



**ALBERTA SOCCER ASSOCIATION**  
**LEAD, GOVERN AND EVOLVE**

11759 Groat Road  
Edmonton, AB T5M 3K6



**MEMORANDUM**

TO: Regular Members, Associate Members and Life Members  
FROM: Lisa Grant, Executive Director  
DATE: December 8, 2022  
RE: Notice of Alberta Soccer Association Annual General Meeting

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Notice is hereby given that the Alberta Soccer Association Annual General Meeting (AGM) will take place on **Sunday, February 12, 2023** starting at **9:00 AM**.

Alberta Soccer will hold this meeting, in person, in Edmonton.

The meeting will be held at the Delta South Hotel  
4404 Gateway Blvd, Edmonton AB

All Delegates are to book their own rooms with the exception of BoD and Life Members

***Rooms must be booked by January 9<sup>th</sup>, 2023***

***Link for Booking [Book your group rate for Alberta Soccer AGM Banquet](#)***

Rates are as follows

Single:	\$149.00
Double:	\$149.00
Triple:	\$159.00
Quad:	\$169.00
Additional Person	\$10.00

**Voting Delegates, Platform & Voting Tool**

Voting & non-voting delegates must be submitted by February 5, 2023 via this link:

<https://www.surveymonkey.com/r/T5FZ7PP>

A separate communication will be provided ahead of the AGM with information about the online voting platform which will be used during the meeting.



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## **Elections & Nominations\***

Please be advised that the following elections will be held for vacancies on the Board of Directors:

President	(2 Year Term)
Director at Large	(2 Year Term)
Director at Large	(2 Year Term)
Rural Director at Large	(2 Year Term)

The Call for BOD Candidates and Declaration of Interest accompany this notice for you to share with your members and interested parties.

The deadline for BOD nominations is January 22, 2023 at 9:00 AM.

*\*Nominations will only be accepted from the floor if no candidate is nominated ahead of the AGM as per ASA By-law IV.3.g.vi*

## **Life Member Nominations**

Nominations deadline for Life Members is 9:00 AM, January 6, 2023 and are to be submitted via this link: <https://www.surveymonkey.com/r/29H9BT6>

## **Amendments to the Constitution**

As per Article X of the Alberta Soccer Association By-Laws any amendments must be forwarded, in writing, to the Association no later than 30 days prior to the Annual General Meeting. The deadline for submissions to the Alberta Soccer Association office will be January 13, 2023 at 9:00 AM.

Proposed amendments will be sent to the District's no later than 21 days prior (January 22, 2023 @ 9:00 AM) to the Annual General Meeting.

## **Amendments to the Rules & Regulations**

As per Article XI of the Alberta Soccer Association By-Laws, any amendments to the Rules & Regulations or Governance Policies must be forwarded, in writing, to the Association no later than 21 days prior to the Annual General Meeting. The deadline for submissions to the Alberta Soccer Association office will be January 22, 2023 at 9:00 AM.

Proposed amendments will be sent to the districts no later than 14 days (January 29, 2023 @ 9:00 AM) prior to the Annual General Meeting.

## **Audit**

The audit will be presented by the Alberta Soccer Finance Director during the AGM and forwarded to the membership no later than January 29, 2023 @ 9:00 AM as per Article VII of the Alberta Soccer Association By-Laws.



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## Agenda

Please see the attached DRAFT AGM agenda.

The agenda will be adjusted to include any white paper submissions before approval at the 2023 AGM with a final draft copy forwarded to the membership no later than 14 days prior to the AGM. (January 29, 2023)

## Voting Numbers

The 2023 ASA AGM voting numbers will be based on the 2022 Outdoor and 2022-23 Indoor Registration numbers and allocated as per the ASA By-Laws.

## Annual Awards & Awards Banquet

An overview of all award categories, their criteria and link to submit nominations is available [here](#). The nomination deadline for 2022 awards is January 6, 2023.

A separate communication with the banquet invitation will be sent to members in the coming weeks. The banquet will take place at the meeting venue, the evening of February 11<sup>th</sup>, 2023.

The Alberta Soccer Association Board of Directors looks forward to seeing all of our members at the AGM in February and wishes everyone a safe holiday period.

Sincerely,

*Lisa Grant*

Lisa Grant  
Executive Director  
Alberta Soccer Association

## KEY DATES / DEADLINES

EVENT	DATE / DEADLINE
AWARD NOMINATIONS	JANUARY 6, 2023
LIFE MEMBER NOMINATION	JANUARY 13, 2023
BY-LAW AMENDMENT PROPOSAL	JANUARY 13, 2023
RULES & REG AMENDMENT	JANUARY 22, 2023
BOARD NOMINATIONS	JANUARY 22, 2023
ANNUAL GENERAL MEETING	FEBRUARY 12, 2023