



# ALBERTA SOCCER ASSOCIATION

## LEAD, GOVERN AND EVOLVE

11759 Groat Road  
Edmonton, AB T5M 3K6



### ASA Board

January 18, 2023 – 7:30 pm

TEAMS

### Meeting Minutes

Shaun Hammond – President  
Julie Beschell – Director of Finance  
Danny Bowie – Rural Director  
Maureen Keough – Vice President  
Lisa Grant – Executive Director

Nabeel Khudabux – Director at Large  
Adam Berti – Director at Large  
Catherine Ridgeway - Rural Director

**Mission** - Lead, govern and evolve.

**Vision**- A welcoming soccer community inspiring and empowering all.

**Values** – Courage Respect Innovation Integrity Cooperation Inclusion

1. Call to Order at 7:30 pm
2. Land Acknowledgement
3. ASA BoD Good Governance Principles
  - a. On governance-related matter, communications occur between Board President/chair or identified designates
  - b. On operations-related matters, communications occur between CEO/Executive Director or identified designates
  - c. Boards and staff are responsive, transparent and clear in communicating information that involves or has an impact on other organizations
  - d. Following a decision of the Board, each Director both supports and communicates the same messages
  - e. BoD are to adhere to the ASA BoD Conflict of Interest and Confidentiality Policies
4. Declaration of Conflict of Interest
5. Approval of the Agenda



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**M928 Motion:** *To approve the agenda as amended with adjusting the order with Givens first, add 9.c. Youngest age to register 9.d. Northwest Central;*  
M/S/C

## 6. Approval of January 15, 2023 Minutes

**M929 Motion:** *To approve the January 15, 2023 Minutes as presented*  
M/S/C

## 7. Business Arising

**M930 Motion:** *To move Motion 924 to the floor*  
M/S/C

**M931 Motion:** *Motion 924 - To follow current precedent for teams attending 2023 Futsal Nationals with Futsal Rulebook to be drafted in 2023 complete with a Futsal provincial competition to be held in 2024.*  
M/S/C

**Action 704** – *Competition Coordinator to obtain Futsal Rule book from Canada Soccer*

**Action 705** – *ASA office to draft Futsal Rule book in 2023 and budget for Provincial Competition in 2024*

## 8. Committee Updates and Operational Reports

- a. Audit Report
  - i. Year End Financial Statements
  - ii. Audit Findings Report

**M932 Motion:** *To accept the 2020-2021 Audited Financial Statements and Management Statements as presented*  
M/S/C

- b. Governance and Bylaws Committee
  - i. Bylaw Revisions with Rational
  - ii. Special Resolutions for AGM
  - iii. Policy on Membership
  - iv. General Regulations
  - v. Regulations on Referees



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**M933 Motion:** *The ASA BoD to recommend the Bylaw revisions, Policy on Membership, General Regulations, and Regulations on Referees to the 2023 AGM for approval by the Membership.*

M/S/C

- vi. Nomination Committee

**M934 Motion:** *To approve the Nominations Committee as amended*

M/S/C

- vii. Audit and Finance Committee

**M935 Motion:** *To approve the Audit and Finance Committee as amended*

M/S/C

- viii. Screening Disclosure Form
- ix. Operational ToR – approved by Executive Director
  1. Competition Committee
  2. Technical Committee
  3. Club Licensing Committee
  4. Still to complete EDII and RDO Committees

9. Other

- a. Outdated ToR

**Action 706** - *Outdated ToR no longer in use to be added on next BoD agenda to be struck*

- b. Shield of Merit
  - Leon Leong

**M936 Motion:** *To award Leon Leong the Shield of Merit*

M/S/C

- c. Youngest age to register with ASA

**Action 707** – *ASA Executive Director to determine from Districts the youngest age they permits and then send recommendation to BOD for an e-ballot vote*

- d. Northwest Central

**Action 708** – *ASA Executive Director to pull their return to see when they last filed*



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**Action 709** – Assign Melissa to assist them in completing their return

**Action 710** – Advise Northwest Central that they are not permitted to participate in provincials

10. Next Meeting(s)

**Action 711** – ASA Executive Director to send Award of Merit to nominations to ASA BoD for email ballot

- a. February 12, 2023

11. Adjournment

**M937 Motion:** To adjourn  
M/C

**Summary of Motions:**

**M928 Motion:** To approve the agenda as amended with adjusting the order with Givens first, add 9.c. Youngest age to register 9.d. Northwest Central;  
M/S/C

**M929 Motion:** To approve the January 15, 2023 Minutes as presented  
M/S/C

**M930 Motion:** To move Motion 924 to the floor  
M/S/C

**M931 Motion:** Motion 924 - To follow current precedent for teams attending 2023 Futsal Nationals with Futsal Rulebook to be drafted in 2023 complete with a Futsal provincial competition to be held in 2024.  
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*M/S/C*

**M934 Motion:** *To approve the Nominations Committee as amended*

*M/S/C*

**M935 Motion:** *To approve the Audit and Finance Committee as amended*

*M/S/C*

**M936 Motion:** *To award Leon Leong the Shield of Merit*

*M/S/C*

**M937 Motion:** *To adjourn*

*M/C*

### **Summary of Actions:**

**Action 704** – *Competition Coordinator to obtain Futsal Rule book from Canada Soccer*

**Action 705** – *ASA office to draft Futsal Rule book in 2023 and budget for Provincial Competition in 2024*

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