

### MISSION | LEAD, GOVERN AND EVOLVE

### VISION A WELCOMING SOCCER COMMUNITY INSPIRING AND EMPOWERING ALL



# **Misconduct Reports**



# What is the purpose of a Misconduct report?

- A legal affidavit used to describe the details and events that occurred when a player, coach, spectator or outside agent of any kind is dismissed from a game.
- This document will be used in the future discipline procedures to determine the validity and outcome for the person involved.
- It is a referee's duty under Law 5 (Powers and Duties) to report any disciplinary action or other incidents occurring during the game.



# Why is it important to complete a misconduct report after a dismissal?

- Players, coaches, fans and referees have a duty to follow the laws of the game for a safe, fun and competitive environment.
- When specific laws of the game are broken that endanger these factors, the person in question should be dealt with accordingly.
- The misconduct report allows for a fair outcome to be applied as required.



# What happens if a misconduct report is written incorrectly or not completed?

- Incorrect or not writing a report allows the person involved to return to soccer without any added discipline measures.
- Depending on the severity of the offence, this puts the spirit of the game in jeopardy, removes fairness and weakens the purpose of the laws of the game.
- Discipline measures may occur towards a referee for failing to report a misconduct.



Misconduct reports are used for scenarios occurring within the confines of a game itself. Examples of this include:

- Dismissed player, coach, spectator
- Abuse against an official
- Abandoned game



### **ASA Misconduct Form**

	ALBERTA SO	accurate. P Any 'Team		
		The incident oc		
(3 wo	You must submit all alleged cases of physical abuse or	verbal threats against an official to ASA within 72 hours lease forward this report to your local Soccer Association		
Mi	sconduct Report	Please print legibly		
Leagu	e:Age Group:	Division:		
Date:	Start Time:	End Time:		
Venue	e:Home:	Away:		
Dismi	ssed individual (circle one): Plaver Team offi	icial Spectator		
Name	ID # or Position Title:	Team affiliation:		
Th	e incident / dismissal took place when?			
L) Th	The incident took place DURING the match e dismissal was for the following reason:			
Ц	Serious Foul Play, as defined in IFAB Laws of the Gar	ne		
	Violent Conduct, as defined in IFAB Laws of the Game *(also applies to team officials)			
H	Biting or spitting at someone <b>*(also applies to team officials)</b> Denying the opposing team a goal or an obvious goal-scoring opportunity by committing a deliberate handball			
-	offence (except a goalkeeper within their own penal			
	Denying a goal or an obvious goal-scoring opportuni	ity to an opponent whose overall movement is towards the		
	offender's goal by an offence punishable by a free ki			
Ö.	neceiving a second caution in the same match "(also applies to team omicials) Boarding (Indoor game only)			
	Commits any other 'Team Official' sending off offence from the Laws - to be described on page 2.			
			Referee's Name	
W	hich of the following best describes the ac	tions of the individual following the dismissal	Assistant Refere	
	Left the field without any further incident		Assistant Refere	
	Did not leave immediately and continued to dispute the Referee's decision			
	Committed additional misconduct, on or off the field Returned at the end of the game: (Referee to docum		4th Official (Prin	
	neturned at the end of the game. (Referee to docum	nen actoria in reporty	ser annear (r m	

Any 'Team Official' sending off	offence not listed on page 1 MUST be described below
he incident occurred	minutes into the game and was as follows:
eam Defending This Side:	Team Defending This Side:

\*Leagues may use a similar version to the ASA template. If unaware of which version to use, please contact your local league or tournament directly.

https://albertasoccer.com/referee/resources/ - FORMS Tab



# The misconduct report can be broken down into 5 sections.

The following slides will give details to the purpose and how-to of each section.

## Section 1 – Game Information

League:Age 0	iroup:	Division:	
Date:	Start Time:	End Time:	
Venue:	Home:	_Away:	
Dismissed individual (circle one):	Player Team official	Spectator	
Name:	ID # or Position Title:	Team affiliation:	

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- Information is generally found on the game sheet(s) supplied by the teams.
- Used by the discipline panel to identify the game and person involved.
- Clubs may have multiple teams in same division, so be clear with which team is written on game sheet.

# Section 2 – Reasoning for Dismissal



- Confirm correct send-off category is checked off (only pertaining to the send-off), as each one may have different lengths of outcomes depending on offence.
- If checked dismissal does not match description report (section 3), this may void the report.
- Section 3 allows for the additional acknowledgement of how the person dismissed acted following the send-off.

#### The incident / dismissal took place when?

- The incident took place BEFORE the match
- The incident took place AFTER the match

[]

The incident took place DURING the match

#### The dismissal was for the following reason:

- Serious Foul Play, as defined in IFAB Laws of the Game
- Violent Conduct, as defined in IFAB Laws of the Game \*(also applies to team officials)
- Biting or spitting at someone \*(also applies to team officials)
- Denying the opposing team a goal or an obvious goal-scoring opportunity by committing a deliberate handball offence (except a goalkeeper within their own penalty area)
- Denying a goal or an obvious goal-scoring opportunity to an opponent whose overall movement is towards the offender's goal by an offence punishable by a free kick (as defined in the IFAB Laws of the Game)
- Using offensive, insulting or abusive language and/or actions \*(also applies to team officials)
- Receiving a second caution in the same match \*(also applies to team officials)
- **D** Boarding (Indoor game only)
- Commits any other 'Team Official' sending off offence from the Laws to be described on page 2.

#### Which of the following best describes the actions of the individual following the dismissal

- Left the field without any further incident
- Did not leave immediately and continued to dispute the Referee's decision
- Committed additional misconduct, on or off the field: (Referee to document actions in report)
- [] Returned at the end of the game: (Referee to document actions in report)

#### **REPORT CONTINUES ON NEXT PAGE...**

# Section 2 – Reasoning for Dismissal



#### The incident / dismissal took <u>place when</u>?

- The incident took place BEFORE the match
- The incident took place AFTER the match
- The incident took place DURING the match

#### The dismissal was for the following reason:

- Serious Foul Play, as defined in IFAB Laws of the Game
- Violent Conduct, as defined in IFAB Laws of the Game \*(also applies to team officials)
- Biting or spitting at someone \*(also applies to team officials)
- Denying the opposing team a goal or an obvious goal-scoring opportunity by committing a deliberate handball offence (except a goalkeeper within their own penalty area)
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- Using offensive, insulting or abusive language and/or actions \*(also applies to team officials)
- [] Receiving a second caution in the same match \*(also applies to team officials)
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#### **REPORT CONTINUES ON NEXT PAGE...**

- Once the correct send-off is checked, any other actions occurring during the game can be described in the "section 3" as 'additional misconduct.'
- Additional actions may lead to increased discipline if required, so it is important you note if anything outside the send-off occurred (ex. Came back to the field after the game to argue, etc).

- The description creates a mental image of the scenario for someone who was not there to see it live.
- The clearer the picture painted, the easier for the discipline panel to understand what occurred.
- Always use <u>facts</u> to describe the situation. Do not add, make up or assume anything that was not observed live.
  - If information is not factual or creates confusion in the situation, it may void the report.



minutes into the game and was as follows:

- Provide information from just prior to the dismissal, what occurred to create the dismissal, anything that occurred directly after the dismissal, and how play was restarted.
  - If information is missing or not clear, this can lead to the report being voided.
- Take your time and re read your description before completing.
- Use terms found in the Laws of the Game, example:
  - "Reckless, offensive, abusive, excessive force, dissent, violent conduct, etc."

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# • If language was observed, it must be written EXACTLY as was said live.

- As uncomfortable as it may be to write, it is important to avoid abbreviations, slang, or generic terms.
- Gestures or actions must also be described in detail, example:
  - "showed the middle finger."

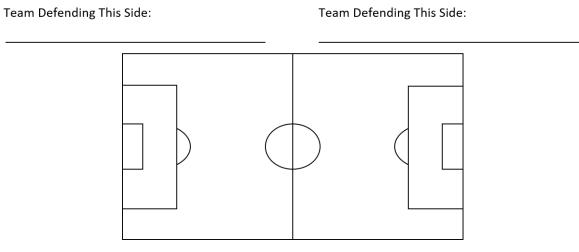


- When inserting persons name at any point (section 1), use the basic formula: [#, Full name, Team name].
  - Ex. "#10, John Smith of the Titans."
- If additional information is required for multiple actions (section 2), follow same process and note all information in the description section.

e incident occurred	minutes into the game and was as follows:	

## Section 4 – Visual Aid





- Section 4 can be used to provide a quick visual aid of where the event(s) occurred on or off the field.
- This will help provide added context to the description (section 3).

# Section 5 – Officials Information



Referee's Name (Print)	Name of official who prepared report
Assistant Referee #1 (Print)	Signature of <u>official</u> who prepared report
Assistant Referee #2 (Print)	Date:
4th Official (Print)	

- Make sure all officials names are clearly recorded, as well as the date the report was completed on.
- Being a legal affidavit of the events, <u>make sure to re-read</u> the report before sending to the required authorities.

# **Additional Tips and Info**



- Leagues generally require a misconduct to be sent in within
  72 hours max. Anything later may void the report.
- Tournaments may require reports to be completed within a specific time frame of the game. If not aware, don't hesitate to ask the tournament organizers.
- Events that occur can create emotion, leading to inaccurate writeups. Take time after to mentally calm down before writing.
- Work with other officials from game as needed to make sure report and information are accurate.

# Help!



If additional help is required writing a report, please contact your local league to connect with the following resources:

- Senior local officials
- League Discipline Committee Members
- Local Assignor

On the Alberta Soccer Website (<u>www.albertasoccer.com</u>) under the Referee Tab on main page:

- District Referee Assistant (DRA)
- Referee Development Team (RDT)
- Referee Development Lead (<u>mpasternak@albertasoccer.com</u>)

"Ask a Referee" – Alberta Soccer Website

<u>https://albertasoccer.com/referee/ask-a-referee/</u>



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