ITC GUIDE UPDATES 2026

CANADA SOCCER

International Transfer Certificate (ITC)

- a certificate provided from one FIFA Member Association to another to facilitate the transfer of a player between countries.

International Transfer Certificate (ITC)

- The **FIFA Regulations on the Status and Transfer of Players** (RSTP) require all players, either amateur or professional, to obtain an ITC where the immediately preceding registration was with a FIFA Member Association other than the FIFA Member Association in which the player is registering.

- Further, the Canada Soccer Rules and Regulations (CSRR) mandate that a player, when required, must obtain a valid ITC prior to registering and playing soccer in Canada.

Failure to request and obtain an ITC in accordance with the CRR and the FIFA Regulations may lead to disciplinary sanctions being issued against Canada Soccer, the relevant Member Association of Canada Soccer, Club and/or the player.

Key Terms

- International Transfer Certificate (ITC)
  - Engaging
  - Releasing
- Transfer Matching System (TMS)
  - Professional
  - Amateur
  - Minor

When to request an ITC

- If a player has lived in another Country
- If a player has played in another Country

- An ITC is not required for a player under the age of ten years.

- International transfers of players are only permitted if the player is over the age of 18.

FIFA Minor Exemptions (10-17)

The following five exceptions to this rule apply:

A. The player's parents move to the country in which the new club is located for reasons not linked to football.

B. The player is aged between 16 and 18 and:

   i. the transfer takes place within the territory of the European Union (EU) or European Economic Area (EEA);

   ii. or the transfer takes place between two associations within the same country.

C. The player lives no further than 50km from a national border and the club.

D. The player is at least temporarily permitted to reside in the country of arrival and/or is recognised by the competent state authorities as vulnerable and requiring state protection by the country of arrival after fleeing their country of origin (or previous country of domicile) for humanitarian reasons, without their parents, due to either of the following: i. ii. their life or freedom being threatened on account of race, religion, nationality, belonging to a particular social group, or political opinion; or any other circumstances where their survival is seriously threatened

E. The player is a student and moves without his parents to another country temporarily for academic reasons in order to undertake an exchange programme.

Regulations on the Status and Transfer of Players
October 2022. Article 19

When to request a First Registration

- If a player was born in another Country
- Person has never player Soccer before

- Not required for a player under the age of ten years.

When to request

Age	Player Soccer outside of Canada	Canadian Citizen	What to Do
9 or younger	Yes/No	Yes/No	No Action
10-17 years	Yes	Yes	Minor ITC
	Yes	No	Minor ITC
	No	Yes	No Action
	No	No	First Registration (F)
18+	Yes	Yes	Adult ITC
	Yes	No	Adult ITC
	No	Yes	No Action
	No	No	First Registration (A/B)

Player as Refugee/Humanitarian Purpose

- Require Proof of Refugee Status of the Player in Canada as provided by Canada Immigration and Citizenship
- In these cases we do not directly contact the previous federation
- We email FIFA directly and then FIFA communicate with the previous federation to see if they hold the players registration.

New from FIFA

- Jan 2027
  - Regulations on the Status and Transfer of Players
- Feb 2026
  - Guide to Submitting a Minor Application

Canada Soccer New Guide

- ITC Guide
- Adult Amateur ITC Application
- Minor Amateur Application
- Minor Pro Application (will not be public)

Please use the New Guide/Application with the update requirement for any New ITC requests

ITC Guide

- What is an International Transfer
- ITC for Amateur Adults
- ITC for Professional Adults with Professional Clubs
- The International Clearance process for Minors
- Flowchart
- FAQ

Adult Amateur ITC Application

- Adult Amateur ITC Application
  - Form A – ITC Application for Adult Player in Canada
  - Form B – ITC Application for Adult Player in Canada for Humanitarian Purpose

FORM A

FORM A — ITC Application for Adult Player in Canada

Is this a First Registration or an International Transfer?

☐ First Registration ☐ International Transfer:

1. Player Identity

First Name:

Last Name

Date of birth:

Place of birth (city, country):

Nationality (all, if dual):

2. Residence History

Country/city where player previously lived:

Current Address (street, town, province, postal):

Date player began residing at current address:

3. Football Registration History

Former club (if previously registered):

Former club's country / association:

Date of last official match for former club:

New / intended club:

Status at Previous Club? ☐ Amateur ☐ Professional

6. Association / Club Contact

New association — contact person:

Contact email / phone:

Documents to be submitted

✓	Document required	Notes / detail
☐	Proof of identity and nationality of the player	Government-issued ID card or passport.

FORM B

FORM B — ITC Application for Adult Refugee Player in Canada

Is this a First Registration or an International Transfer?

☐ First Registration ☐ International Transfer:

1. Player Identity

First Name:

Last Name

Date of birth:

Place of birth (city, country):

Nationality (all, if dual):

2. Residence History

Country/city where player previously lived:

Current Address (street, town, province, postal):

Date player began residing at current address:

3. Football Registration History

Former club (if previously registered):

Former club's country / association:

Date of last official match for former club:

New / intended club:

Status at Previous Club? ☐ Amateur ☐ Professional

6. Association / Club Contact

New association — contact person:

Contact email / phone:

Documents to be submitted

✓	Document required	Notes / detail
☐	Proof of birth (birth certificate) of the player	Date of birth and filiation.
☐	Proof of identity and nationality of the player	Government-issued ID card or passport.
☐	Proof of refugee status of the player	National authority decision granting refugee/protected status, or confirmation of admission to asylum procedure, plus temporary residence permit. Treated as strictly confidential.
☐	Proof of residence of the player	Recently issued; shows residence start date in new country.
☐	Request for approval of first registration or international transfer	Include confirmation of current/former club registration where possible.
☐	Statement from the club on date/circumstances of first contact	Exact date and circumstances of first contact with player and/or parents.

Minor Amateur Application

- Form C – ITC Application for Minor Player in Canada
  - Checklist A — Art. 19 par. 2 a): Parents' move for reasons not linked to football
  - Checklist B — Art. 19 par. 2 a): Humanitarian reasons — moving WITH parent
  - Checklist C — Art. 19 par. 2 c): 50km border / 100km total distance rule
  - Checklist D — Art. 19 par. 2 d): Humanitarian reasons — moving WITHOUT parents
  - Checklist E — Art. 19 par. 2 e): Exchange student / academic programme abroad
  - Checklist F — Art. 19 par. 3 & 4: First Registration of Non-Canadian
  - Checklist G – Art.19 par. 2a): Canadian player and Parent coming back to Canada
  - Club Declaration
  - Parent/Legal Guardian Declaration

Minor Pro Application

- Form D – ITC Application for Minor Player in Canada
  - Checklist A — Art. 19 par. 2 a): Parents' move for reasons not linked to football
  - Checklist B — Art. 19 par. 2 a): Humanitarian reasons — moving WITH parent
  - Checklist C — Art. 19 par. 2 c): 50km border / 100km total distance rule
  - Checklist D — Art. 19 par. 2 d): Humanitarian reasons — moving WITHOUT parents
  - ~~Checklist E — Art. 19 par. 2 e): Exchange student / academic programme abroad~~
  - Checklist F — Art. 19 par. 3 & 4: First Registration of Non-Canadian
  - Checklist G – Art.19 par. 2a): Canadian player and Parent coming back to Canada
  - Club Declaration
  - Parent/Legal Guardian Declaration

Will be submitted to FIFA for approval

Any Club that is affiliated with a Professional Team

FORM C

FORM C — ITC Application for Minor Player in Canada

Complete this form for every minor application, in addition to the specific exception form(s) that apply to the player's circumstances (Checklist A–G).

Is this a First Registration or an International Transfer?

☐ First Registration ☐ International Transfer:

1.Player Identity

First Name:

Last Name

Date of birth:

Place of birth (city, country):

Nationality (all, if dual):

2. Residence History

Country/city where player previously lived:

Current Address (street, town, province, postal):

Date player began residing at current address:

3. Football Registration History

Former club (if previously registered):

Former club's country / association:

Date of last official match for former club:

New / intended club:

Status at Previous Club? ☐ Amateur ☐ Professional

4. Family / Guardianship

Parent / guardian 1 — full name:

Parent / guardian 1 — nationality:

Parent / guardian 2 — full name:

Parent / guardian 2 — nationality:

Legal guardian (if not a biological parent) — name and relationship to player:

6. Association / Club Contact

New association — contact person:

Contact email / phone:

Date of first contact between club and player/parents:

MINORS (10-17)	OLD	NEW
Moving to Canada, purposed not related to Soccer (19.2 a)	Checklist C	Checklist A
50km Shared Border (19.2 c)	Checklist D	Checklist C
Academic Exchange program (19.2 e)	Checklist E	Checklist E
Humanitarian Purpose without Parents (19.2 d)	Checklist F	Cheklist D
Humanitarian Purpose With Parents (19.2 d)	Checklist G	Checklist B
First Registration living in Canada for 5+ Years	Checklist H	Checklist F
First Registration living in Canada less than 5 years	Checklist I	Checklist F
Player coming to back to Canada (19.2 a)	Checklist C	Checklist G

Canada Soccer ITCs and Minor Player Application Guide

19.2 A

Moving to Canada, purposed not related to Soccer

"The parents of the player moved for reasons not linked to football"

Exception: Art. 19 par. 2 a) of the RSTP

Circumstances				Documents to be submitted												
				1	2	3	4	5	6	7	8	9	10	11	12	13
International move of both of the player's biological parents	The player follows their parents that are moving to the new country for employment		The player's parents' new country of residence is the country where the player intends to be registered	✓	✓		✓	✓	✓	✓	✓					✓
	The player follows their parents that are moving to the new country for another reason not linked to football		The player's parents' new country of residence is the country where the player intends to be registered	✓		✓	✓	✓	✓	✓	✓					✓
International move of one of the player's biological parents	Parent not moving still alive		The player follows their custody-holding parent that is moving to the new country for employment	✓	✓		✓	✓	✓	✓	✓	✓				✓
			The player follows their custody-holding parent that is moving to the new country for another reason not linked to football	✓		✓	✓	✓	✓	✓	✓	✓				✓
	Parent not moving deceased		The player follows their living parent that is moving to the new country for employment	✓	✓		✓	✓	✓	✓	✓		✓			✓
			The player follows their living parent that is moving to the new country for another reason not linked to football	✓		✓	✓	✓	✓	✓	✓		✓			✓
International move of neither of the player's biological parents	Both player's parents are still alive	The player resided with one parent and now moves internationally to a new country to join the other custody-holding parent	The player's custody-holding parent resides in the new country for employment	✓	✓		✓	✓	✓	✓	✓	✓				✓
			The player's custody-holding parent resides in the new country for another reason not linked to football	✓		✓	✓	✓	✓	✓	✓	✓				✓
			The player's custody-holding parent has always resided in the country to which the player moves	✓			✓	✓	✓	✓	✓	✓				✓
		Parental authority taken away from the player's parents and awarded to a third person (legal guardian) by a national authority*	The player follows their appointed legal guardian who moves to the new country for employment	✓	✓		✓	✓	✓	✓	✓			✓		✓
			The player follows their appointed legal guardian who moves to the new country for another reason not linked to football	✓		✓	✓	✓	✓	✓	✓			✓		✓
			The player joins their appointed legal guardian who already resides in the new country	✓			✓	✓	✓	✓	✓			✓		✓
	Both player's parents deceased	Parental authority awarded to a third person (legal guardian) by a national authority*	The player follows their appointed legal guardian that is moving to the new country for employment	✓	✓		✓	✓	✓	✓	✓		✓		✓	✓
			The player follows their appointed legal guardian who moves to the new country for another reason not linked to football	✓		✓	✓	✓	✓	✓	✓		✓		✓	✓
			The player moves internationally to join their legal guardian who already resides in the new country	✓			✓	✓	✓	✓	✓		✓		✓	✓

Checklist A— Exception: Art. 19 par. 2 a) of the RSTP

"The parents of the player moved for reasons not linked to football"

Circumstances covered (tick as applicable)

- ☐ a. Both biological parents move internationally — player follows for parents' employment, for non-football reasons
- ☐ b. One biological parent moves internationally (other parent still alive) — employment reason or non-football reason
- ☐ c. One biological parent moves internationally (other parent deceased) — employment reason or non-football reason
- ☐ d. Player moves to join a custody-holding parent already residing abroad — employment reason or non-football reason
- ☐ e. Player moves to join an appointed legal guardian (parental authority withdrawn by national authority)
- ☐ f. Both parents deceased — player moves to join legal guardian appointed by national authority

Non-exhaustive list of accepted reasons (besides employment): better education, better living conditions, return to country of origin, family reunification, investment, medical reasons, retirement.

Documents to be submitted

✓		Document required	Notes / detail
☐	All	**Proof of birth (birth certificate) of the player**	Must show date of birth and filiation.
☐	All	**Proof of identity and nationality of the player**	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	All	**Proof of identity and nationality of the player's parent(s)**	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	All	**Proof of residence of the player's parent(s)**	Recently issued; i.e. Utility bill, tenant agreement, etc.
☐	All	**Statement from the club specifying date/circumstances of first contact**	Exact date and circumstances of first contact with player and/or parents. (Club Declaration)
☐	All	**Employment contract / proof of employment of the player's parent(s)**	Or employment certificate, company registry certificate (self-employment)
☐	All	**Work Permit of the player's parents**	Government issued visas, or proof of permanent residency as issued by Canada Immigration and Citizenship.
☐	All	**Documents corroborating the reason invoked**	Explanatory statement from parent(s) + supporting evidence. (Parent Declaration)
☐	b	**Documentation corroborating custody of the parent moving/residing in new country**	Divorce decree or authorisation from the non-moving parent, where applicable.
☐	c, f	**Death certificate of the player's parent(s)**	If applicable.
☐	e	**Decision withdrawing parental authority and appointing a legal guardian**	If applicable — national authority decision.
☐	e, f	**Decision appointing a legal guardian following death of parents**	If applicable — national authority decision.

Checklist B— Exception: Art. 19 par. 2 a) of the RSTP

"The player is moving for humanitarian reasons with their parents"

Circumstance

☐ Player is moving internationally with one or both parents who cannot be expected to return to their country of origin/previous residence, as their life or freedom would be threatened on account of race, religion, nationality, membership of a social group, or political opinion.

This is not a standalone exception but falls under Art. 19 par. 2 a); it follows a distinct, confidentiality-protected procedure. If the player was previously registered, the former association will NOT have access to the file, will not comment, and will not be notified of the decision.

Documents to be submitted

✓	Document required	Notes / detail
☐	**Proof of birth (birth certificate) of the player**	Date of birth and filiation.
☐	**Proof of identity and nationality of the player**	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	**Proof of identity and nationality of the player's parent(s)**	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	**Proof of residence of the player's parent(s)**	Recently issued; i.e. Utility bill, tenant agreement, etc.
☐	**Statement from the club on date/circumstances of first contact**	Exact date and circumstances of first contact with player and/or parents. (Club Declaration)
☐	**Documents corroborating the reason invoked**	Explanatory statement from parent(s) + supporting evidence. (Parent Declaration)
☐	**Proof of refugee status of the player**	National authority decision granting refugee/protected status, or confirmation of admission to asylum procedure. Treated as strictly confidential.
☐	**Proof of refugee status of the player's parent(s)**	National authority decision granting refugee/protected status, or confirmation of admission to asylum procedure, plus temporary residence permit. Treated as strictly confidential.

19.2 C

50km Shared Border

Checklist C — Exception: Art. 19 par. 2 c) of the RSTP

"Both player and club are within 50km of their common border and the distance between the two is less than 100km"

Circumstances covered (tick as applicable)

☐ a. Player resides with both biological parents (parents not moving internationally) — always resided at current address / resided for a considerable period / recently moved within country of residence

☐ b. Player resides with a custody-holding parent (parent not moving internationally) — always resided at current address / resided for a considerable period / recently moved within country of residence

Distance check (cumulative requirements)

☐ Distance from player's domicile to closest common border ≤ 50km (point-to-point/measured)

☐ Distance from club's headquarters to closest common border ≤ 50km (point-to-point/measured)

☐ Distance from player's domicile to club's headquarters ≤ 100km ("route travelled")

Distance(measured): player's domicile to border (km):

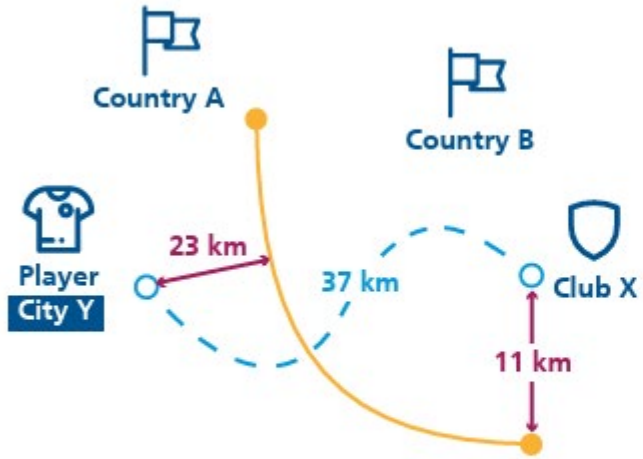
Distance (measured): club's headquarters to border (km):

Distance (route travelled): player's domicile to club's headquarters (km):

Documents to be submitted

✓	Document required	Notes / detail
☐	**Proof of birth (birth certificate) of the player**	Date of birth and filiation.
☐	**Proof of identity and nationality of the player**	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	**Proof of identity and nationality of the player's parent(s)**	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	**Proof of residence of the player**	Recently issued; i.e. School records
☐	**Proof of residence of the player's parent(s)**	Recently issued; i.e. Utility bill, tenant agreement, etc.
☐	**Statement from the club on date/circumstances of first contact**	Exact date and circumstances of first contact with player and/or parents. (Club Declaration)
☐	**Proof of distance: 50km rule (3 maps)**	E.g. Google Maps screenshot(s) showing both the point-to-point border distances and the route-travelled distance.
☐	**Documents corroborating the reason invoked**	Explanatory statement from parent(s) + supporting evidence. (Parent Declaration)
☐	**Documentation corroborating custody of the parent moving/residing in the new country**	Circumstance b Only: Divorce decree or authorisation of the other parent, where applicable.

Situation 1



The player lives in city Y of country A.

The player wants to be registered with club X located in neighbouring country B.

The player's address in city Y is located 23km (point-to-point distance) from the (closest) common border between country A and country B.

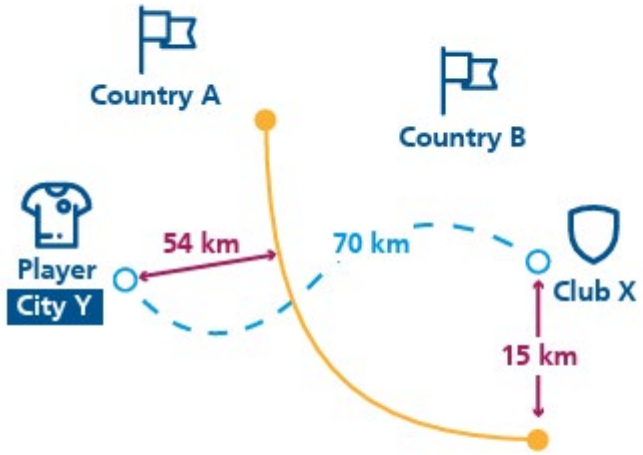
Club X's seat is located 11km (point-to-point distance) from the (closest) common border between country A and country B.

The "route travel" between the player's address and the club's seat is 37km.

Assessment

The distance requirements of art. 19 par. 2 c) **are cumulatively met**.

Situation 2



The player lives in city Y of country A.

The player wants to be registered with club X located in the neighbouring country B.

The player's address in city Y is located 54km (point to point distance) from the (closest) common border between country A and country B.

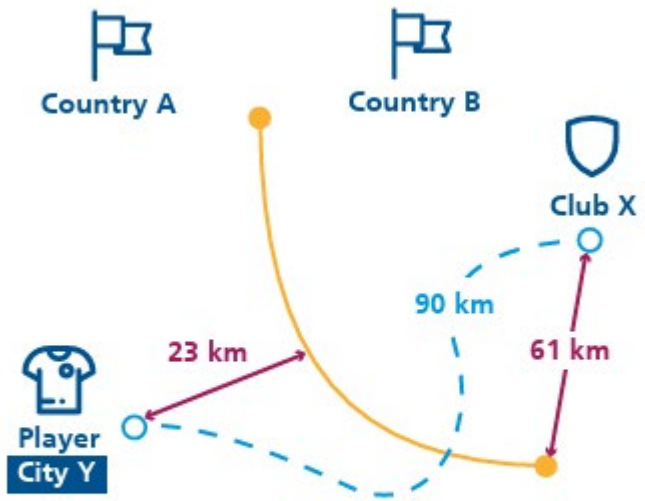
Club X's seat is located 15km (point to point distance) from the (closest) common border between country A and country B.

The "route travel" between the player's address and the club's seat is 70km.

Assessment

The distance requirements of art. 19 par. 2 c) **are not cumulatively met** since the player's address is located more than 50 km from the (closest) common border.

Situation 3



The player lives in city Y of country A.

The player wants to be registered with club X located in neighbouring country B.

The player's address in city Y is located 23km (point-to-point distance) from the (closest) common border between country A and country B.

Club X's seat is located 61km (point-to-point distance) from the (closest) common border between country A and country B.

The "route travel" between the player's address and the club's seat is 90km.

Assessment

The distance requirements of art. 19 par. 2 c) **are not cumulatively met** since the club's seat is located more than 50km from the (closest) common border.

Situation 4

The player lives in city Y of country A.

The player wants to be registered with club X located in neighbouring country B.

The player's address in city Y is located 41km (point-to-point distance) from the (closest) common border between country A and country B.

Club X's seat is located 48km (point-to-point distance) from the (closest) common border between country A and country B.

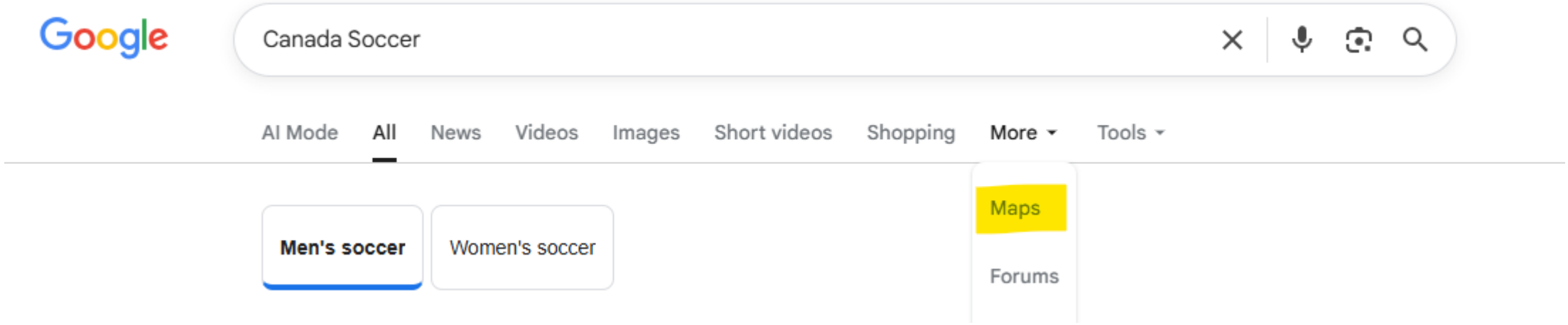
The "route travel" between the player's address and the club's seat is 104km.

Assessment

The distance requirements of art. 19 par. 2 c) **are not cumulatively met** since the "route travel" from the player's address to the club's seat is more than 100km.

How to get the google images

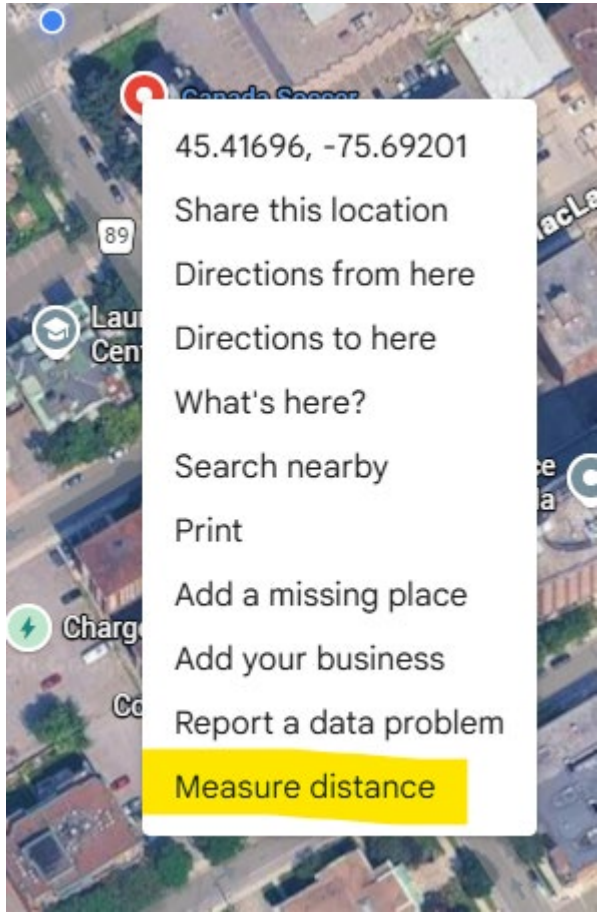
1) Search the address in google (use Maps)



How to get the google images

2) right click on the location

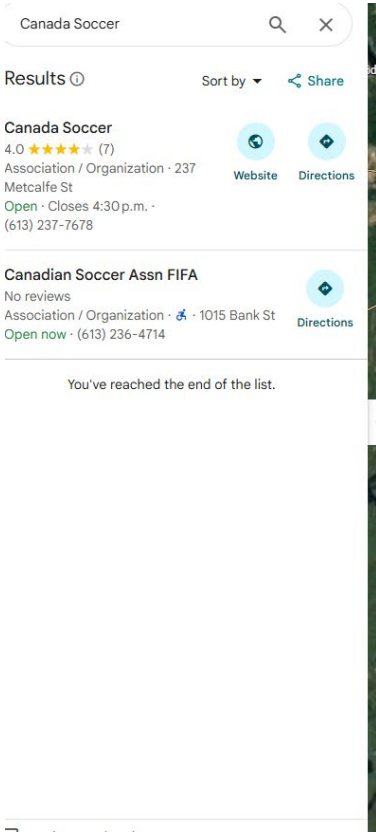
3) Select “Measure distance”

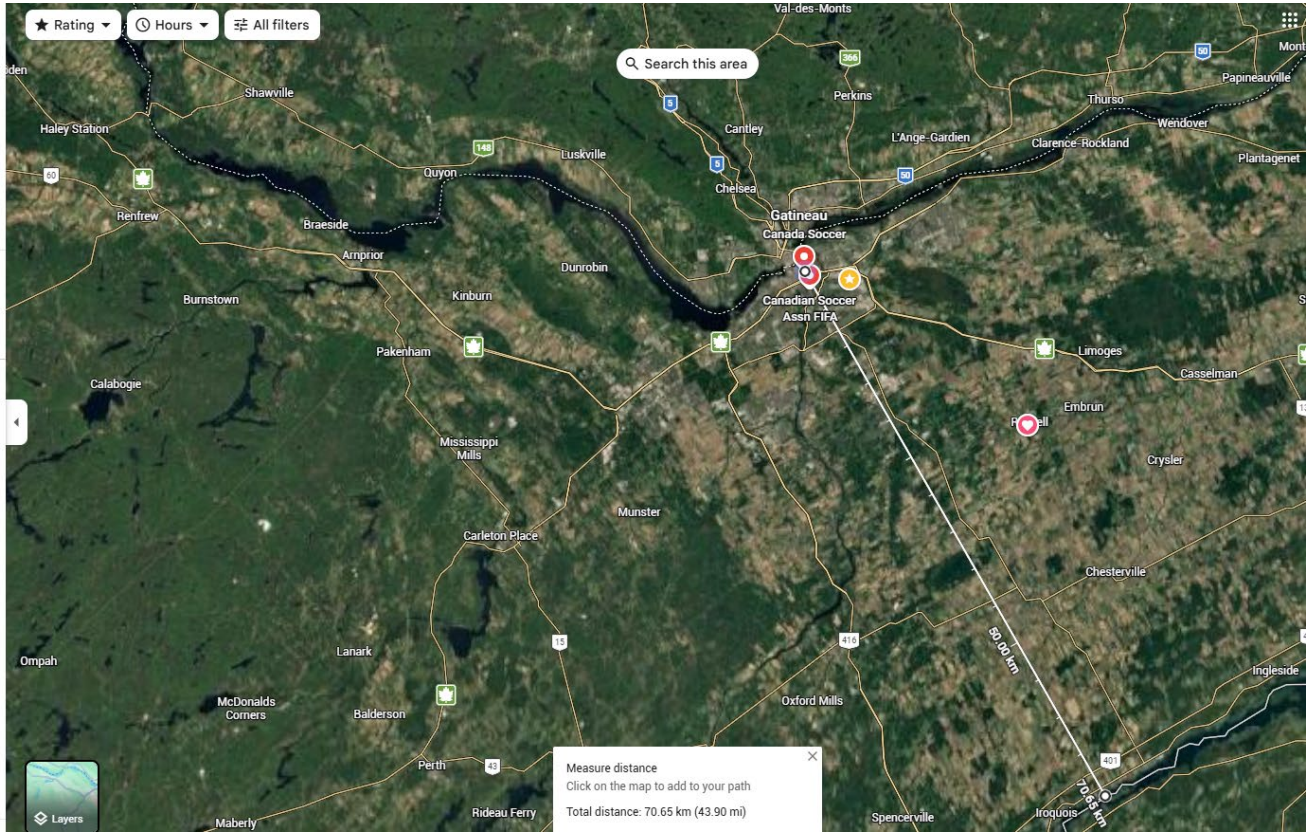


How to get the google images

4) Click on the Nearest border

5) Take a screen shot





19.2 D

Humanitarian reasons — moving WITHOUT parents

Checklist D — Exception: Art. 19 par. 2 d) of the RSTP

"The player is moving for humanitarian reasons without their parents"

Circumstance

☐ Player is moving internationally without their parents and cannot be expected to return to their country of origin/previous country, as their life or freedom would be threatened on account of race, religion, nationality, membership of a social group, or political opinion.

Documents to be submitted

✓	Document required	Notes / detail
☐	**Proof of birth (birth certificate) of the player**	Date of birth and filiation.
☐	**Proof of identity and nationality of the player**	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	**Proof of residence of the player**	Recently issued; i.e. Utility bill, tenant agreement, etc.
☐	**Statement from the club on date/circumstances of first contact**	Exact date and circumstances of first contact with player and/or parents. (Club Declaration)
☐	**Proof of refugee status of the player**	National authority decision granting refugee/protected status, or confirmation of admission to asylum procedure, plus temporary residence permit. Treated as strictly confidential.
☐	**Proof of custody**	Competent national authority's decision on current legal custody of the player.
☐	**Authorisation of custody holder**	Declaration of consent from the custody holder for registration with the host association's club.
☐	**Parental situation**	Declaration on current situation/whereabouts of biological parents (from player, host association, or other competent authority).

19.2 E

Academic Exchange program

Checklist E — Exception: Art. 19 par. 2 e) of the RSTP

"The player is an exchange student undertaking an academic programme abroad"

Circumstances covered (tick as applicable)

☐ New club is purely amateur (no professional team, no legal/financial/de facto links to a professional club) — study abroad and registration both under 1 year

☐ New club is purely amateur — study abroad programme is over 1 year, but player turns 18 in less than a year

☐ New club is purely amateur — study abroad programme is over 1 year, but less than a year of the programme remains

Academic education must be the primary reason for the move. Registration authorised under this exception cannot exceed one year if the player has not turned 18 (association must proactively deregister).

Documents to be submitted

✓	Document required	Notes / detail
☐	**Proof of birth (birth certificate) of the player**	Date of birth and filiation.
☐	**Proof of identity and nationality of the player**	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	**Proof of identity and nationality of the player's parent(s)**	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	**Documentation of the exchange programme**	Name, purpose, funding, duration; confirmation of player's enrolment. Brochure or Pamphlet
☐	**Confirmation of player's return**	Signed confirmation from programme organisers or parents that player returns home after the programme.
☐	**Documentation of academic education**	Signed confirmation from host academic institution: duration of studies.
☐	**Custodianship Declaration**	Parents/Guardians for Minors studying in Canada
☐	**Custodianship Declaration**	Custodian for Minors Studying in Canada
☐	**Letter from Home School Country**	Confirming exchange program and the players return to home school
☐	**Letter from Canadian School**	Confirming registration of player and dates of enrolment
☐	**School Timetable**	Weekly timetable of student classes from the Canadian School
☐	**Statement from new Club on duration of registration**	Exact start and end dates of envisaged registration.
☐	**Authorisation of Parents**	Declaration of consent for the players registration with he host club
☐	**Authorisation of host parents**	Declaration of consent for the player's registration with the host club.

19.3 AND 19.4

First Registration of Non-Canadian

Checklist F— First Registration of Non-Canadian: Art. 19 par. 3 & 4 of the RSTP

"First registration of a minor player who is not a citizen of Canada"

Circumstance

☐ Player has **not** lived continuously, in Canada for at least the last 5 years

☐ Player **has** lived continuously without interruption, in Canada for at least the last 5 years

This exception applies only to a player's FIRST registration, and only where the player is not a national of Canada

Documents to be submitted

✓	Document required	Notes / detail
☐	**Proof of birth (birth certificate) of the player**	Date of birth and filiation.
☐	**Proof of identity and nationality of the player**	Government-issued ID card or passport. Permanent residence card and/or date of landing document from Canada Immigration and Citizenship. (Name, Photo, Date of Birth, Nationality)
☐	**Proof of identity and nationality of the player's parent(s)**	Government-issued ID card or passport, Permanent residence card and/or date of landing document from Canada Immigration and Citizenship. (Name, Photo, Date of Birth, Nationality)
☐	**Proof of residence of the player**	Recently issued; shows residence start date at current address. i.e. Utility bill, tenant agreement, etc
☐	**Explanatory statement and evidence**	Explanatory statement from parent(s) + supporting evidence (school certificates, proof of relatives' residence, medical certificates, proof of investment, etc.). (Parent Declaration)
☐	**Statement from the club on date/circumstances of first contact**	Exact date and circumstances of first contact with player and/or parents. (Club Declaration)
☐	**Proof of the player's school records for the past five years**	Alternative to proof of residence if the latter doesn't cover 5 years — signed/recent school records showing uninterrupted enrolment.

19.2 A

“player’s parents have not left Canada while the minor player was registered with a club abroad”

Checklist G— Exception: Art. 19 par. 2 a) of the RSTP

"player's parents have not left Canada while the minor player was registered with a club abroad"

Circumstances covered (tick as applicable)

☐ A. the player was previously registered abroad on the basis of art. 19 par. 2 b), art. 19 par. 2 d) or art. 19 par. 2 e) of the RSTP and now wants to be registered (again) in the country where their parents are residing

☐ B the minor player was previously registered abroad on the basis of art. 19 par. 2 c) of the RSTP, while still residing with their parents in their country of residence, and now wants to be registered (again) in the country where their parents are residing

Documents to be submitted

✓	Document required	Notes / detail
☐	**Proof of birth (birth certificate) of the player**	Must show date of birth and filiation.
☐	**Proof of identity and nationality of the player**	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	**Proof of identity and nationality of the player's parent(s)**	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	**Proof of residence of the player's parent(s)**	Recently issued; i.e. Utility bill, tenant agreement, etc
☐	**Documents corroborating the reason invoked**	Explanatory statement from parent(s) + supporting evidence. (Parent Declaration)
☐	**Statement from the club on date/circumstances of first contact**	Exact date and circumstances of first contact with player and/or parents. (Club Declaration)
☐	**Explanatory statement and evidence**	player's parent(s) has/have been continuously residing in the country where the player wishes now to play while they were previously registered abroad

CLUB DECLARATION

To be completed by the Applicant Club, in support of the Minor Amateur Application (Age 10–17).

To be completed by the Applicant Club:

1. I make this declaration on behalf of the following club:

Club Name:

Club Address:

City/Province:

Postal Code:

2. The applicant club requests the International Transfer Certificate of the following child:

Child's Full Name:

Child's Date of Birth:

3. The applicant club is: (select as appropriate)

- ☐ Purely amateur, and the child shall be registered as an amateur;
- ☐ has professionally contracted senior players and, while the child shall be registered as an amateur, the child came to the club's attention under the following circumstances[1]:

Circumstances:

(Print Name/Title)	(Signature)	(Place and date)

To be completed by the Member Association:

I declare that I, the undersigned, have reviewed all the relevant documents to be annexed to, and form part of, this application.

(Print Name/Title)	(Signature)	(Place and date)

PARENT / LEGAL GUARDIAN DECLARATION

To be completed by the Parent(s) or Legal Guardian(s), in support of the Minor Amateur Application (Age 10–17).

Parent / Legal Guardian	Last Name	First Name
Mother's / Legal Guardian's Name		
Father's / Legal Guardian's Name		

1. Relocation Declaration

I declare that I, the undersigned, relocated to Canada with my child (name of child):

Child's Full Name:

Date of Relocation to Canada:

Reason(s) for Relocation:

2. Declaration of Reason

I declare that I myself and my child relocated to Canada for reasons not linked to soccer.

3. Club Registration Authorization

I give permission for my child to register to play soccer with the following club should their international clearance be granted, and authorize this club to seek that clearance on my child's behalf:

Name of Club:

4. Consent to Collection of Personal Information

I consent to the collection, use and disclosure of this personal information for the purposes set out in Canada Soccer's privacy policy, including administering the sport of Soccer in Canada.

(Print Name)	(Signature)	(Place and date)

Limited Minor Exemption

Canada Soccer currently holds an LME

- Applies to strictly amateur clubs

- relieves an association, under specific terms and conditions and solely for amateur minor players who are to be registered with purely amateur clubs, from the application obligations set out in paragraph 4.

-the association concerned is required to verify and ensure that the circumstances of the player fall, beyond all doubt, under one of the exceptions provided for in paragraph 2, 3, or 4 c).

Canada Soccer and the LME

- If the player meets an Exemption, then Canada soccer is able to request the ITC through the FIFA TMS System

- If the Player is associated with a professional team Canada soccer will submit the Minor ITC application to FIFA for approval.

- For the cases where a player does not meet the exemptions, they need to provide a clear argument as to why they should be granted an "exceptional exemption" with proper and "professional" (signed and dated) documentation/letters.
  - Canada Soccer will submit to FIFA for approval

ROLE AND RESPONSIBILITIES

ENGAGING PLAYERS

CLUB

- Identify any and all players who may require;
  - ITC
  - First Registration
  - Inter Provincial transfer

Questions to have in Registration

(a) Was the player's last registration to play soccer in another country?

(b) In which country (other than Canada) did the player last register?

(c) With which Club did the player last register in [NAME OF COUNTRY IN (b)]?

(d) In which year did the player last register in [NAME OF COUNTRY IN (b)]?

A. What county was the player born?

B. When did they arrive in Canada (MM/YYYY)

Player and the Club

- COMPLETED - ITC Form (A, B, or C).
- ALL required documents are submitted
- MINOR
  - To show that the player meets the exemption

PTSO

- Review to ensure the
  - ITC form in COMPLETED (fully and correctly)
  - All Required documents are submitted/attached

- Submit to Canada Soccer

Canada Soccer Review

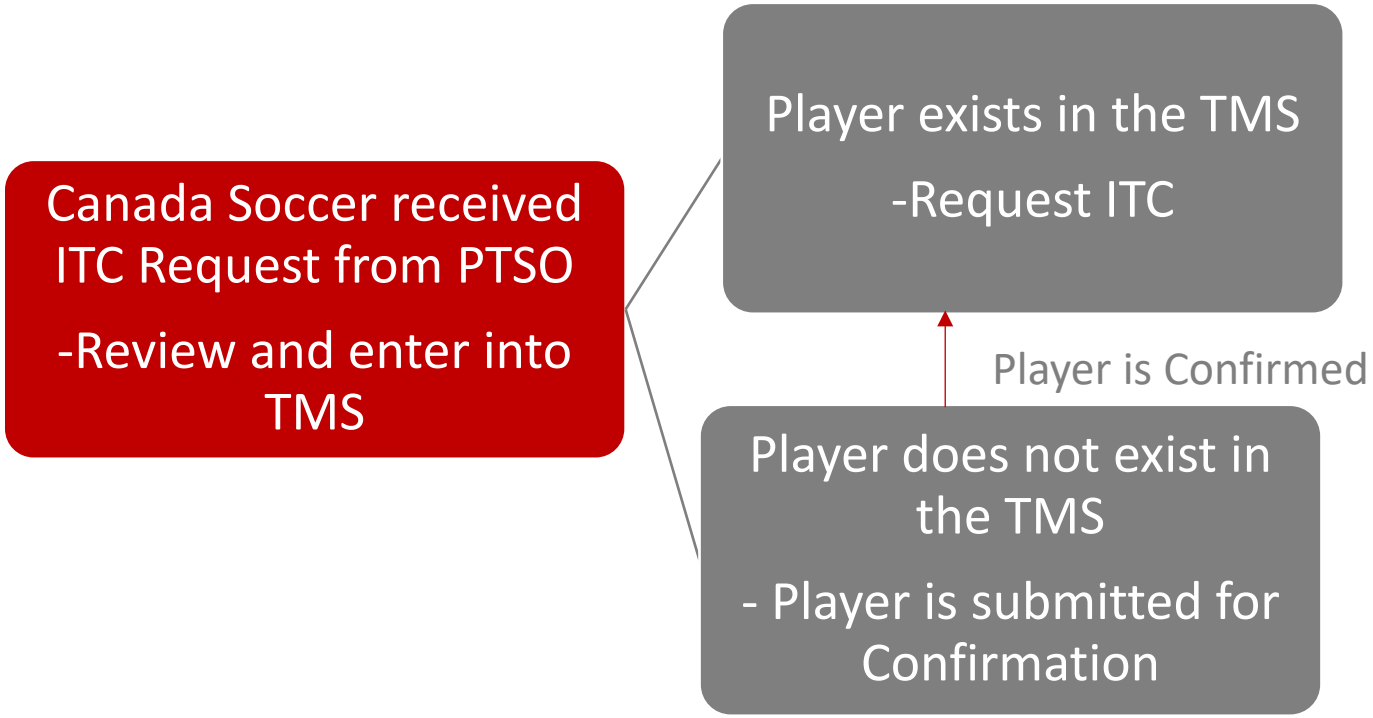
ITC Form Completed	All Required Documents	Action Taken
No	No	Send back to PTSO
No	Yes	Sent back to PTSO
Yes	No	Sent back to PTSO
Yes	Yes	Canada Soccer Review

Canada Soccer ITC Volume

2025	Released	Engaged
Jan	79	15
Feb	74	17
Mar	87	45
Apr	106	108
May	62	137
Jun	32	81
Jul	78	65
Aug	133	44
Sept	165	94
Oct	89	57
Nov	16	13
Dec	24	2
TOTAL	945	678

2026	Released	Engaged
Jan	103	44
Feb	121	52
Mar	82	129
Apr	67	158
May	51	176
Jun	25	140
Jul	87	62
Aug	31	7
Sept		
Oct		
Nov		
Dec		
TOTAL	567	768

Process


Canada Soccer received ITC Request from PTSO
-Review and enter into TMS
Player exists in the TMS
-Request ITC
Player is Confirmed
Player does not exist in the TMS
- Player is submitted for Confirmation

Communication from Canada Soccer to PTSO

1) ITC has been requested for the player

The ITC has been officially requested in the TMS, and the other FIFA Member has 72 hours to issue or cancel.

2) Player has been submitted for Confirmation

The FIFA Member must verify and confirm the player, prior to being able to request the ITC.

No time frame.

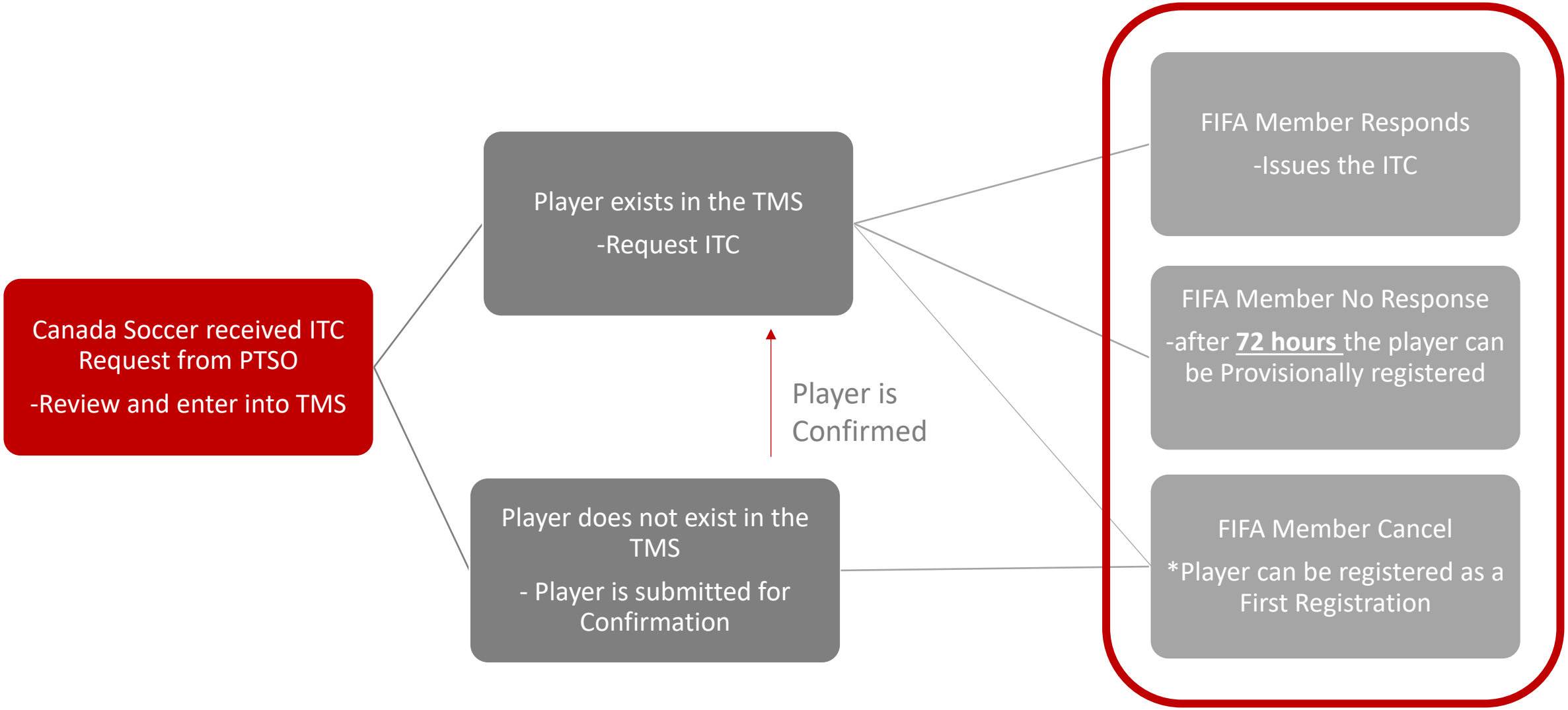
3) After review we still require the following:

We will provide a list of the requirements outstanding before we are able procced.

4) No Club was listed so we reached out to the FIFA Member.

5) After review you can register the player as a First Registration.

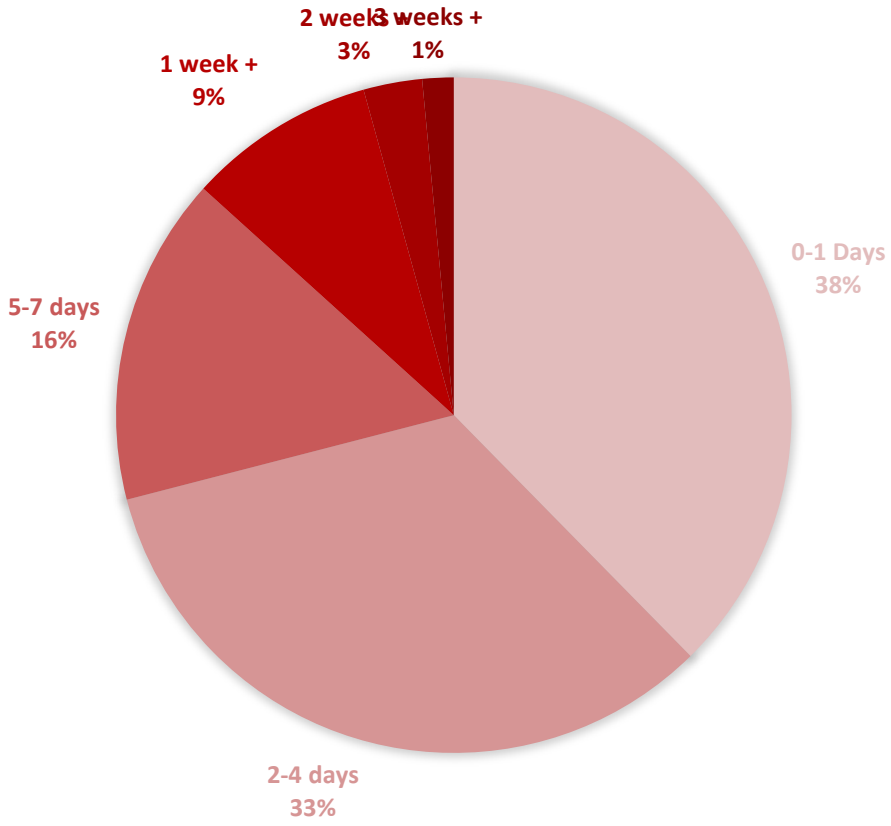
FIFA TMS Process



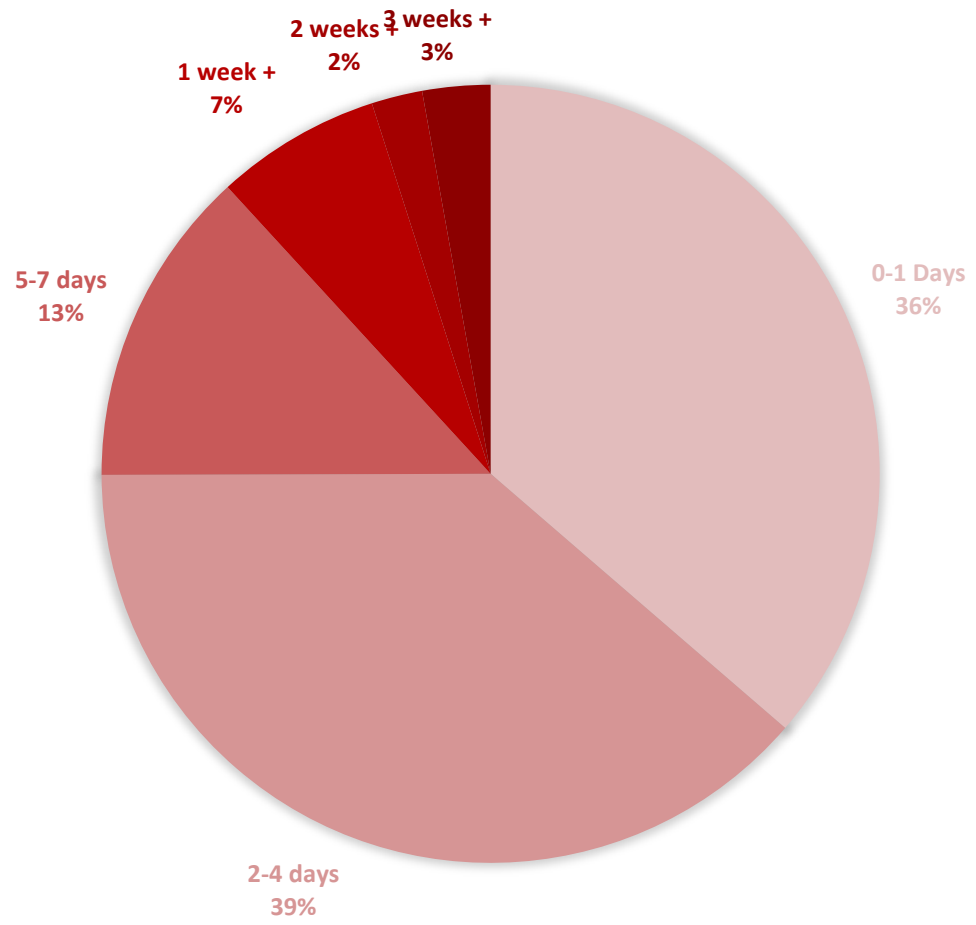
Before Registering the Player, you need to of heard back* from Canada Soccer

*Confirmation on type of registration

Turn around time for and ITC - Engaging

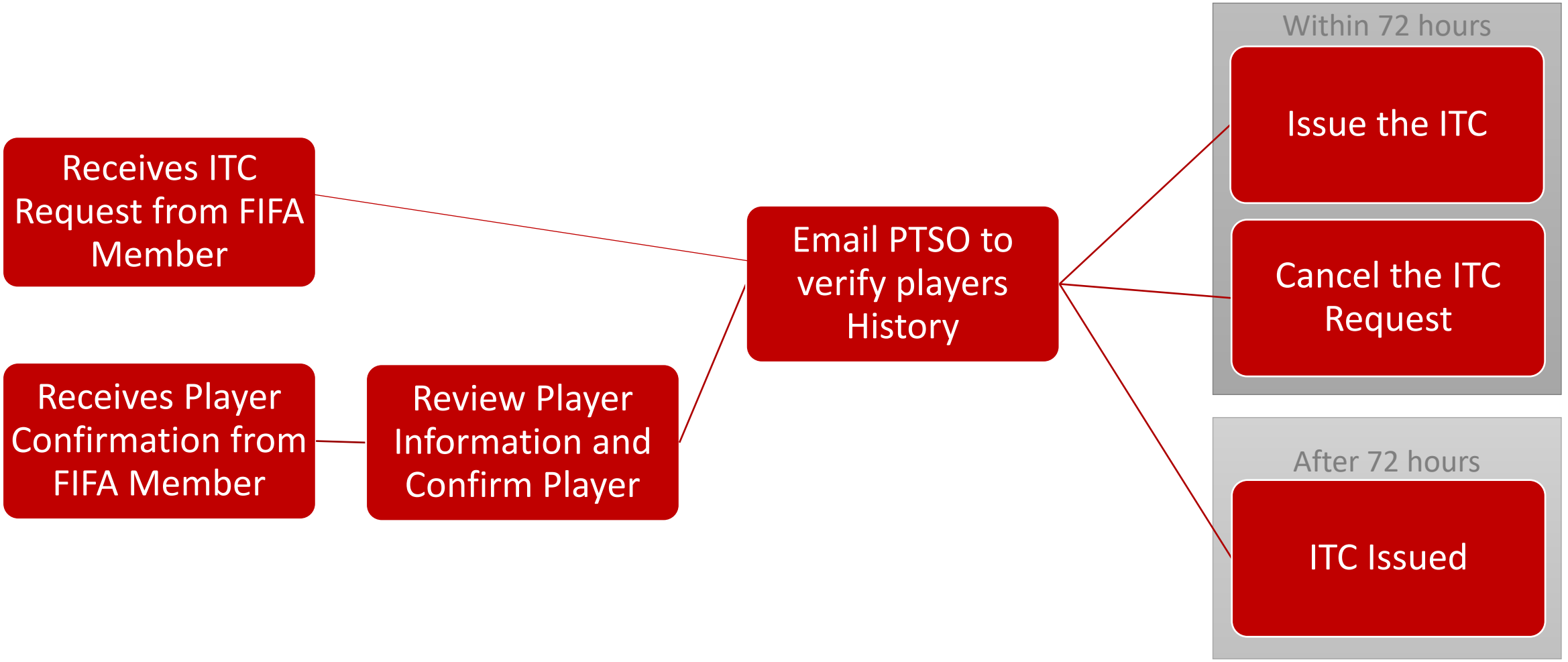


2025



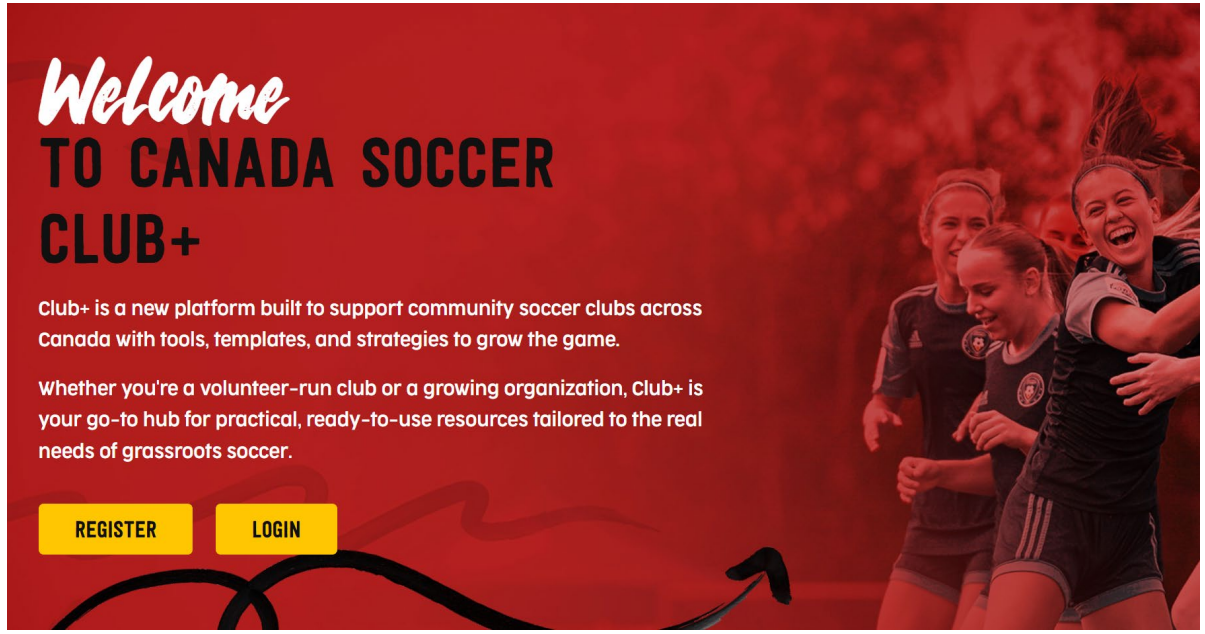
2026

FIFA TMS Process - Releasing



Where to Find the New Guides

- Canada Soccer Website
  - Resource Section
- Club+
  - Being added in early fall

Canada Soccer Club+

Club+ Questions: Community@canadasoccer.com