



# ALBERTA SOCCER ASSOCIATION

LEAD, GOVERN AND EVOLVE

8123 Roper Road NW  
Edmonton, AB T6E 6S4



## ALBERTA SOCCER ASSOCIATION League1 Alberta Governance Committee TERMS OF REFERENCE

### 1. COMMITTEE NAME

The name of this Committee shall be the League1 Alberta Governance Committee

### 2. PURPOSE AND AUTHORITY

The purpose of the Committee is to support the successful operation of the League1 Alberta (L1AB)

The Alberta Soccer Board of Directors (Board) delegates, through the Executive Director, to the Committee the responsibility and authority to:

- Approve the L1AB Operational Rules as required
- Interpret L1AB Operation Rules
- Guide the L1AB to be a safe and professional environment through the maintenance of nationally recognized standards of youth development through Canada Soccer

### 3. MEMBERSHIP

The Committee shall be comprised of five (5) members as follows;

- a. Two (2) Alberta Soccer staff members
  - i. Alberta Soccer Executive Director or designate.
    - i. The Executive Director or designate will chair the Committee
  - ii. ASA Sporting Director
- b. Three (3) Members appointed by the ASA Board of Directors

### 4. COMMITTEE TERM LIMITS

- a. There are no term limits for the Alberta Soccer staff members.
- b. The term limits for the committee start September 1 and end the last day of August.



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- c. This is an ad hoc Committee with a commitment to achieving longer term goals. As such, any individual member may be replaced by their organization, from time to time, based on their ability to contribute.

## 5. SUBCOMMITTEES

There are no subcommittees

## 6. COMMITTEE MEMBER RESPONSIBILITIES

- a. All Committee members are expected to actively participate in the Committee's initiatives, as requested, and attend meetings on a regular basis.
- b. A member who is unable to participate on a regular basis may be required by the Chair to resign from the Committee.

## 7. COMMITTEE MEETINGS

The Committee will meet as required. Meetings may be held via conference call or face-to-face. Meeting notes will be available through Alberta Soccer.

## 8. QUORUM & VOTING

- a. The presence of 50% +1 of the committee members eligible to vote will constitute a quorum for a committee meeting.
- b. All Committee Members are eligible to vote.
- c. A majority of the Committee members present, in person, by conference call, shall constitute an official action of the Committee.
- d. In the case of a tie vote on a motion by the Committee members present, the motion shall fail.

## 9. NOMINATIONS TO THE COMMITTEE & VACANCIES

- a. The Executive Director shall fill any vacancies related to Alberta Soccer staff.

## 10. DIVERSITY AND INCLUSION

- a. Alberta Soccer must have a minimum of one (1) person who identifies as female and one (1) person who identifies as male amongst their three (3) appointees.



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## 11. RECUSALS

Committee members may abstain from participating in official discussions and actions of the Committee if there is an apparent or perceived conflict of interest.

## 12. AMENDMENTS TO THE TERMS OF REFERENCE

The Committee may propose amendments to this Term of Reference to the Executive Director.