



**ALBERTA SOCCER ASSOCIATION**  
**LEAD, GOVERN AND EVOLVE**

11759 Groat Road  
 Edmonton, AB T5M 3K6



**ALBERTA SOCCER ASSOCIATION AGM MINUTES**

9:00 AM

February 27, 2022

Deerfoot Inn & Casino, Calgary, AB

**1. Call to Order**

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1.1 The Annual General Meeting was called to order at 9:05 am

**2. Roll Call**

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**Regular Members**

District 1	Sunny South	Absent
District 2	Medicine Hat	Absent
District 3	Lethbridge	Frank Spadavecchia
District 4	CMSA	Carlo Bruneau, Lyle Waldren
District 4	CUSA	Raj Uppal, Pearl Doupe, Kennedy Mutepfa, Bill Malone
District 4	CWSA	Jacque Hertlein, Rosie Johnson, Mary Jo Spence
District 5	CASA	Tracy Everett, Tammy Olson
District 6	Big Country	Absent
District 7	Foothills	Peter Mundy
District 8	EDSA	Brian Hagedorn (Brad Odsen - Virtual)
District 8	EIYSA	Dan Curtis, Todd Tansoway
District 8	EMSA	Mario Charpentier, Jay Ruptash, Alisa Colmer
District 9	St. Albert	James Boyes
District 10	Tri-County	Kristafer Locken, Ashley Olson (non-voting)
District 11	Northwest Central	Absent
District 12	Lakeland	Melissa Foglietta
District 13	NWPSA	Absent
District 14	Fort McMurray	Absent
District 15	Battle River	Absent
District 16	Sherwood Park	Dave Friesen, Martin Dugas
District 17	Airdrie	Jamie Dorgan, Melissa Collinson, Keith Mills
District 18	RDCSA	Admir Sarcevic, Steven Kelly
District 19	Canal Links	Henry Faucher
Associate	ACAC	Absent
Associate	Universities	Gord Franson



### **Life Members In Attendance**

Sean Kiernan  
Peter McKenzie  
Adrian Newman  
Bill Malone

### **Special Guest in Attendance**

Ryan Fequet, Director, Canada Soccer

### **Board of Directors in Attendance**

Shaun Hammond, President  
Maureen Keough, Vice-President  
Julie Beschell, Director of Finance  
Danny Bowie, Director-at-Large  
Adam Berti, Director-at-Large  
Nabeel Khudabux, Director-at-Large  
Catherine Ridgeway, Rural Director-at-Large  
Dave MacEachran, Rural Director-at-Large

### **Staff in Attendance**

Lisa Grant, Executive Director  
Juan Avendano, Communications Coordinator  
Sheena Dickson, Competitions Coordinator  
Howard Leong, Finance Manager  
Carmen Charron, Program & Events Coordinator  
Matt Thomas, Manager of Coach Education  
Dave O'Neill – Referee Development Officer (Virtual)  
Claire Paterson – Coach Program Assistant (Virtual)

2.1 Shaun Hammond made welcoming remarks, recognized Life Members in attendance and introduced. ASA Board of Directors (BOD) and staff were introduced.

Dave MacEachran was thanked for his contributions during his tenure on the board.

## **3. Approval of Voting Numbers**

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### 3.1 Approval of Voting Numbers for the 2022 Annual General Meeting

- M01 Motion: To approve a special resolution to approve the 2021 Annual General Meeting voting numbers for use during the 2022 Annual General Meeting  
Motion: CUSA  
Second: EMSA  
**Carried**



- M02 Motion: To limit debate as presented.  
Motion: CUSA  
Second: CMSA  
**Carried**

#### **4. Approval of the Agenda**

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4.1 Special order for Board of Director elections to start no later than 14:00 hrs, with all agenda items tabled until the Board of Director elections are complete.

- M03 Motion: To approve the Agenda as presented, including the special order for beginning elections no later than 2 PM, and addition of the approval of the Indoor Provincial Rules (9.3.4)  
Motion: CUSA  
Second: SPDSA  
**Carried**

#### 4.2 Candidates

- M04 Motion: To approve the Nominations Committee slate of candidates for election to the Board of Directors.  
Motion: CUSA  
Second: LSA  
**Carried**

#### 4.3 Voting

- M05 Motion: The ASA membership approves Electronic Voting for elections at the 2022 ASA AGM via Election Buddy and Alberta SoccerTV Streaming Chat.  
Motion: CUSA  
Second: EMSA  
**Carried**

#### **5. Minutes from previous meetings**

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##### 5.1 Annual General Meeting 2021

- M06 Motion: To approve the February 28, 2021 AGM minutes as presented.  
Motion: CASA  
Second: CUSA  
**Carried**

##### 5.2 Special General Meeting – October 23, 2021



- M07 Motion: To approve the October 23, 2021 Special General Meeting minutes as presented.  
Motion: CUSA  
Second: CLSA  
**Carried**

## **6. Business Arising out of Minutes**

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### 6.1 CSA Registration Agreement

- M08 Motion: The ASA Membership approves the ASA President to sign the Canada Soccer Central Registration Agreement supplying last name, first name, gender, team and tier, DOB, City, PC but not phone number or email  
Motion: CLSA  
Second: CASA  
**Carried**

## **7. Strategic Plan Review (Adam Berti)**

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7.1 Strategic Plan Progress Report Completion Progress for 2021 was severely limited due to pandemic.

## **8. Financial Review (Julie Beschell)**

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### 8.1 2021 Audit Findings

- M09 Motion: To accept the 2020 - 2021 Alberta Soccer Association audited financial statements as presented.  
Motion: SASA  
Second: CASA  
**Carried**

### 8.2 Appointment of 2021 – 2022 Auditors - Givens

- M10 Motion: To accept Givens (CPA) LLP as the audit firm for the 2021-2022 fiscal year, and for the Board of Directors to be given the responsibility of assigning the remuneration for these services.  
Motion: CUSA  
Second: EMSA  
**Carried**

### 8.3 ASA Fee Structure /Price List



- M11 Motion: To approve the 2022 - 2023 Price list as presented.  
Motion: CLSA  
Second: CASA
- M12 Motion: To amend the senior fee structure to \$37 per unique senior player per year  
Motion: CUSA  
Motion: CWSA  
CLSA and CASA agree to accept the amendment
- M13: Motion: To approve the 2022-23 Price List as amended.  
Motion: CLSA  
Motion: CASA  
Abstentions: USport  
**Carried**

ASA 2021-2022 Budget House keeping Notice:

Rationale – Bylaw Article VI: Finances not amended to reflect previous motion at 2017 AGM;  
Governance Policy on authorization approved at 2017 AGM Bylaw.

Bylaw requiring amendment:

c. Any additional expenditure that was not part of the Budget approved by the Members shall require approval by the Members at an Annual General Meeting or Special Meeting if

## **9. Amendments to Governance Documents (Maureen Keough)**

Appreciation was expressed to all Governance Committee members who put in a lot of hours this year; Maureen Keough – Chair; Debbie Ballam Brad Odsen, Scott Chen, Chris Spidal, Amanda Wang, Raj Uppal, Jamie Dorgan, Jenn Hogg, Lisa Grant (Staff Liaison), Shaun Hammond (Ex-Officio)

### 9.1 By-Laws Amendments

- M14 Motion: To approve the amendments to Article IV a.i.1 of the ASA By-laws as presented.  
Motion: SPDSA  
Second: CUSA  
**Carried**

a. Article II.5.a.i.1 - Amendment to reflect fee structure change:

#### *SECTION 5: Membership Fees*

*a. Annual Membership fees for each category of Membership shall be established by a majority of delegates present and entitled to vote at an Annual General Meeting or Special Meeting of the ASA. They shall be based on the following criteria:*



*i. Regular Membership*

1. A levy on each youth registered player per indoor season and each registered player per outdoor season;
2. A levy on each unique senior registered player per year.

M15 Motion: To approve the amendments to Article III.7.a.i. of the ASA Bylaws as presented.

Motion: SPDSA

Second: CUSA

**Carried**

b. Article III.7.a.i.- Amendment to voting percentage to reflect fee structure change.

*SECTION 7: Delegates to the Annual General Meeting and Special Meetings*

*a. A Regular Member of the ASA shall be entitled to the following representation at all Annual General Meetings and Special Meetings of the ASA:*

- i. A delegate with a vote, for each two hundred and fifty (250) registered outdoor youth players and registered indoor youth players, or portion thereof.*
- ii. A delegate with a vote, for each 250 unique adult player, or portion thereof.*
- iii. The number of votes granted to a District area shall never, under any circumstances, be greater than 25% of the total actual votes in attendance at the meeting.*

9.2 Governance Policy Amendments

9.2.1 N/A

9.3 Rules & Regulations Amendments

9.3.1 Rules & Regulations on Membership

M16 Motion: To accept the amendment to 3.7 as presented.

Motion: CASA

Second: SPDSA

a. Rule 3.7 - Amendment of Provincial Licensing Deadline:

3.7 Each Regular member shall ensure that Youth Member Organizations within their respective District Area shall attain at a minimum the "Provincial Level Three (SQS)" Club License and associated Standards to operate as a Member of their District by May 1, 2023.

M17 Motion: To accept the amendment to 3.7 as amended.

Motion: CASA

Second: SPDSA



**Carried**

a. Rule 3.7 - Amendment of Provincial Licensing Deadline:

*3.7 Each Regular member shall ensure that Youth Member Organizations within their respective District Area shall attain at a minimum the "Provincial Level Three (SQS)" Club License and associated Standards to operate as a Member of their District by May 1, 2023 unless an extension is granted by Alberta Soccer Association.*

Discussion:

Streamlining of process for providers approval will be worked through in the terms of reference.

M18 Motion: To accept the deletion of 5.2.3 Edmonton FC, to accept the addition of 5.3.34 Graham Wood, and to accept the deletion of 7.2.3 Facsimile transmission.

Motion: CUSA

Second: EDSA

**Carried**

M19 Motion: To accept the addition of the following definitions in Appendix A:

- (a) *"Actual Vote" shall mean the number of votes assigned to be cast by those Members present at a specific ASA meeting subject to ASA Bylaw Section 7.a.i.*
- (g) *~~"Camp" shall be a non-member sanctioned as per Rule 19 to provide supplementary programming to the club and community skill training.~~*
- (g) *"Member Academy" shall mean an academy run by a Sanctioned Member under a Regular Member which includes registered players within their respective membership.*
- (h) *"Member Camp" shall mean a camp run by a Sanctioned Member under a Regular Member which includes registered players within their respective membership.*
- (i) *"Non Member Academy" shall mean a non-member sanctioned as per Rule 19 to provide supplementary programming to the club and community skill training.*
- (j) *"Non Member Camp" shall be a non-member sanctioned as per Rule 19 to provide supplementary programming to the club and community skill training.*

Motion: EMSA

Second: CUSA

**Carried**

M20 Motion: To approve the deletion of Rules and Regulations previously moved to separate documents, duplicate rules, and rule changes to reflect current practice, and word smithing as presented.

Motion: CUSA

Second: CMSA

**Carried**

9.3.2 ASA General Rules and Regulations Amendments:



- *Deletion of Rule 1, 2, 9, 11, 12, 13, 19, 21, 22,*
- *Current Practice –Rule 2 (4); Rule 4(6); Rule 5(7); Rule 14(23); Rule 16(25)*
- *Duplication - Rule 2(4) C; Rule 9(15);*
- *Wordsmithing – Rule 11(17);*

M21 Motion: To approve Rule 1 as presented.

Motion: CUSA

Second: EDSA

**Carried**

Rule 1 (3) - Registration of Season Players Amendments:

~~*B. For each registered senior team, the fee shall be such cost above the CSA fee that is determined annually by voting delegates at the Annual General Meeting of the ASA.*~~

~~*C. For each registered youth team, the fee shall be such cost above the CSA fee that is determined annually by voting delegates at the Annual General Meeting of the ASA.*~~

~~*E. The ASA youth player registration fee will be paid per player as registered in the indoor season and per player as registered in the outdoor season. The ASA adult registration fee will be paid for each unique player per year. In as much as the basic player membership in the ASA/CSA is based on the outdoor season, if an indoor youth player was not registered for the previous outdoor season, the base ASA outdoor player registration fee must also be paid in addition to the player fee. Likewise, if a senior team was not registered for the previous outdoor season, the base outdoor senior team registration fee must also be paid in addition to the indoor player fee.*~~

~~*F. All youth outdoor membership registration numbers and indoor membership fees registration numbers paid by in a District on behalf of nonpreviously outdoor registered indoor players will be added together in calculating that Districts' votes for ASA General Meetings.*~~

~~*G. All senior unique membership registration numbers in a district will be used to calculate the Districts votes for the ASA General Meetings.*~~

M22 Motion: To accept Rule 19 as presented:

Motion: EDSA

Second: LSA

**Carried**

Rule 19 (28) – Camps, Academies and Leagues Amendments:

Rule 19 – Non Member Camps, and Non Member Academies & Leagues

- A. ii. a. Provide supplementary programming to the club and community skill training by;.





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- b. Endorsed camps and academies must meet the SQS standards by May 1, 2023 to operate after such date.
- B. i. The ASA will not provide any services to unsanctioned camps, academies or other unregistered entities unless approved by Alberta Soccer Association.
- ii. Un-sanctioned academies, camps and leagues are not covered by ASA Insurance.
- iii. No Regular Member or Associate Member of the ASA will provide any services or sublet contracted field time where ASA has provided a certificate of coinsurance to leagues, camps, academies or other entities who do not register all their players or sanction their programs.

M23 Motion: To approve the 2022 Youth Outdoor Provincial Competitions as presented with the exception of 4.9.  
Motion: CASA  
Second: SPDSA  
**Carried**

#### 9.3.3 2022 Outdoor Provincial Competition Rules Ratification 9.3.3.1 Youth Outdoor

M24 Motion: To approve Rule 4.9 indoor and outdoor as presented  
Motion: SPDSA  
Carried: LSA  
**Carried**

#### 9.3.3.2 Youth Indoor and Outdoor

*Amendment to 4.9: Every player at all Provincial Championships must present a District Photo ID Card or valid government photo ID, electronic player cards or printed player card on district approved forms will be accepted to the referee prior to participating in the game. The burden of proof of eligibility will rest with the player. All player cards must have a photo.*

M25 Motion: To approve the 2022 Senior Outdoor Provincial Competition Rules as presented.  
Motion: EDSA  
Second: CWSA  
**Carried**

#### 9.3.3.3 Senior Outdoor Provincial Competition Rules

## 10. Election of Officers

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### General procedures

- Elections run by Jay Ruptash.



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- Scrutineers: Carmen Charron and David O'Neil (ASA Staff)
  - Election Buddy online platform used for elections.

- 10.1 Election for the position of Vice-President (2-year term):
- 10.1.1 Candidate 1: Maureen Keough (incumbent)
  - 10.1.2 Candidate 2: Danny Bowie

Maureen Keough was re-elected as Vice- President of the Alberta Soccer Association Board of Directors

- 10.2 Election for the position of Director-of Finance<sup>1</sup> (2-year term):
- 10.2.1 Candidate 1: Julie Beschell

Julie Beschell was re-elected as Director of Finance of the Alberta Soccer Association Board of Directors.

- 10.3 Election for the position of Director-at-Large 2 (2-year term):
- 10.3.1 Candidate 1: Danny Bowie
  - 10.3.2 Candidate 2: Aurelio (JR) Figueiredo

Aurelio (JR) Figueiredo is elected as Director-at-Large of the Alberta Soccer Association Board of Directors.

- 10.4 Election for the position of Rural Director-at-Large (2-year term):
- 10.4.1 Candidate: Danny Bowie
  - 10.4.2 Candidate: Liz Jepsen

Danny Bowie is elected as Rural Director-at-Large of the Alberta Soccer Association Board of Directors.

Discussion:

Recommendation that the Board of Directors review the ability for elected directors to remain on a member board while on the ASA Board to avoid any conflict-of-interest issues.

## **11. New Business**

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### 11.1 Life Membership Nominations

- M26 Motion: To elect Gordon Franson as an Alberta Soccer Life Member.  
Motion: CUSA  
Second: CWSA  
**Carried**

## **12. Annual Report**

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## 12.1 Annual Report

### 13. Staff Recognition

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- Carmen Charron – 11 years
- Shaun Lowther – 9 years
- Tammy McNutt – 8 years
- John Clubb – 9 years
- Dave O'Neill – 10 years

### 14. Adjournment

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M27 Motion: to Adjourn the 2022 Alberta Soccer Annual General Meeting

Motion: LSA

**Carried**

Meeting adjourned: 11:47 AM

Minutes Prepared by: Carmen Charron

#### Summary of Motions:

M01 Motion: To approve the 2021 Annual General Meeting voting numbers for use during the 2022 Annual General Meeting

Motion: CUSA

Second: EMSA

**Carried**

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Motion: CUSA

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**Carried**

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**Carried**

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Motion: SPDSA  
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Motion: EMSA

Second: CUSA

**Carried**

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Second: CMSA

**Carried**

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Motion: CUSA

Second: EDSA

**Carried**

M22 Motion: To accept Rule 19 as presented:

Motion: EDSA

Second: LSA

**Carried**

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Motion: CASA

Second: SPDSA

**Carried**

M24 Motion: To approve Rule 4.9 indoor and outdoor as presented

Motion: SPDSA

Carried: LSA

**Carried**

M25 Motion: To approve the 2022 Senior Outdoor Provincial Competition Rules as presented.

Motion: EDSA

Second: CWSA

**Carried**

M26 Motion: To elect Gordon Franson as an Alberta Soccer Life Member.

Motion: CUSA

Second: CWSA

**Carried**

M27 Motion: to Adjourn the 2022 Alberta Soccer Annual General Meeting

Motion: LSA

Second: N/A

**Carried**