA ED to determine where excess funds are to be spent

A615 – ASA ED to organize IT education for Staff and BoD

M876 Motion: To approve the Finance Report as presented
M/S/C

- b. Risk Management
 - i. Discipline
 - ii. Legal Threats
 - 1. Ludwig
 - 2. Dmytriw
 - iii. Committee Update
 - 1. Risk Register

A616 – ASA to obtain new security score and ASA has Defender software that strips malicious files

- c. Governance and Bylaws Committee
 - i. Greater Edmonton Soccer
 - ii. Committee Update
- d. Strategic Planning
 - i. Committee Update

A617 – ASA strategic planning committee ToR will be updated as per direction from Sport Law



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A618 – *EDII report to be added to ASA BoD agendas*

A619 – *ASA ED to email EDII committee chair and BoD liason with Budget and deadline for deliverables; ie policy training*

- e. Central Registration
 - i. Committee Update
- f. Nominations Committee
 - i. Update -Public Director
- g. Operations Summary
 - i. Competitions
 - 1. Rule Book Appendices

M877 Motion– *To approve the appendices A, C and Senior as presented M/S/C*

- ii. Communication Report

A620 – *Communications report to include upcoming items, analytics of social media and Soccertv*

A621 – *Communication coordinator to create a social media calendar and add more blog (longer stories) to newsletter*

A622 – *ASA Executive Director to create a ToR for a promotion and development committee with a Rural focus with direction to increase membership*

- iii. Referee Update

A623 – *Referee Development Officers to create an overlay to District map to show officials registration and areas of concern*

- iv. Technical Update

A624 – *ASA Ed to create a communication to the Districts advising them that ASA hears their SQS concerns and is working on solutions to ease the burden; Communication to be vetted by the ASA Executive*



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A625 – *ASA to determine the consequences of not meeting the SQS requirements by the deadline*

8. Other Business

- a. T4A's for officials
- b. World Cup 2026
 1. Vancouver added as possible host city
 2. Edify Magazine is looking for information as it relates to legacy pieces if it is successful as a World Cup host city
- c. Terms of Reference
 1. Competitions Committee

M878 Motion: *To accept the Competition Committee ToR with the addition of clarification of provincial representatives' responsibilities, clarification, add ASA Technical Director, and liason between teams and Canada Soccer.*

M/S/C

- d. SoccerTV
 1. Nations Cup Report
 2. AYSL

A626- *ASA ED to reach out to Districts to promote the use of Soccer TV*

- e. District Communication
 - i. General Update
- f. Staff Update
 - i. Technical Department
 - ii. Team Building
- g. Planning Meeting

A627 – *ASA ED to look at variations of traditional planning meetings to be more productive.*

9. Next Meeting(s)

- a. May 22, 2022

10. Adjournment

M879 Motion: *To Adjourn*

M/S/C



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