



**ALBERTA SOCCER ASSOCIATION**  
**LEAD, GOVERN AND EVOLVE**

8123 Roper Road NW  
Edmonton, AB T6E 6S4



**ASA Board DRAFT Meeting Minutes**

June 22, 2024

ASA Office 8123 Roper Rd

Edmonton, AB

10:00 am

**Mission** - Lead, govern and evolve.

**Vision**- A welcoming soccer community inspiring and empowering all.

**Values** – Courage Respect Innovation Integrity Cooperation Inclusion

**Attendance** – Adam Berti – ASA President; Junior Figueiredo – ASA Vice President; Colin Macleod – Director of Finance; Danny Bowie – Rural Director at Large; Neelam Chawla – Director at Large; Catherine Ridgeway – Rural Director; Lisa Grant – ASA Executive Director

1. Call to Order at 10:09 am
2. Land Acknowledgement
3. ASA BoD Good Governance Principles
  - a. On governance-related matter, communications occur between Board President/chair or identified designates
  - b. On operations-related matters, communications occur between CEO/Executive Director or identified designates
  - c. Boards and staff are responsive, transparent and clear in communicating information that involves or has an impact on other organizations
  - d. Following a decision of the Board, each Director both supports and communicates the same messages



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- e. BoD are to adhere to the ASA BoD Conflict of Interest and Confidentiality Policies
- f. Strategic Plan
- g. ASA BoD and ASA Executive Director Responsibilities

4. Declaration of Conflict of Interest

5. Approval of the Agenda

**Motion 1045** – To approve the agenda as presented  
M/S/C  
Unanimous

6. Consent Items

- a. Approval of Minutes of March 5 2024
- b. Record of Electronic Board Resolutions
- c. Operational Reports
  - Discipline Report
  - Communication Report
  - Referee Report
  - Technical Report
  - Cavalry Report

**Motion 1046-** To approve the consent items as presented with Competition Report and Marketing Information pulled out  
M/S/C  
Unanimous



7. Review of Action Items

**Colin Arrives**

8. Audit and Finance Report  
a. Finance Report

**Motion 1047** – To approve the May Financial Report as presented

M/S/C

Unanimous

- b. Canada Soccer Fee Increase
- c. Risk Register
- d. T4A's

**Motion 1048** – Payment process for referees will remain status quo with an added waiver that is required to be signed by all ASA referees confirming they are responsible for any employment tax

M/S/C

Unanimous

**Colin Departs**

9. ASA Governance  
a. District Governance Review  
b. Ethics Complaints Policy



**Motion 1049** – To approve the Ethics Complaint Policy as presented

M/S/C

Unanimous

c. Discipline Regulation

**Motion 1050** – To approve the Discipline Regulation as presented

M/S/C

Unanimous

d. Reciprocation Policy

**Motion 1051**– To approve the Reciprocation Policy as presented

M/S/C

Unanimous

e. Appeal Policy

**Motion 1052**– To approve the Appeal Policy as presented

M/S/C

Unanimous

f. Financial Standards

**Motion 1053** – To approve the Financial Standards as presented

M/S/C

Unanimous



- g. ToR Awards Committee
- h. Tournament Sanctioning Policy

**Motion 1054** – To approve the tournament Sanctioning Policy as presented with the addition of \$100 fines for not supplying required reporting information

M/S/C

Unanimous

#### 10. ASA Strategic Plan

#### 11. EDII

- a. Soccability
- b. First Nations Health Consortium
- c. Yes
- d. Alberta Council of Women's Shelters
- e. Indigenous Sport Council

#### 12. Respect in Soccer Committee

#### 13. Items moved from Consent Portion

- a. Competition Report
- b. Marketing Report

#### 14. Other Business

- a. In Camera
- b. Organizations of Distinction



**Motion 1055** – To approve Edmonton District SA, established 1909 to Canada Soccer in 2025 to receive the Organization of Distinction

M/S/C

Unanimous

c. Unregistered Players and Insurance Claims

**Motion 1056** – If ASA becomes aware of a unregistered participant in a district, the district will be fined \$1000 per occurrence

**WITHDRAWN**

d. Facility Inventory

e. Vice President Job Description

f. Air Quality Policy

15. Next Meeting

- August 26 2024 TEAMS

16. Adjournment

**Motion 1057** – To Adjourn

M



## Summary of Motions

**Motion 1045** – To approve the agenda as presented

M/S/C

Unanimous

**Motion 1046-** To approve the consent items as presented with Competition Report and Marketing Information pulled out

M/S/C

Unanimous

**Motion 1047** – To approve the May Financial Report as presented

M/S/C

Unanimous

**Motion 1048** – Payment process for referees will remain status quo with an added waiver that is required to be signed by all ASA referees confirming they are responsible for any employment tax

M/S/C

Unanimous

**Motion 1049** – To approve the Ethics Complaint Policy as presented

M/S/C

Unanimous

**Motion 1050** – To approve the Discipline Regulation as presented

M/S/C

Unanimous



**Motion 1051**– To approve the Reciprocation Policy as presented

M/S/C

Unanimous

**Motion 1052**– To approve the Appeal Policy as presented

M/S/C

Unanimous

**Motion 1053** – To approve the Financial Standards as presented

M/S/C

Unanimous

**Motion 1054** – To approve the tournament Sanctioning Policy as presented with the addition of \$100 fines for not supplying required reporting information

M/S/C

Unanimous

**Motion 1055** – To approve Edmonton District SA, established 1909 to Canada Soccer in 2025 to receive the Organization of Distinction

M/S/C

Unanimous

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**WITHDRAWN**

**Motion 1057** – To Adjourn

M





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