



ALBERTA SOCCER ASSOCIATION

LEAD, GOVERN AND EVOLVE

11759 Groat Road
Edmonton, AB T5M 3K6



ASA Board Meeting Minutes

June 25, 2023

Sheraton Eau Clair, Calgary

Mission - Lead, govern and evolve.

Vision- A welcoming soccer community inspiring and empowering all.

Values – Courage Respect Innovation Integrity Cooperation Inclusion.

Attendance – Adam Berti – ASA President; Maureen Keough – ASA Vice President; Julie Beschell – Director of Finance; Danny Bowie – Rural Director at Large; Catherine Ridgeway – Rural Director at Large; Nabeel Khudabux – Director at Large; Deanna Zumwalt - Director at Large; Junior Figueiredo – Director at Large; Jason White – Public Director; Shaun Hammond – Past President; Lisa Grant – ASA Executive Director

1. Call to Order at 10:03 am
2. Land Acknowledgement
3. ASA BoD Good Governance Principles
 - a. On governance-related matter, communications occur between Board President/chair or identified designates.
 - b. On operations-related matters, communications occur between CEO/Executive Director or identified designates.
 - c. Boards and staff are responsive, transparent and clear in communicating information that involves or has an impact on other organizations.
 - d. Following a decision of the Board, each Director both supports and communicates the same messages.
 - e. BoD are to adhere to the ASA BoD Conflict of Interest and Confidentiality Policies
 - f. Strategic Plan



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g. ASA BoD and ASA Executive Director Responsibilities

4. Declaration of Conflict of Interest

5. Approval of the Agenda

M969 Motion: To accept the agenda as presented.

- Discipline Report is moved out of consent portion.

M/S/C

6. Consent Items

- a. Approval of Minutes of April 23, 2023
- b. Record of Electronic Board Resolutions
- c. Operational Reports
 - Competition Report
 - Communication Report
 - Referee Report
 - Technical Report

M970 Motion: To approve the Consent Items as presented

M/S/C

7. Review of Action Items

M971 Motion: ASA to provide NWC a deadline to become compliant with societies.

M/S/C



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8. Audit and Finance Committee
 - a. May Finance Report

M972 Motion: To approve the May Finance Report as presented.

M/S/C

- b. Revenue Generation Strategy
- c. Risk Register
- d. Issues

M973 Motion: To move In Camera

M/S/C

M974 Motion: To move out of In Camera

M/S/C

9. ASA Governance
 - a. ASA Discipline and Complaint Policy

M975 Motion: To accept the ASA Discipline and Complaint Policy as presented.

M/S/C

- b. Appeals Policy

M976 Motion: To accept the ASA Appeal Policy as presented.

M/S/C

- c. ToR for Awards Committee
- d. Committee Update



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10. ASA Strategic Plan Operational Update

11. EDII

- a. She Can Coach

12. Items moved from Consent

- a. Canada Soccer Update
- b. ASA Discipline Report

M977 Motion: The ASA Discipline log will be published on the ASA web site complete with names starting September 1, 2023.
M/S/C

13. Other Business

- a. Third Party Investigations
- b. ASA BoD Schedule for 2 years
- c. CPIC's for Officials

M978 Motion: Referees eighteen (18) years of age on January first of each current year are required to have CPIC's to be assigned games.

M/S/C



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d. League1

M979 Motion: ASA office to open up League1 applications for the 2024 season. Approved clubs are to have both genders to be approved.

M/S/C

e. CRA Account Ownership

M980 Motion: To authorize the Canada Revenue Agency to remove all names from the Alberta Soccer Association account ownership and replace them with Adam Berti (President) and Lisa Grant (Executive Director).

M/S/C

f. National Representatives

- October 4-9, 2023
 - U15 Youth Nationals – Waterloo Region, ON
 - U17 Youth Nationals – Moncton, NB
 - Jubilee/Challenge cup – Halifax, NS
- September 21-24
 - Western Masters – Saskatoon, SK

g. In Camera

M981 Motion: To move In Camera

M/S/C

M982 Motion: To move out of In Camera

M/S/C



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14. Next Meeting – August 20. 2023 Virtual

15. Adjourn

M983 Motion: to Adjourn

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Summary of Motions

M969 Motion: To accept the agenda as presented.

- Discipline Report is moved out of consent portion.

M/S/C

M970 Motion: To approve the Consent Items as presented.

M/S/C

M971 Motion: ASA to provide NWC a deadline to become compliant with societies.

M/S/C

M972 Motion: To approve the May Finance Report as presented.

M/S/C

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M/S/C

M974 Motion: To move out of In Camera



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M/S/C

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M982 Motion: To move out of In Camera
M/S/C

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M