



ALBERTA SOCCER ASSOCIATION
The Governing Body of Soccer in Alberta

11759 Groat Road
Edmonton, AB T5M 3K6



ASA Board Meeting Minutes

June 25, 2022

10:00 am to 1:00 pm

TEAMS

Shaun Hammond – President
Maureen Keough – Vice President
Danny Bowie – Rural Director
Adam Berti – Director at Large
Junior Figueiredo – Director at Large
Lisa Grant – Executive Director

Nabeel Khudabux – Director at Large
Julie Beschell – Director of Finance
Catherine Ridgeway - Rural Director
Cheryl Humphrey - Guest

1. Call to Order at 10:03 am
2. Land Acknowledgement

We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 6, 7, and 8. Namely: the Blackfoot Confederacy – Kainai, Piikani, and Siksika – the Cree, Dene, Saulteaux, Nakota Sioux, Stoney Nakoda, and the Tsuu T'ina Nation and the Métis People of Alberta. This includes the Métis Settlements and the Six Regions of the Métis Nation of Alberta within the historical Northwest Metis Homeland. We acknowledge the many First Nations, Métis and Inuit who have lived in and cared for these lands for generations. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.

3. Approval of the Agenda

M885 Motion: *To Approve the Agenda as presented*
M/S/C

4. Approval of Minutes

M886 Motion: *To approve the May 24, 2022 minute as presented*
M/S/C



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5. Record of Electronic Board Resolutions
 - a. n/a
6. Governance Review Update – Cheryl Sport Law
 - a. Governance Report
 - b. Audit

Action 643 – *Bylaw committee of Cheryl, Maureen, Nabeel, Catherine, and Lisa will start drafting new bylaws; Shaun is available to assist with vetting drafts*

Action 644 – *Maureen and Lisa will provide priorities of governance review next steps*

7. Review of Action Items
 - a. A539 – Risk Management Framework - November 2021
 - b. A580 - Search for a Public Director after the AGM once new Directors have completed the Skill Matrix – March
 - c. A597 - ASA Office to investigate more sponsorship opportunities
 - d. A603 - ASA office to draft a policy in line with information gathered on retention of data

M887 Motion: *To approve the Retention of Data Policy as presented*
M/S/C

- e. A604 - ASA draft a power point presentation for BoD to use when attending District visits
- f. A606 - ASA ED to write a policy to formalize the selection of representatives to Nationals complete with responsibilities

M888 Motion: *To approve the selection of Representatives at Nationals as presented*
M/S/C

- g. A609 - September BoD meeting to be in person
- h. A614 - ASA ED to determine where excess funds are to be spent
- i. A622 - ASA Executive Director to create a ToR for a promotion and development committee with a Rural focus with direction to increase membership



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M889 Motion: *To approve the ToR for Promotion and Development Committee as presented*
M/S/C

Action 645 – *Nabeel will be the BoD liaison to the Promotion and development Committee*

- j. A623 - Referee Development Officers to create an overlay to District map to show officials registration and areas of concern
- k. A627 - ASA ED to look at variations of traditional planning meetings to be more productive
- l. A629 - ASA BOD to discuss a strategy as to how to use this Legal Cost infographic
- m. A631 - ASA President to draft a letter to Canada Soccer to express the concerns of the SQS role out
- n. A635 - ASA ED and President will sign agreement with Canada Soccer and provide information to Canada Soccer as per the ASA AGM motion
- o. A638 - Adam will present an IT session at ASA Planning Meeting
- p. A640 - Provide IT education on watch.albertassoccer.com and circulated on a regular basis to Membership
- q. A642 - ASA ED to bring JR's proposal to invest ASA funds to the Finance Committee; 30-40% locked GIC; 30-40% Term Deposit; 20-30% Stock market

Action 646 – *Finance Committee to bring a recommendation to the ASA BoD on an investment proposal*

Action 647 - *ASA Executive Director to draft and investment policy for ASA*

8. Committee Updates and Operational Reports

- a. Finance Report

M890 Motion: *To accept the financial report as presented*
M/S/C

- b. Risk Management
 - i. Discipline
 - 1. Legal Opinion on posting discipline



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Action 648 – Committee working on discipline rules to provide the ASA BoD an opinion on posting discipline information on web site

- ii. Legal Threats – no update
 - 1. Ludwig
 - 2. Dmytriw
- iii. Committee Update
 - 1. Risk Register
- c. Governance and Bylaws Committee
 - i. Committee Update
 - ii. EDII Committee Update

Action 649 – ASA EDII Committee to investigate gender neutral language training

- d. Strategic Planning
 - i. Committee Update
 - 1. Strategic Plan Values

M891 Motion: To approve the ASA Values as presented
M/S/C

- 2. Strategic Draft

Action 650 – Adam will circulate final draft of strategic plan for BoD approval on an EBallot

- 3. ToR

M892 Motion: To approve the ToR Strategic Plan Committee as presented
M/S/C

- e. Central Registration
 - i. Committee Update
 - 1. CSA -
- f. Nominations Committee
 - i. Update -Public Director
- g. Operations Summary
 - i. Competitions



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- ii. Communication Report
- iii. Referee Update
- iv. Technical Update

9. Other Business

- a. T4A's for officials
- b. World Cup 2026
- c. Team Canada
- d. AMSL Games
- e. Staff Update
- f. District Communication
 - i. General Update
 - 1. BoD Assignments

10. Next Meeting(s)

- a. TDB

11. Adjournment

M893 Motion: To Adjourn

M/C

Summary of Motions

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