

EDMONTON SCOTTISH UNITED SOCCER CLUB | Scope of Duties

Position: Foundation Phase Director

Position Start Date: August 15, 2024

Reporting to the Executive Director and working closely with the club's Technical Director and Director of Development. The Foundation Phase Director is responsible for managing programming, staffing and communication for all Foundation players within Edmonton Scottish United Soccer Club.

The Foundation Phase Director is tasked with providing active leadership and guidance in accordance with National Youth Club License standards. The Director will also play an active role in shaping the training environment and ensuring the Club's best practices, as defined by Edmonton Scottish United's preferred training environment.

Position: Full-Time

Salary: Commensurate with experience

Key Positional Responsibilities

- Provide oversight and support to all club members - players, coaches, managers, parents and volunteers.
- Provide insight into the execution of the Sports Science and Technology Plans.
- Ensure that players' match-day experiences align with our Club's Best Practices.
- Demonstrate budgetary and fiscal responsibility in the execution of their duties.
- Collaborate with the Executive Director on creating the yearly technical budget.
- Attend all technical staff meetings.
- Develop and administer best practice training within each age group.
- Collaborate on a club-wide curriculum that implements transformational coaching principles.
- Assist and collaborate on the recruitment of female coaches.
- Ensure compliance with all National Youth Club License (NYCL) coach and player requirements.
- Collaborate with the Executive Director to provide content for all social media platforms.
- Oversee the management, staffing and communication channels for all U4 – 10 Programs.
- Work with the Development Phase and Technical Director to ensure development principles align with the U8-U19 Game Models.
- Oversee implementation and management of club-wide KPIs for U4-10 programming.
- Provide technical leadership for the Club's Foundational Programs to promote synergies between all pathways.
- Increase youth engagement in the Club through the Leaders in Training Program.

- Assist in formal Coaching Certification opportunities (Active Start, FUNdamentals, Learn to Train, C-License), and help design non-formal internal Coach Education events.
- Become the central point of contact between Alberta Soccer's Technical Department and the NYCL holders regarding Grassroots Programs, the Skill Centre.
- Remain committed to the constant improvement of our Grassroots and Skill Centre.

Desired Qualifications & Special Skills

- Excellent oral and written communication skills.
- Excellent time management skills.
- Proven ability and leadership experience in youth sports.
- Experience with youth sports clubs would be an asset.
- Minimum C-License Qualification.
- Preference will be given to candidates with a Canada Soccer Children's License.
- Canada Soccer Youth License or B-Diploma would be an asset.
- Ability to work in a team environment while offering mentorship to others, well-developed relationship-building, negotiation and conflict-resolution skills.
- Reliable vehicle, valid driver's license, and clean Police Record Check, including Vulnerable Sector Verification.

Interested candidates are asked to submit their resume to techstaff@scottishunited.com