



ALBERTA SOCCER ASSOCIATION

LEAD, GOVERN AND EVOLVE

8123 Roper Road NW
Edmonton, AB T6E 6S4



ASA Board Meeting Minutes

September 23-24, 2023

Grande Prairie, AB

9:00 am

Mission - Lead, govern and evolve.

Vision- A welcoming soccer community inspiring and empowering all.

Values – Courage Respect Innovation Integrity Cooperation Inclusion.

Attendance – Adam Berti – ASA President; Maureen Keough – ASA Vice President; Julie Beschell – Director of Finance; Danny Bowie – Rural Director at Large; Catherine Ridgeway – Rural Director at Large; Nabeel Khudabux – Director at Large; Deanna Zumwalt - Director at Large; Junior Figueiredo – Director at Large; Jason White – Public Director; Lisa Grant – ASA Executive Director

1. Call to Order at 9:04 am
2. Land Acknowledgement
3. ASA BoD Good Governance Principles
 - a. On governance-related matter, communications occur between Board President/chair or identified designates.
 - b. On operations-related matters, communications occur between CEO/Executive Director or identified designates.
 - c. Boards and staff are responsive, transparent, and clear in communicating information that involves or has an impact on other organizations.
 - d. Following a decision of the Board, each Director both supports and communicates the same messages.
 - e. BoD are to adhere to the ASA BoD Conflict of Interest and Confidentiality Policies
 - f. Strategic Plan
 - g. ASA BoD and ASA Executive Director Responsibilities



4. Declaration of Conflict of Interest

- Deanna NDC

5. Approval of the Agenda

Motion 984: To approve the agenda as amended with Appeals Policy added to 9. Competition Report and Discipline Report is moved from the consent

M/S/C

Unanimous

6. Consent Items

- Approval of the minutes of June 25, 2023
- Record of Electronic Board Resolutions
- Operational Reports
 - Communication Report
 - Referee Report
 - Technical Report

Motion 985: To approve the consent items as amended

M/S/C

Unanimous

7. Review of Action Items

8. Audit and Finance Report

- Finance Report



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Motion 986: To approve the Finance Report as presented

M/S/C

Unanimous

- b. Risk Register
- c. Financial Standards

Motion 987: To approve the Financial Standards as amended with AP section 2. Add “up to” 24%; 4. “may” be required and bond changed to “deposit.”

M/S/C

Unanimous

- d. ASA 2023-24 Budget

Motion 988: To approve the budget summary as amended with additional staff added at a cost of \$110K; reallocate referee registration proportionally for all levels; decrease youth referee fee to current fee and reduce CARD development funds to offset difference; referee supplies are to be cost plus 20%. Overall budget is a deficit of (\$160K)

M/S/C

Unanimous

Motion 989: To approve the budget spreadsheet as amended for a deficit budget of (\$160K)

M/S/C

Unanimous

Motion 990: ASA will fund the cost for officials over the age of eighteen (18) years of age to complete their screening via Sterling Backcheck to be completed by October 31, 2023, for this year only.

M/S/C

Unanimous



Motion 991: ASA to allocate surplus funds to the districts to assist in the costs incurred for SQS.
M/S/D

9. Governance Update
 - a. Awards Committee
 - b. EDII Committee
 - c. Code of Conduct

Motion 992: To approve the Code of Conduct as amended with “veo” changed to camera” ; 6. xv. Use Veo cameras for game film and player development and will not utilize cameras in contravention of direction from Alberta Soccer. Code of Conduct is mandated to be used by all ASA Members.
M/S/C
Unanimous

- d. Screening Policy

Motion 993: To approve the Screening policy as presented.
M/S/C
Unanimous

- e. ToR Competition Committee

Motion 994: To approve the ToR for the Competition Committee as amended with membership at eleven (11) members; youth districts changed to Edmonton and Calgary youth district.
M/S/C
Unanimous



f. ToR League1 Governance Committee

Motion 995: To approve the ToR for the League1 Governance Committee

M/S/C

Unanimous

Motion 996: To approve Danny Bowie as the ASA Appointee on the League1 Governance Committee

M/S/C

Unanimous

g. Discipline and Complaint Regulations

Motion 997: To approve the Discipline and Complaint Regulations as amended with leaving 15.1.6 to 15.1.6

M/S/C

Unanimous

h. Appeals Policy

Motion 998: To approve the Appeals Policy as presented

M/S/C

Unanimous

i. ASA Travel Permit Policy

Motion 999: To approve the ASA Travel Permit Policy as amended with “AYSL Clubs” replaced with “as prescribed by ASA.

M/S/C

Unanimous



j. Regulation 6 – Games and Competitions

10. ASA Strategic Plan

a. Operational Update

11. EDII

a. First Nations Health Authority

b. Indigenous Sport Circle

12. Items moved from Consent Portion

a. Discipline Report

b. Competitions Report

13. Other Business

a. District Compliance

b. National Development Center

Motion 1000: The ASA BoD supports the National Development Centre as presented with governance oversight by ASA.

M/S/C

JR Opposed

c. PDP Nationals

d. League1 contract

e. Futsal



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Motion 1001: To approve \$10 fee for youth and senior for player who already pay an indoor fee to be brought to membership for approval. Funds would be earmarked to develop Futsal.

M/S/C

Unanimous

f. In Camera

14. Next Meetings

a. November 19 2023 in new office

b. November 18 2023 open house for new office

15. Adjourn

Motion 1002: To Adjourn

M

Summary of Motions

Motion 984: To approve the agenda as amended with Appeals Policy added to 9. Competition Report and Discipline Report is moved from the consent

M/S/C

Unanimous

Motion 985: To approve the consent items as amended

M/S/C

Unanimous



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M/S/C

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M/S/C

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Unanimous

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M/S/C

Unanimous

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JR Opposed

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M/S/C

Unanimous

Motion 1002: To Adjourn

M